

To: 'Kass Pfeiffer'[kass@okyouthexpo.org]
Cc: Hupp, Sydney[hupp.sydney@epa.gov]; Tyler Norvell[tyler@okyouthexpo.org]
From: Woodward, Cheryl
Sent: Thur 3/23/2017 6:34:05 PM
Subject: RE: Oklahoma Ag Leadership Encounter visit to EPA

This is exactly what I need. Appreciate your quick response. Again, if you have any questions or concerns contact me.

From: Kass Pfeiffer [mailto:kass@okyouthexpo.org]
Sent: Thursday, March 23, 2017 2:32 PM
To: Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Cc: Hupp, Sydney <hupp.sydney@epa.gov>; Tyler Norvell <tyler@okyouthexpo.org>
Subject: Re: Oklahoma Ag Leadership Encounter visit to EPA

Here is the list of people attending. Please let me know if you need anything else.

Students attending:

Citizen Name/Ex. 6

Taylor Neilson

Advisors attending:

Kassandra Pfeiffer

Gerald Fitch

Margaret Blayne Arthur

Kent Gardner

Tyler Norvell

John Grunewald

Scott Williams

Kass Pfeiffer

Oklahoma Youth Expo

Director of Operations

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Oklahoma City, OK 73118

Office: 405.235.0404

On Thu, Mar 23, 2017 at 12:59 PM, Woodward, Cheryl <Woodward.Cheryl@epa.gov> wrote:

Good afternoon,

I will be your point of contact (Cheryl Woodward) for logistics. Send me your list of attendee's (first and last name); bring valid U.S. identification and suggest to have the least amount of personal item. Below are the instructions/directions to your meeting. Please contact if you have any questions or concerns.

Directions: If you come by Metro, the Federal Triangle metro stop is directly below the building entrances. You would leave the metro station and go up all three sets of escalators and then do a small U-Turn to the right heading toward 12th street, the North Lobby entrance is directly and immediately to your left (Glass Doors -EPA Signified on Glass).

If you are coming by taxi/vehicle, you want to be dropped off on 12th NW, between Constitution Ave and Pennsylvania Ave. It is almost exactly half way between the two avenues on 12th street and the Federal Triangle Metro sign can be used as a landmark. From 12th Street, facing the building with the EPA and American flags, walk toward the building (under the flags) and take the glass door on your left hand side with the escalators going down to the metro on your left. This again will be the South Lobby of the William Jefferson Clinton building.

Once inside the building, security will prompt you to scan all items such as bags, coats etc., and then let the guards know that you were instructed to call Cheryl Woodward at 564-1274 or Michelle Hale at 564-1430 to escort you to the meeting with the Administrator. Security will make temporary cards for everyone. Allow for 15 minutes to get through the process.

From: Hupp, Sydney
Sent: Thursday, March 23, 2017 1:03 PM
To: Tyler Norvell <tyler@okyouthexpo.org>
Cc: Kass Pfeiffer <kass@okyouthexpo.org>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: RE: Oklahoma Ag Leadership Encounter visit to EPA

That's great! Looping in Cheryl who will help you with that information. She will need a list of who is attending so that she can provide it to security before you arrival.

Looking forward to having you all with us!

Best,

Sydney