

Monsanto

FROM (NAME & LOCATION)

A. H. Conrad

DATE July 20, 1983

cc. R. Fritz
B. Hammann

SUBJECT Composition of the 1983 Annual
Safety and Housekeeping Inspection Team

REFERENCE

TO : G. L. Tromblee

As with last year's annual inspection, we recommend that SHAC members serve as guides to the Annual Safety and Housekeeping Inspection Team. Since there are six members of the SHAC Committee, we also recommend that we limit the inspection teams to six members. Our suggestions for the team are as follows:

<u>Dept.</u>	<u>1983 Inspector</u>	<u>1982 Inspector</u>
Plt. Mgr.	G. L. Tromblee	G. L. Tromblee
Gen.Supt.	G. Pappas or D. Metten or B. Lancaster	G. Daues
P.T.	G. Wofford or A. Patterson or B. Haynes	R. Fritz
Maint.	L. Schwab or P. Bailey	E. Crow
LP&S	D. Barfoot or G. Dillon	M. Riddle
Foremen	J. Jennings or E. Moore or G. Bryan or K. Gore	J. Swain

We further recommend that the annual inspection be done in conjunction with the 3rd Quarter Safety and Housekeeping Inspection and that the 3rd Quarter awards be made from results obtained during the annual inspection.


Harry Conrad

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COMPETITIVE QUARTERLY SAFETY/HOUSEKEEPING INSPECTION

OBJECTIVES OF COMPETITIVE PROGRAM

- Improve quality of quarterly inspection and feedback
- Recognize achievements/needs
- Improve consistency of application of safety program, procedures and inspection ratings

COMPETITION

- Split into comparable groups - units, crafts, labs, offices/services
- Criteria for eligibility for award - recordable injuries, major incidents, total injury rate

INSPECTION

- Supervision will be notified as to day of the inspection - 2nd Q will be last two weeks in June
- Each area will receive a rating even if not eligible for competition
- Team will issue detailed inspection report including rating. Response will be by memo to general superintendent of area with copy to SHAC
- Ranking criteria for award: (1) safety performance - major incidents; total injury rate, (2) unit/craft safety improvement - plantwide programs (STOP, safety meetings, unit/craft safety meetings), (3) housekeeping/safety level of area - field inspection

AWARD

- Top area in each category (i.e., best unit, best craft)
- Plaque to be permanently displayed in the area

PUBLICITY

- Award presented by plant manager
- Announced in Plant News with photographs
- Announced on sign boards at gates

INSPECTION TEAMS

- Membership - (1) Unit/craft shops: PMSB, SHAC, contact supervisor, HSC
(2) Labs/services/offices: PMSB, SHAC, TCSC, OSC
- Organization - (1) Two unit inspection teams will tour 12 units. One team inspects units qualified for "best" award. One team inspects the remaining units.
(2) One team each for crafts, labs, offices/services.

TIMING

- 2nd quarter competition will be June 20 through July 1
- Awards to be presented mid-July