FORM DC 00016-81

DANA DANA CORPORATION Victor Products - Chicago

INTRA-COMPANY COMMUNICATION

SUBJECT MINUTES OF ASBESTOS WASTE DISPOSAL MEETING DATE February 18, 1981

TO G. Austin, A. Babal, K. Conetsco, C. Hayden, W. Nordbye, H. North, S. Ruzich, L. Winchester

cc: D. J. Reda, J. H. Lunsford

The objective of the meeting was to determine a method of handling and disposing of asbestos waste in conformance to present E.P.A. regulations while still being economical and feasible to our production operations.

It was also imperative to establish an in plant procedure if only on an interim basis to expedite the disposition before the plant became inundated with this somewhat harmful waste.

Cooperation by all attendees was excellent. Everyone participated in the interim solution.

H. North has arranged to sell the waste asbestos to G.A.F. for $80 per ton F.O.B. Erie, Pa. The proceeds will help offset the cost of materials to package and ship and added material handling involved.

C. Hayden Called K. Bectehley of the Illinois State E.P.A. group and clarified the transporting of this waste material.

G. Austin requested cartons from Robinson (#63) for at machine loading of waste as it is made.

Thus the interim procedure will be:

1. The #63 carton with its own pallet will receive a plastic liner and will be packed at the punch press. Scrap asbestos will be placed into the lined carton.

   When it is full the liner will be closed and twist tied. The carton will be sealed with gummed tape.

2. Sealed cartons will be moved carefully by fork trucks to the holding area selected in Plant #2. Spill over holding will be done in the area formerly occupied by D/291.

   The need for a spill over area is due to the economics of shipping to G.A.F. The price quoted was on 40,000 LBS shipments; however, G.A.F. will accept any quantity but the transportation cost increases on the smaller loads since the trucker quite likely cannot accept any other freight with the waste asbestos.