

To: BHRC Oversight Committee (E-mail) <benzconsort-oc@listserve.api.org>  
From: Matt Todd <ToddM@api.org>  
Cc:  
Bcc:  
Received Date: 2003-12-05 05:25:13 GMT  
Subject: Action!! 2004 SHS Annual Meeting: Asilomar Reservation

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BHRC Oversight Committee Members:

API has begun preparation for the 2004 SHS Annual Meeting at Asilomar Conference Center. Below is an email from Madeleine Sellouk, API's Meetings Manager, about availability for dates at Asilomar. Available dates are August 17th to the 20th with meetings on the 18th and 19th. Attached is a spreadsheet that shows the individuals that had rooms reserved this year and my best estimate for next year's attendees. Names marked in red had rooms reserved but did not attend (eight total). Please review the spreadsheet for accuracy.

ACTION: Please "reply all" to provide comments on the estimate and/or agreement to proceed with booking the 40 rooms for the dates of August 17th-20th. If there are additional attendees (EPA) at the time of the meetings, other arrangements can be made by committee or API staff at nearby hotels to accommodate them.

Thank you.

Matt

Good Afternoon:

Asilomar is sold out on August 16. We could arrive on the 17th with meetings on the 18, 19 and checkout on the 20th. They have 40 rooms available, however, they will be scattered throughout the grounds since there is only a slight chance that 1 building (Longview) would be available for a total room block. The pit is not available on the 17th. We will have to book by Tuesday if we want the space. They are sold out for the remainder of August. Sorry for the lousy news but please let me know asap what you would like to do. Please keep in mind that there will be very little room for adjustments (either to the room block or the meeting space.) Thanks, Madeleine

Matthew Todd  
Regulatory Analysis and Scientific Affairs  
American Petroleum Institute  
1220 L Street NW  
Washington, DC 20005  
p: (202)682-8319  
f: (202)682-8031  
www.api.org

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Attachments:

2004 SHS Annual Meeting Attendees Estimate.xls

## 2004 SHS Annual Meeting Estimate

| <b>OC</b>      | <b>2003</b> | <b>2004</b> |
|----------------|-------------|-------------|
| Mike Johnston  | 1           | 1           |
| Patsy Clegg    | 1           | 1           |
| Patrick Beatty | 1           | 1           |
| Don Burnett    | 1           | 1           |
| Brian Doll     | 1           | 1           |

|                  |   |   |
|------------------|---|---|
| <b>CC</b>        |   |   |
| Jay Stuller      | 1 |   |
| Lynn Russo       | 1 | 1 |
| Sarah Colletti   | 1 | 1 |
| Richard Herold   | 1 |   |
| Valerie Crissy   | 1 |   |
| Lauren Iannarone | 1 |   |

|                 |   |   |
|-----------------|---|---|
| <b>TC</b>       |   |   |
| Chris Roythorne | 1 | 1 |
| Stu Cagen       | 1 | 1 |
| Michael Bird    | 1 | 1 |
| Stephen Bowes   |   |   |
| Bill Broddle    | 1 | 1 |
| Tom Bond        |   |   |
| Shan Tsai       | 1 | 1 |

|                  |   |   |
|------------------|---|---|
| <b>SRP</b>       |   |   |
| Guilan Li        | 1 | 1 |
| Harvey Checkoway | 1 | 1 |
| Helmut Greim     | 1 | 1 |
| Howard Rockette  | 1 | 1 |
| John Cherrie     | 1 | 1 |
| Mark Minden      | 1 | 1 |
| Dick Albertini   | 1 | 1 |

|                |   |   |
|----------------|---|---|
| Richard Larson | 1 | 1 |
| Robert Herrick | 1 | 1 |
| Jerry Rice     | 1 | 1 |
| Nancy Mueller  | 1 |   |

## ERP

|                          |   |   |
|--------------------------|---|---|
| Juhana Idanpaan-Heikkila | 1 | 1 |
| Baruch Brody             | 1 | 1 |
| Zongliang Xu             | 1 | 1 |
| Yu Zhang (translator)    | 1 | 1 |

## PI US

|               |   |   |
|---------------|---|---|
| Rob Schnatter | 1 | 1 |
| Otto Wong     | 1 | 1 |
| Rich Irons    | 1 | 1 |
| Tom Armstrong | 1 | 1 |

## PI-CHINA

|           |   |   |
|-----------|---|---|
| Dr. Fu    | 1 | 1 |
| Dr. Liang | 1 | 1 |

## Others

|                       |   |   |
|-----------------------|---|---|
| Anthony Clark-Sturman |   |   |
| Dave Steup            |   |   |
| Glenna Kyle           | 1 | 1 |
| Ken Satin             |   |   |
| Michael Brien         |   |   |
| Myron Harrison        | 1 | 1 |
| Norm Zeister          |   |   |
| William Maseth        | 1 |   |
| Geert de Jong         | 1 |   |

## APCO

|               |   |   |
|---------------|---|---|
| Laurie Labuda | 1 | 1 |
|---------------|---|---|

**API**

|                   |   |   |
|-------------------|---|---|
| Lorraine Twerdok  | 1 | 1 |
| Paula Podhasky    | 1 | 1 |
| Matt Todd         | 1 | 1 |
| Bruce Jarnot      | 1 | 1 |
| Madeleine Sellouk | 1 | 1 |
| John Wagner       | 1 |   |

**LEGAL**

|                  |  |  |
|------------------|--|--|
| Mark Fitzsimmons |  |  |
| John De Pasquale |  |  |
| Jim Tillson      |  |  |
| Dave Waskowiak   |  |  |

|                       |    |    |
|-----------------------|----|----|
| <b>TOTAL</b>          | 48 | 40 |
| subtract 8 "no shows" | 40 |    |