

Monsanto

FROM NAME & LOCATION

J. M. Gatewood

PLAINTIFF'S EXHIBIT

MON-1220

SHAC
FILE

April 10, 1985

SUBJECT

Second Quarter

REFERENCE

Safety and Housekeeping Inspection

TO

R. H. Benson
D. N. Campbell
B. P. Curtis
R. M. Fritz
R. M. Gibbs
Phil Johnson
J. R. McGinty

D. K. Pease
R. R. Purgason
W. R. Rolingson
A. K. Uriarte
K. S. Wogoman

G. Bostick

W. M. Haynes

W. G. Juhl

P. K. Saunders

D. R. Wise

G. L. Wofford

SHAC

~~D. Barfoot~~

R. Coleman

J. Gatewood

B. Hammann

B. Sanders

R. Sharp

Inspection Team:

G. W. Daues

Glenn Olson

L. Inskeep

The Second Quarter competitive Safety and Housekeeping Inspection for the lab area was conducted on April 9, 1985. The Quality Assurance Lab will be given the outstanding award and the best rating for this quarter. While the Research III area did just get into the outstanding level the inspection team did not feel that it should merit an award plaque. Ratings were:

Quality Assurance Lab	-	Outstanding
Research III	-	Outstanding
Research II	-	Good
Research I	-	Good

GENERAL COMMENTS

- Many of the rooms in Research I and Research II buildings are in need of interior painting and window glazing.
- Several labs were very cluttered and housed more apparatus than available storage space.
- Several labs were vacant with apparently no one responsible for housekeeping or cleanup.
- Emergency utility cut-off drawing in Research I and Research II halls have not been revised in twelve years - need to check to make sure they are current and revise date.

QUALITY ASSURANCE LAB

- North Lab Old 2" solvent line on outside of building is badly corroded and needs to be removed.
Kitchen area - ice box needs to be straightened up.

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RESEARCH III - PETS

- Designated areas or boxes need to be provided for face shields.
Area in back lab where bar stock and metal is stored needs to be straightened up.

RESEARCH II

- Conference Room Boxes stored on floor.
- Lobby Respirator fit sign - loose on wall.
- Hall by Storeroom 1/2 copper tubing loose and hanging
- Back of Building Plectron radio turned off.
First Floor
- Research Store- Eyebath and safety shower not accessible.
room
- Lab 2105 Lab crowded and cluttered.
- Lab 2113 General clutter in lab and office.
Hood door too high.
- Lab 2114 Lab dirty, lapp pumps dripping oil on floor.
- Lab 2142 Emergency card on door needs to be updated.
- Lab 2143 Emergency card needs updated.
Hood above recommended set point.
Many samples on counter.
Ladder should be stored.
Need coat rack.
- Lab 2145 Shelves need straightening up.
- Lab 2148 Hole in window.
- Cell 3 and Water dripping on floor.
Bench 2
- Lab 2106 Beaker of material on shelf covered with
aluminum foil.
- 2140 Trash in corner.
Xerox Room Scott air paks - need inspection
- Lab 2128 Glass bottle for drain - could be kicked over.

RESEARCH II Cont'd.

- Lab 2136 Need N₂ hose rack south side of lab.
- Air Condition Building Trash in south side.
- High Pressure Lab Radioactive material drum - has corrosion.
- Maintenance Shop Need boxes for face shields.
- Cell Areas Ladder wired off to pipe.

RESEARCH I

- Main Entrance Cracked window.
Needs painting.
- Lab 1109 Calculator plugged in hood.
Paper cutter no latch - second violation.
- Lab 1105 Name on door tag out of date.
- Lab 1204 Clutter on floor.
Drawers need to be straightened.
- Lab 1205 Painting and caulking of windows.
- Lab 1206 Window broken.
Need clothes rack.
- Lab 1308 Needs to be straightened up.
Plectron radio turned off.
- 3rd Floor Stock room wire hanging outside conduit .

Please respond to the comments in your area to W. G. Juhl, R. L. Hammond, G. Bostick, and Doug Barfoot by May 15, 1985.

Jm/m

J. M. Gatewood, SHAC
For the Inspection Team:
G. Daues
G. Olson
L. Inskeep
B. Hammann

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SAFETY/HOUSEKEEPING CHECK LIST

Unit/Shop _____

Date _____

Inspector _____

SAFETY

PERSONAL KNOWLEDGE OF

GOOD

POOR

COMMENTS

Assembly Points
Nearest Shower/Eyebath/Extinguisher
Main Disconnects/Shutoffs
Safety Procedures
Safety Log Book
Emergency S/D Action Required
Area Chemical Hazards
Safety Meetings/Review of P-Bulletins
Out-of-Date Fire Permits

PERSONAL SAFETY EQUIPMENT

Safety Glasses/Goggles
Hard Hats
Acid Hoods/Face Shields
Scott Air Packs
Vapor Proof Suits
Breathing Air Respirators/Hoses
Chemical/Dust Respirators
Shoes/Boots
Hearing Protection

CONDITION OF SAFETY EQUIPMENT

Safety Showers/Eyebaths
Breathing Air Manifolds
Fire Extinguishers
Deluge Systems
Safety Signs
Car Seals on RV Valves
Safety Chains on Chain Operated Valves
Bypassing of Protective Devices
Safety Check Sheet
RV's
O/S Devices

Safety/Housekeeping Check List (Cont'd.)

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SAFETY HAZARDS

GOOD

POOR

COMMENTS

Missing Handrails/Toeboards

Wet/Slippery Floors

Unchained Gas Cylinders

Ladders

Hoses--Utility/Chemical

Blocked Safety Equipment

Unguarded Rotating Equipment

Spliced Electrical Cord(s)

Uneven Surfaces

Use of Barricade Tape

Scaffolds

Lab/Office Storage of Hazardous Materials

Hose Utilization Training

Control of Crowsfeet or Thor Fittings
on Process

Condition of Utility Stations

Lockout of Rotating Equipment

AVIP

HOUSEKEEPING

UNITS

Control Room

Behind/Inside Panels

Kitchen

Offices

Traffic Areas

Smoke/Break Areas

Lab (if applicable)

Unit Shop

Process Area

Storage Areas

Cooling Towers

Storage Cabinets

CRAFT/SHOP

Eating Area

Offices

Work Area

Storage Cabinets/Areas

Smoke/Break Areas

COMMENTS - OTHER

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OFFICE WORKERS SAFETY/HOUSEKEEPING CHECK LIST

BUILDING _____

DATE _____ INSPECTOR _____

SAFETY

1.	<u>PERSONAL KNOWLEDGE OF</u>	<u>GOOD</u>	<u>POOR</u>	<u>COMMENTS</u>
	Instructions Points/Wardens	_____	_____	_____
	Where Emergency Exits Are?	_____	_____	_____
	Fire Extinguishers	_____	_____	_____
	(use, location, class)	_____	_____	_____
	When Emergency Alarm Sounds	_____	_____	_____
	What Is The Procedure To Follow?	_____	_____	_____
	Fire & Spill Code Stickers On Phone	_____	_____	_____
2.	<u>PERSONAL SAFETY EQUIPMENT</u>			
	Safety Glasses/Goggles (if appl.)	_____	_____	_____
	Hard Hats (if appl.)	_____	_____	_____
	Closed Toe Shoes (if appl.)	_____	_____	_____
	Emergency Lights	_____	_____	_____
	Exit Signs	_____	_____	_____
3.	<u>SAFETY HAZARDS</u>			
	Opened File Cabinet Drawers	_____	_____	_____
	Unlatched Paper Cutter	_____	_____	_____
	Boxes (too high/obstructing walkway)	_____	_____	_____
	Coffee Spills	_____	_____	_____
	Pulled Staples Left On Tabletop, Etc.	_____	_____	_____
	Electrical Wires (obstructing walkway)	_____	_____	_____
	Pencils, Sharpened End Faced Down	_____	_____	_____
	Mirrors (for blind areas)	_____	_____	_____
	Floors (recently waxed/mopped "CAUTION")	_____	_____	_____
	Stairways Should Be Cleared	_____	_____	_____
	Walking "Up" or "Down" Stairs -	_____	_____	_____
	At Least One Hand Free; Do Not Read	_____	_____	_____
	Do Not Attempt To Lift Heavy Load Of	_____	_____	_____
	Paper, Books, Etc.	_____	_____	_____
	Cement Glue (plenty of ventilation)	_____	_____	_____
	Clutter	_____	_____	_____

Office Workers Safety/Housekeeping Check List (Cont'd.)

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HOUSEKEEPING

1. OFFICE/DESK AREAS

GOOD

POOR

COMMENTS

Offices

Closets

File Cabinets

Hallways/Passageways

Paper On Wall Instead Of Bulletin Board

Floors

Restroom

Lunch Areas

Bulletin Boards

Storage Cabinets

Bookcases

Desks

COMMENTS - OTHER

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