

are explained on an attached sheet. A copy of the variance application was also given to the authorized employee representative.

Posted on _____, 19—

Manager

(6)

TO ALL EMPLOYEES

The attached form is a copy of the variance application submitted by XYZ Company for a variance from Standard 1910.179(b) (4). This is to inform you that you may request a hearing with the Assistant Secretary for Occupational Safety and Health, U.S. Department of Labor, according to Standard 1905.15, Request for Hearing, if you object to the variance requested. This request must be filed in writing.

Manager

(7) XYZ Company also respectfully requests that an interim order be granted to allow operation of the gantry crane without the indicator until action is taken on the variance application. We feel that the safety of the employees will be guaranteed because we do have wind indicators being monitored at our plant and the gantry operator would be promptly informed before wind velocities rose or approached a dangerous level.

Manager

FIG 2-2 —Copy to appear on establishment letterhead

Courtesy The Bureau of National Affairs, Inc.

employers and employees in order to carry out those duties assigned to HEW under the Act.

Inspection priorities. OSHA has established priorities for assignment of manpower and resources. Such priorities are as follows:

- 1 Investigation of a fatality or catastrophic event (an event that results in the hospitalization of five or more employees).
- 2 Response to valid complaints from employees.
- 3 Target Industry Program. The industries that were initially included in the Target Industry Program are longshoring, lumber and wood products, roofing and sheet metal, meat and meat products, and miscellaneous transportation (manufacture of mobile homes and other transportation equipment).

- 4 General inspections and related activities to provide broad representative coverage. Random selection factors include geographical distribution, size distribution, and cross-section of industry.

Overall, the compliance officer spends his time approximately as follows:

	Percent
Catastrophe and/or fatality investigation	10
General inspection and related activity	25
Complaint investigation	30
Target industry program	35

General inspection procedures. The primary responsibility of the CO, who is under the supervision of the OSHA area director, is to conduct an effective inspection to determine if employers and employees are in compliance.