PLAINTIFF'S EXHIBIT
RMC-456

NORTHWEST ENVIROCON, INC.

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FAX COVER PAGE

To: TOM McCRACKEN

Company: REYNOLDS - CENTRAL ENGINEERING

Telephone: _____ FAX Number: 804-281-3135

From: DENNIS HUDSON

Company: Northwest Envirocon, Inc. - Washougal Office

Comments: REVIEW COMPLETE & ATTACHED; WE PREFER TO REPORT TO ONE ENTITY (ENGINEERING) WITH THAT ENTITY COORDINATING/COMMUNICATING WITHIN CLIENT'S ORG. THUS, RECOMMEND ENVIRONMENTAL PEOPLE PLAY QA/ADVISORY ROLE AND LEAVE THE MAIN FOCUS ON GETTING THE JOB DONE RIGHT ON TIME @ OPTIMUM COST.

Number of Pages This Transmission, including cover page: 5

Account Distribution Code: _____

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Date: 2/28/90	Date _____
Time: 11:30 A PST	Time _____

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ORGANIZATIONAL DUTIES

1. Work Lists Prepared by Plant Staff
2. Work order written by Plant Environmental Department or by Plant Engineering through normal procedure.
3. Purchasing - Secures Vendors. Awards contracts.
4. Abatement Contractor - ~~Completes~~ jobs per specifications issued by ~~compliance Vendor~~ CONSULTANT. COMPLETES
5. Reynolds Construction Engineer
   a. Arranges Outage
   b. Signs Time Sheets & Authorizes Charges
   c. Coordinates Accounting
   d. Maintains Job History
   e. Enforces Contractor Compliance with ~~Compliance Vendors~~ CONSULTANT'S Instructions or Recommendations.
   f. Monitors All Contractors Activities
6. ~~Compliance Vendor~~ CONSULTANT
   a. Reviews individual job parameters and writes ~~insulation~~ removal instructions for abatement contractors compliance.
   b. Monitors all asbestos handling activities for compliance with written instructions.
   c. Completes all environmental samples required in asbestos removal area. Completes other environmental sampling as requested by RMC.
   d. Accumulates all individual job records for long term storage and reference.
   e. Provides other areas of asbestos handling expertise as requested by RMC.
   f. Writes Monthly Management Report.
7. Permanent Records will be kept in long term storage. BY REYNOLDS METALS CO
8. Plant Environmental Group
   a. Assigns W.O. to ~~compliance Vendor~~ CONSULTANT for design of asbestos handling procedures. Will priority ~~insulation~~ repair or removal jobs. PRIORITIZE ASBESTOS — PURCHASING? ENGINEERING?
   b. Reviews and approves ~~vendors~~ CONSULTANT'S compliance procedures for ENVIRONMENTAL auditing purposes.
   c. Monitors ~~compliance vendors~~ CONSULTANT'S records and established proce[illegible]
   d. Report[illegible] plant management on effectiveness of program and ~~compliance vendors~~ CONSULTANT'S performance.
   e. Reviews sampling procedures and results.
   f. Generally supervises activities of ~~compliance vendor~~ CONSULTANT.

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ENGINEERING RESPONSIBILITY PER "WORK TO BE INCLUDED BY CONSULTANT" IS INTERPRETED BY US TO INCLUDE SUPERVISION OF CONSULTANT. HOW ABOUT HAVING ENVIRONMENTAL AS QA PEOPLE, WHICH IS COVERED IN d.

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2-15-90

Work Spec
WS-LQ-1012
Page 3 of 4

the ~~Compliance~~ Vendor. The completeness of the individual project file is the responsibility of the ~~compliance~~ Vendor.

c. The ~~compliance~~ Vendor will communicate ~~any~~ problems or questions concerning his specific contract to the Plant Engineer and/or the Plant Purchasing Agent.

IF 4 REFERS TO NWE RELATIONSHIP WITH REYMET, FINE; HOWEVER, IF 4 REFERS TO CONTRACTOR'S RELATIONSHIP WITH REYMET, THEN

"... CONCERNING ~~THE~~ HIS SPECIFIC CONTRACT..."

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RMC0081987

service to Reynolds Engineering on an "as requested" basis as well as making an asbestos abatement or removal survey as may be requested by RMC Engineering. Vendor will advise RMC representative of any unacceptable variances observed in asbestos handling within plant.

f) Compliance Vendor may be requested to assist in the approval of inspection contractor qualifications during the bidding process.

g) Vendor to provide all insurance, business permits, licenses, etc., required to do business in plant locality.

h) Makes monthly compliance reports to Plant Management.

WORK NOT INCLUDED:

a) Construction coordination and control.
b) Project selection (some assistance may be solicited)
c) Asbestos survey, EXCEPT AS REQUESTED.

REYNOLDS METALS CO. TO PROVIDE THE FOLLOWING:

a) Asbestos insulation contractors
b) Engineering supervision of contractor's compliance activities.
c) All equipment outage coordination.
d) Contractor time sheets including contractor personnel on-the-job identification.
e) Project Management and Accounting.
f) Project selection (Vendor may be requested to assist in this area as required)
g) Office space, including power, telephone, utilities to Vendor's office.
h) Safety equipment required by Vendor except clothing, prescription glasses, and safety shoes.
i) Selected items of materials as requested by insulation asbestos handling contractors.
j) Reproduction and communication facilities.
k) Reproduction materials
l) Mail service and first aid facilities.
m) LONG TERM RECORD AND SAMPLE STORAGE

ORGANIZATION:

1. The successful asbestos Compliance Vendor will report to the Sherwin Environmental Control Group on matters concerning procedures and compliance, AND ENGINEERING WILL ADVISE SHERWIN ENVIRON MENTAL CONTROL GROUP.

2. The Compliance Vendor will work with the Sherwin Plant Engineering Construction Contract Administrator in monitoring the compliance to asbestos handling specifications by the handling contractor.

3. The Sherwin Construction Coordinator will supply construction records for the project compliance file to be maintained by

Date: 2-15-90 Approved:	REYNOLDS METALS COMPANY SHERWIN PLANT	Work Spec WS-LQ-1012 Page 1 of 4

TITLE: ... MONITORING AND ADMINISTRATION

... specification ~~to issue a contract~~ SETS FORTH THE DUTIES OF ... monitoring of asbestos removal and handling ... maintenance activities in the Sherwin Plant.

This Vendor will be called "~~Compliance Vendor~~ CONSULTANT(S)" in this specification.

SCOPE: The ~~Compliance Contractor~~ CONSULTANT will ~~be employed to~~ assist and advise Reynolds Metals Co. in the following areas of asbestos removal and handling:

a) Removal of small and large amount of asbestos for both minor abatement and repair and capital project major asbestos insulation repair and removal.

b) Establishing ~~Construction Contractor's or plant forces~~ procedures to be followed for small to medium emergency asbestos removal and containment jobs during normal or emergency plant maintenance. Assist RMC personnel in monitoring and implementing these procedures.

c) Establishing, monitoring, and maintaining asbestos removal and handling records.

WORK TO BE INCLUDED BY ~~VENDOR~~ CONSULTANT:

a) ~~Compliance Vendor~~ CONSULTANT will survey ~~insulation~~ ASBESTOS removal and handling projects as specified by RMC personnel and write procedures to be followed by Reynolds ~~employed~~ ~~insulation~~ contractors in both removal and handling of asbestos containing materials.

b) ~~Compliance Vendor~~ CONSULTANT will monitor ~~insulation~~ ASBESTOS removal contractor's compliance with procedures as specified in above ~~paragraph~~. (a) ~~Compliance Vendor~~ CONSULTANT will make recommendations to the RMC Construction Engineer as to necessary changes or revision to procedures as required. (RMC Construction Engineer will administer contract with ~~insulation~~ Contractor).

c) ~~Compliance~~ ~~Vendor~~ CONSULTANT will provide laboratory services including air monitoring, bulk sampling and analysis, Environmental assessments and audits (air quality testing on an "as required" or "as requested" basis).

d) Tabulati~~on~~ and document~~ation of~~ each asbestos removal and handling project and establish acceptable record packages for each individual activity for further reference. This ~~paragraph~~ ACTIVITY will be coordinated with the RMC Construction Engineer who will provide normal daily construction logs and documents as required for adequate activity records.

e) ~~Compliance~~ ~~Vendor~~ CONSULTANT will provide in-house asbestos handling

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LQ-705