

**Benzene Health Research Consortium – Committee Chairs Conference Call
Minutes – June 3, 2005**

Participants:

Committee Chairs

Patsy Clegg, Shell, Oversight Chair
Jennifer Galvin, ConocoPhillips, Technical Chair
Lynn Russo, ExxonMobil, Communications Chair
Stuart Cagen, Budget Chair

Additional Participants

Mark Fitzsimmons, Steptoe and Johnson

API Staff

Lorraine Twerdok
Matt Todd
Bruce Jurnot

Antitrust: Lorraine Twerdok

Oversight Committee Update: Patsy Clegg

- Contract Amendment at sponsors for signatures

Budget Committee: Stuart Cagen

- No report

Communications Committee Update: Lynne Russo

- API will mail invitations for annual meeting
- Jerry Rice has agreed to lead symposium for investigators to present to government officials, etc
- Action Item: Patsy to poll OC for approval of \$10,000 to fund symposium

Technical Committee Update: Jennifer Galvin

- May 26 call with Richard Irons; updated exposure assessment
- June 7 call with Dr. Fu Hua

SRP and ERP Update: Stuart Cagen and Bruce Jurnot

- Had 2 calls so all members could participate
- Proposal for all members to visit study site in Shanghai; estimated cost \$120-150K

API Update: Lorraine Twerdok

- Need contract approval by mid June in order to revise University of Colorado grant to reflect new budget
- Revising contract with Fudon University and AHS
- Action: Patsy will send reminder email to OC re contract

Next Call:

- June 27

**Benzene Health Research Consortium – Committee Chairs Conference Call
Draft Minutes – March 6, 2006**

Participants:

Committee Chairs

Patsy Clegg, Shell, Oversight Chair

Jennifer Galvin, ConocoPhillips, Technical Chair

Additional Participants

Anita Balaraman, Technical Committee

Mark Fitzsimmons, Steptoe and Johnson

Brian Doll, Oversight Vice Chair

Shan Tsai, Technical Committee

API Staff

Russ White

Bruce Jarnot

Howard Feldman

Antitrust: Mark Fitzsimmons

Oversight Committee Update: Patsy Clegg

- February 21 consortium meeting review

Technical Committee Update: Jennifer Galvin

- 2005 Financial report should be ready by mid March

Communications Committee Update

- No report

API Update: Russ White and Bruce Jarnot

- July SHS Meeting Update

AOB

- None

Action Items

- Russ – organize call of Communications Committee to select new chair
- Patsy – set up call with Brian and Jennifer for March 24 8 AM EST to discuss proposed July meeting
- API – Set up consortium call for week commencing March 27
- API – Set up BHRC Committee Chair call for April 5 at 2 PM EST

Next Call:

- April 5, 2 PM EST