

From: "OFAS, Meetings Events" <OFAS_Meetings_Events@ios.doi.gov>

To: "Ackerman, Jennifer A" <jennifer_ackerman@ios.doi.gov>, "Mcsheffrey, Kathleen C" <kathleen_mcsheffrey@ios.doi.gov>, "Repass, Kristin E" <kristin_repass@ios.doi.gov>, "Martin, Kathryn A" <kathryn_martin@ios.doi.gov>

Subject: DOI All Hands/Town Hall Meeting

Date: Wed, 12 Feb 2025 17:24:40 +0000

Importance: Normal

Attachments: unnamed

Details

Start time: **TBD**

Guest: Yates Auditorium overflow

Run time: approximately one hour

Run of show: Pending

Room Requirement

- Orientated towards Cafeteria
- 100 chairs Theater

AV Requirements

- 2 Wireless Hand Held Microphones
- 4 QSC Speakers
- 4 Monitors
- CSE laptop
 - webcasted remarks from Yates Auditorium
 - DOI.gov/live