



BHSC Recruitment
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BHSC Recruitment
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Shanghai Benzene
Consortium - ...

Patsy Clegg



API Recruitment
Plan1.doc (7 K...



Funding Company
Recruitment Pl...

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Attachments:

API Recruitment Plan1.doc

BHSC Recruitment Structure - Description.doc

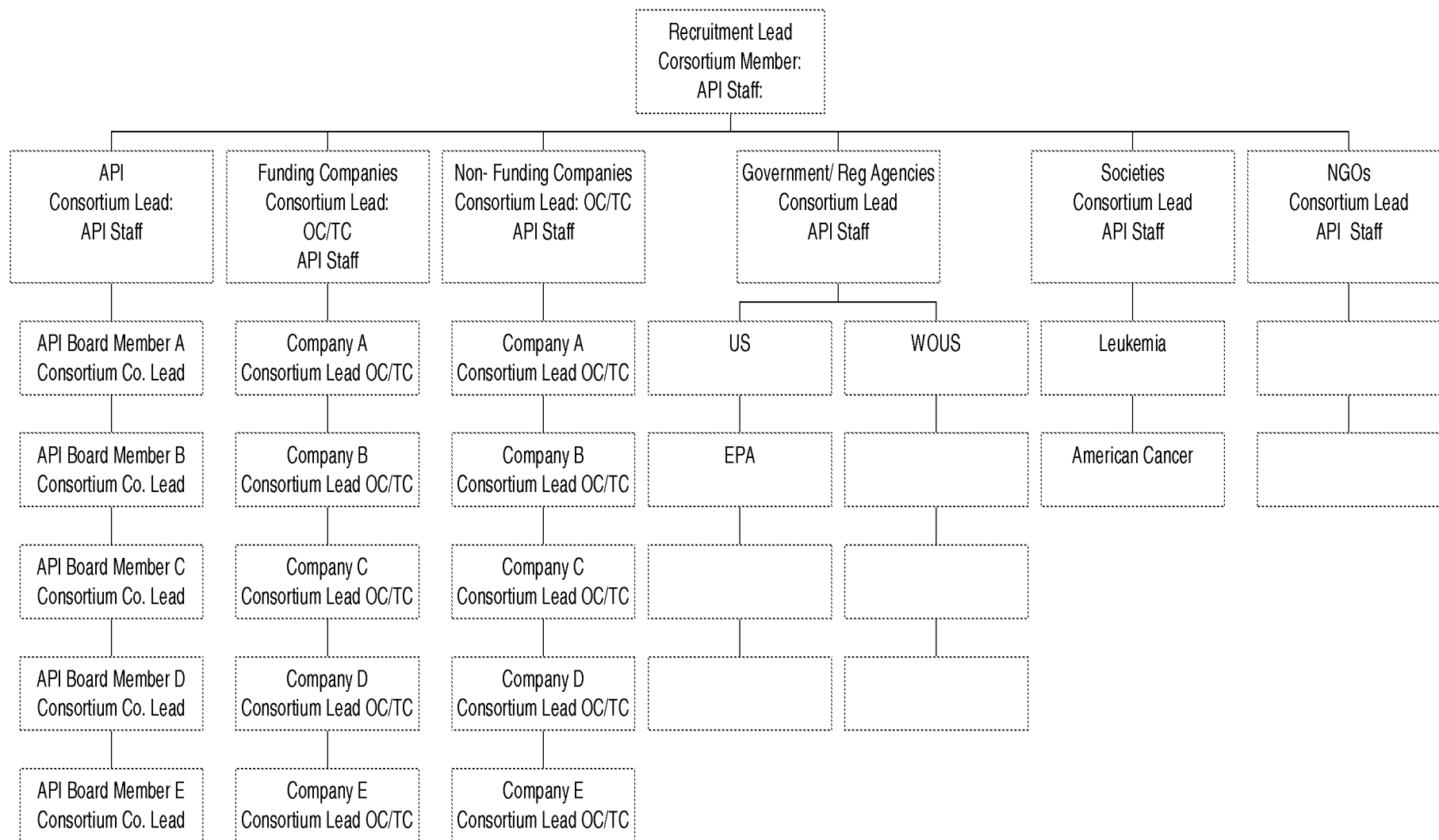
BHSC Recruitment Structure - Org Chart.doc

Funding Company Recruitment Plan.doc

Recruitment Meeting Agenda.ZIP

Shanghai Benzene Consortium - candidate org chartr.doc

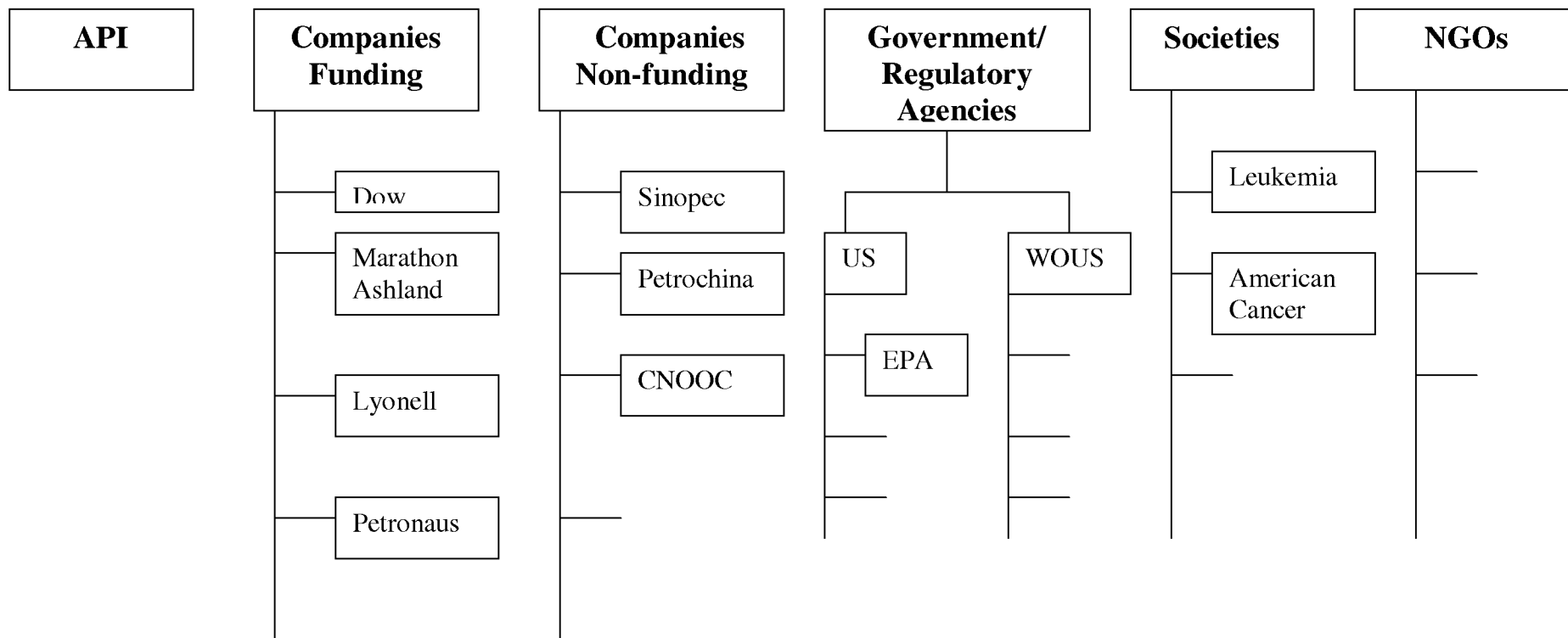
Shanghai Benzene Health Consortium Recruitment Organization Chart



Shanghai Benzene Health Consortium Recruitment Structure

- I. **Consortium appoints a Recruitment Lead** from OC/TC with the support of an API staff person.
 - A. Consortium Lead for Recruitment coordinates recruitment activities:
 - i. facilitating negotiations with OC regarding contracts, funding levels, roles and responsibilities of “new members”;
 - ii. responsible for status reports;
 - iii. communication;
 - iv. sharing learnings.
 - B. API staff person provides administrative assistance.
- II. Each **category of candidate sponsors** (i.e. API, funding companies) has a **consortium lead** with the support of an API staff person.
 - A. Consortium Lead for a category of candidate sponsors coordinates activities for recruiting those candidates.
 - B. API staff person provides administrative assistance.
- III. Each **individual candidate sponsor** is assigned an OC and TC person (could be one person) to lead the recruitment of that candidate.
 - Makes contact with candidate
 - Arranges meeting
 - Does follow-up
 - Works with OC to develop terms of sponsorship

Shanghai Benzene Health Consortium
Candidate Sponsors Recruitment Org Chart



Funding Company Recruitment Plan

1. Identify candidate companies
 - a. Identify business and technical contacts in candidate companies.
 - b. What are we asking from candidate company?
 - c. What are we asking consortium representatives to do?
1. Assign consortium company rep to each candidate company.
2. Call candidate company contacts and follow-up with information package.
3. Set up meeting with candidate company. Send pre-reading.
4. Meeting
 - a. Presentation
 - b. Leave Behinds
 - c. Funding discussion
5. Follow-up calls to business and technical contacts
6. Follow-up calls to business and technical contacts
7. Follow-up calls to business and technical contacts

Candidate Company	Candidate Company Business Rep	Candidate Company Technical Rep	Consortium Business Rep	Consortium Technical Rep