

LEAD INDUSTRIES ASSOCIATION
292 MADISON AVENUE
NEW YORK 17, N. Y.

Journal
1962

LIA00737

N 3857

Journal Center
Quarterly
 094
 1st quarter
 2nd quarter
 3rd quarter

<u>15</u>	\$1000
<u>15</u>	500
<u>15</u>	\$500
<u>15</u>	Quarterly

LIA-Accounting
LIA-Production Service

ERP For 1961

for 1961 only center

LIA00738

Dr. S. F. Radtke

November 23, 1960

Mr. R. L. Ziegfeld

At the last ERP Executive Committee meeting I mentioned that the volume of accounting and reproduction work was increasing to such a point that I thought the LIA might have to make some charge to ERP for these services for which no charge has previously been made.

Since then we have made a study of the time involved on the part of Mrs. Mayer and Tony, and it appears that it would be only fair to request ERP to reimburse us to the extent of \$500 per year for Mrs. Mayer's time on the accounting work and \$500 per year for Tony's time on the reproduction work.

I hope you will agree that this arrangement is equitable.

Sincerely yours,

RLZ:JPH

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LEAD ABSTRACTS

Original arrangements made with ERP - we put the names of all their committeemen, etc. on the mailing list for the LEAD ABSTRACTS. We figured roughly this amounted to 100 copies per Abstract and ERP pays for this amount on the AZI bill for incoming abstracts.

We should bill ERP for postage on mailing and envelopes used - \$2.62 per hundred postage and \$.66 per hundred for envelopes.

For 1963 the following mailings were made:

Nov & Dec. 1962, Jan, Feb. Mar. Apr. May, June, July 1963 (9 mailings)

Abstracts received 1962

9 @ \$2.62

9 A \$.66

23.58

5.94

\$29.52

"Lead"

Lead Abstracts "

Monthly charge \$3.28

8/26

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N 3857.03