

SAFETY RULES FOR THE OPERATION OF GAS JITNEYS
IN THE ALLOY BUILDING AREA

BE ALERT FOR THE SAFETY OF OTHERS AS WELL AS
YOURSELF

1. Every operator on each shift of each furnace must be thoroughly instructed in the operation and rules for the running of the jitneys.
2. Two operators are to be selected by each alloy foreman for each alloy building and for each shift and are to be likewise instructed. In case of substitution, the foreman will see that a thoroughly competent man is assigned to the work. Substitution is to be made only in case of absolute necessity.
3. Under no circumstances shall any repair work be done by jitney operator. The Mechanical Department will take care of all repairs and lubrication of jitneys.
4. The maximum speed of the jitney should be about 4 miles per hour.
5. The gas jitney should be run forward at all times with the following exceptions only:
 1. In furnace rooms the following procedure should be followed: On removing ladle, flats for cooles, back out of building far enough to turn so operators can go forward with load and not backward.
 2. In alloy building turn as soon as possible in building and when going backward, keep jitney under control at all times, the speed not over 2 miles per hour.
 3. Some backing is necessary in working in alloy storage between B Plant and Alloy. This should be watched and backing kept to a minimum.
 4. Backing is necessary in weighing load and furnace slag on new scales.
6. All jitneys shall come to dead stop before passing through any door or entering any passageway.

RE 0022800

7. The successful operation of jitneys depends on good housekeeping. The alley building, first floor, should be marked off, giving a definite space for full alloy hoppers, and also providing a space for empty alloy hoppers.
8. The aisle for jitneys should also be defined. All markings can easily be made with white paint.
9. The runways outside the doorways used by jitneys should be marked with an aisle and all hoppers and empty or full less flats should be kept outside these lines.
10. All shifts should be absolutely responsible for the proper arrangement of hoppers and the housekeeping conditions mentioned above should be followed. Perfect housekeeping should exist when each shift leaves the building.
11. Always stop engine before putting gas in tank.
12. Keep plates over tracks at bottom of ramp to prevent bumps which might cause loss of control.
13. Always tie hoppers with cables so they can not slide in transit.
14. Never move an improperly filled flat of lead.
15. Always clear up any oil or grease which may fall from jitneys. Keep premises in such a condition that they do not leak.
16. Observe position of any pedestrian before running jitney up or down ramp.
17. When cranking jitney, do not wrap thumb around the crank handle.

Revised May 16, 1935

KE 0022301