

Message

From: Hale, Michelle [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=CB99F5247AB8412FA017133839301FEE-HALE, MICHE]
Sent: 7/3/2017 5:27:52 PM
To: Matt Curran [mcurran@artexfas.com]; Wilson, SeVera [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=60a3519ea3014c2bb3bdeb9cc53c9aa5-Wilson, SeVera]; Wojciech Swierdzewski [wswierdzewski@artexfas.com]; Jenkins, Donna [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=76d48924578d469ea4bc96914ff53d9a-Djenki02]; Lee, Jennifer [leej@si.edu]
CC: Baker, Philip [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=a62626c491e04aca82f5bdd2cb93aa6b-Baker, Phil]; Woodward, Cheryl [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7a0d6a3af92640248638ca24fe87a777-Woodward, Cheryl]; Amanda Otto [aotto@artexfas.com]; Bellerose, William [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=f4a91bab69f8455db331e7d419b56734-Bellerose,]; OARM-OA-SMD-OB [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6c681f1315a84d2288971b2f67910487-OARM-OA-SMD-OB]
Subject: RE: need to cancel

Thank you, I see no other choice.

From: Matt Curran [mailto:mcurran@artexfas.com]
Sent: Monday, July 3, 2017 1:26 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Wojciech Swierdzewski <wswierdzewski@artexfas.com>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Lee, Jennifer <leej@si.edu>
Cc: Hale, Michelle <hale.michelle@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Amanda Otto <aotto@artexfas.com>; Bellerose, William <Bellerose.William@epa.gov>; OARM-OA-SMD-OB <OARM-OA-SMD-OB@epa.gov>
Subject: RE: need to cancel

Hi,

We are sending them back to move the pieces around. So everyone understands we have to pay our drivers to go back, do the installation and come back to Artex. The final invoice will be based on the original estimate plus the additional time 3-4 hours \$450.00 -\$600.00.

Thanks,

Matt

Matthew Curran
Client Service Representative

ARTEX Fine Art Services
Direct:

From: Wilson, SeVera [mailto:Wilson.SeVera@epa.gov]
Sent: Saturday, July 01, 2017 10:12 AM
To: Wojciech Swierdzewski <wswierdzewski@artexfas.com>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Lee, Jennifer

<leej@si.edu>

Cc: Matt Curran <mcurran@artexfas.com>; Hale, Michelle <hale.michelle@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Amanda Otto <aotto@artexfas.com>; Bellerose, William <Bellerose.William@epa.gov>; OARM-OA-SMD-OB <OARM-OA-SMD-OB@epa.gov>
Subject: RE: need to cancel

We are scheduled for Monday, July 3 Between the hours of 10:00 am – 12:00 noon. You have authorization to park in the North Courtyard. Thanks.

From: Wojciech Swierdzewski [<mailto:wswierdzewski@artexfas.com>]

Sent: Friday, June 30, 2017 11:16 AM

To: Jenkins, Donna <Jenkins.Donna@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Lee, Jennifer <leej@si.edu>

Cc: Matt Curran <mcurran@artexfas.com>; Hale, Michelle <hale.michelle@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Amanda Otto <aotto@artexfas.com>

Subject: Re: need to cancel

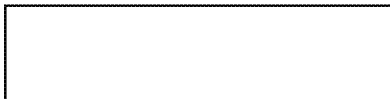
Good morning,

Please let us know by 1 PM today, whether the job is on for Monday, July 3rd. If I won't hear from you by that time, I would not be able to put this on our schedule.

Best regards,

Wojciech (Voytek) Swierdzewski

Dispatcher



8712 Jericho City Dr
Landover, MD 20785
Main: 301.350.5500
Direct: **Personal Matters**
TF: 800.652.7839

www.artexfas.com

From: Jenkins, Donna <Jenkins.Donna@epa.gov>

Sent: Thursday, June 29, 2017 1:19 PM

To: Wojciech Swierdzewski; Wilson, SeVera; Lee, Jennifer

Cc: Matt Curran; Hale, Michelle; Baker, Philip; Woodward, Cheryl; Amanda Otto

Subject: RE: need to cancel

Thank you. I will notify everyone tomorrow AM.

From: Wojciech Swierdzewski [mailto:wswierdzewski@artexfas.com]
Sent: Thursday, June 29, 2017 11:14 AM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Lee, Jennifer <leej@si.edu>
Cc: Matt Curran <mcurran@artexfas.com>; Hale, Michelle <hale.michelle@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Amanda Otto <aotto@artexfas.com>
Subject: RE: need to cancel

Yes, that works for Artex. We could collect from SAAM between 9 and 10 am and go directly to the EPA.

Please confirm, when you have the rods, so we can proceed for Monday.

Thanks,

Wojciech

From: Wilson, SeVera [mailto:Wilson.SeVera@epa.gov]
Sent: Thursday, June 29, 2017 10:50 AM
To: Lee, Jennifer <leej@si.edu>; Wojciech Swierdzewski <wswierdzewski@artexfas.com>
Cc: Matt Curran <mcurran@artexfas.com>; Hale, Michelle <hale.michelle@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Amanda Otto <aotto@artexfas.com>
Subject: RE: need to cancel

Hi Jenni. We are working to get the rods here by Friday. So Monday will work fine between the hours of 10:00 am. Thanks.

From: Lee, Jennifer [mailto:leej@si.edu]
Sent: Thursday, June 29, 2017 10:32 AM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Wojciech Swierdzewski <wswierdzewski@artexfas.com>
Cc: Matt Curran <mcurran@artexfas.com>; Hale, Michelle <hale.michelle@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Amanda Otto <aotto@artexfas.com>
Subject: RE: need to cancel

Hi SeVera,

I just spoke with Wojciech about your proposal. That is not supportable for Artex or for me. Artex would have to charge you for the overtime and find volunteers to work extra. I'm not available either and I need to be present for installation.

Is Monday during regular business hours a possibility?

Jenni

From: Wilson, SeVera [<mailto:Wilson.SeVera@epa.gov>]

Sent: Thursday, June 29, 2017 9:58 AM

To: Wojciech Swierdzewski <wswierdzewski@artexfas.com>

Cc: Matt Curran <mcurran@artexfas.com>; Hale, Michelle <hale.michelle@epa.gov>; Lee, Jennifer <leej@si.edu>; Baker, Philip <baker.philip@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Amanda Otto <aotto@artexfas.com>

Subject: Re: need to cancel

Hello what are the chances of the installation taking place on Friday evening or Saturday morning? Thanks

Sent from my iPhone

On Jun 29, 2017, at 8:56 AM, Wojciech Swierdzewski <wswierdzewski@artexfas.com> wrote:

Good morning,

We could do this job tomorrow, as long as you have the hanging rods. Would morning work for everyone?

Best regards,

Wojciech (Voytek) Swierdzewski

Dispatcher

<image001.png>

8712 Jericho City Dr.

Landover, MD 20785

Main: 301.350.5500

Direct:

TF: 800.652.7839

www.artexfas.com

From: Wilson, SeVera [<mailto:Wilson.SeVera@epa.gov>]
Sent: Wednesday, June 28, 2017 5:27 PM
To: Matt Curran <mcurran@artexfas.com>; Hale, Michelle <hale.michelle@epa.gov>; Lee, Jennifer <leej@si.edu>; Baker, Philip <baker.philip@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Wojciech Swierdzewski <wswierdzewski@artexfas.com>; Amanda Otto <aotto@artexfas.com>
Subject: RE: need to cancel

Great. Thank you.

From: Matt Curran [<mailto:mcurran@artexfas.com>]
Sent: Wednesday, June 28, 2017 5:26 PM
To: Hale, Michelle <hale.michelle@epa.gov>; Lee, Jennifer <leej@si.edu>; Baker, Philip <baker.philip@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Wojciech Swierdzewski <wswierdzewski@artexfas.com>; Amanda Otto <aotto@artexfas.com>
Subject: RE: need to cancel

Hi Michelle,

I think we can do Friday Wojciech will have to confirm when he gets back to the office tomorrow morning.

Thanks,

Matt

Matthew Curran
Client Service Representative

ARTEX Fine Art Services
Direct: Personal Matters /!

From: Hale, Michelle [<mailto:hale.michelle@epa.gov>]
Sent: Wednesday, June 28, 2017 5:21 PM
To: Matt Curran <mcurran@artexfas.com>; Lee, Jennifer <leej@si.edu>; Baker, Philip <baker.philip@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Wojciech Swierdzewski <wswierdzewski@artexfas.com>
Subject: RE: need to cancel

Any possibility that we can schedule for this Friday???

From: Matt Curran [<mailto:mcurran@artexfas.com>]
Sent: Wednesday, June 28, 2017 5:15 PM
To: Hale, Michelle <hale.michelle@epa.gov>; Lee, Jennifer <leej@si.edu>; Baker, Philip <baker.philip@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Wojciech Swierdzewski <wswierdzewski@artexfas.com>
Subject: RE: need to cancel

Hi Michelle,

It is too late, at 4PM we needed to tell our crew weather they were working or not and we told them they were not. I did not want to have to charge a cancellation fee and that was the cut off.

Can we work on the next time the area will be available.

Thanks,

Matt

Matthew Curran
Client Service Representative

ARTEX Fine Art Services
Direct: [REDACTED]

From: Hale, Michelle [<mailto:hale.michelle@epa.gov>]
Sent: Wednesday, June 28, 2017 5:10 PM
To: Lee, Jennifer <leej@si.edu>; Baker, Philip <baker.philip@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Matt Curran <mcurran@artexfas.com>
Subject: RE: need to cancel
Importance: High

Please do not cancel yet. I'm hearing we may have some in the building – Phillip Baker had mentioned to Cheryl that we have these.

From: Lee, Jennifer [<mailto:leej@si.edu>]
Sent: Wednesday, June 28, 2017 5:05 PM
To: Hale, Michelle <hale.michelle@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Matt Curran (mcurran@artexfas.com) <mcurran@artexfas.com>
Subject: RE: need to cancel

Thank you, Michelle. Once you have the installation system, please let Matt Curran from Artex (copied here) and me know and we can get this rescheduled.

Best,

Jenni Lee

Assistant Registrar, Exhibitions & Loans

Smithsonian American Art Museum

leej@si.edu

From: Hale, Michelle [<mailto:hale.michelle@epa.gov>]
Sent: Wednesday, June 28, 2017 4:38 PM
To: Lee, Jennifer <leej@si.edu>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: need to cancel
Importance: High

Jenni,

Yes, we need to reschedule. SeVera is going to order the installation system asap.

Michelle Hale

Executive Assistant to the Administrator

Environmental Protection Agency

1200 Pennsylvania Ave., NW,

WJCS, Suite 3000

Washington, D.C. 20460

(202) 564-1430

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