



EPA ADMINISTRATOR EVENT INFORMATION FORM

This form assists in planning participation in events and activities. Please be complete to minimize need for follow up. This is not a confirmation of attendance.

Basic Background

Event official title:	<i>CEI Summit Bar Harbor</i>
Event host(s)/organizer(s):	<i>Competitive Enterprise Institute</i>
Event date (flexible?):	<i>6pm Thursday, June 2 – 10am Thursday, June 5, 2025</i> <i>Keynote options: June 2, 3, or 4</i>
Time, duration, and time zone of event:	<i>ET time</i>
Deadline for acceptance:	<i>asap</i>
Will you accept a surrogate?	<i>No, thank you</i>
Event location and physical address:	<i>Bar Harbor Club, 111 West St, Bar Harbor, ME 04609</i>
Type of event:	<i>Keynote or fireside chat during dinner</i>
Host(s) relationship to the EPA?	<i>Professional colleagues</i>
Event sponsor(s):	<i>Competitive Enterprise Institute, State Policy Network, TBD</i>

Event Description and Role of the EPA Official

Purpose of event:	<i>The CEI Summit is an annual destination gathering for CEI experts and friends interested in advancing social and economic change.</i>
Brochure/website/invitation/ and/or other event materials:	<i>https://summit.cei.org</i>
Run of show/agenda:	<i>Draft agenda attached</i>
Timing for EPA official's role:	<i>One hour conversation over dinner ~7:30 – 8:30 pm or lunch 12:00 – 1:00 pm</i>
Role of the EPA official at the event:	<i>We invite the Administrator to deliver featured remarks. He is welcome to attend as much of the conference as he's interested and able to participate.</i>
Requested presentation topic (if speaking):	<i>The Deregulatory Remaking of the EPA</i>
Requested presentation format:	<i>Keynote, fireside chat, and audience Q&A</i>
Name and title of person introducing EPA official:	<i>CEI President Kent Lassman</i>
Audience make up?	<i>We expect 75 participants including a diversity of business leaders, policymakers, philanthropists, and nonprofit advocates from across the country.</i>
Event held weekly, monthly, annually?	<i>In a rotating destination annually</i>



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Event Preparation

Other EPA speakers?	<i>n/a</i>
Does EPA need to submit materials prior to event?	<i>Preferred bio and profile picture are helpful</i>
Expected prep and timing for prep calls or meetings:	<i>One 30-minute prep call in May</i>
Registration fee charged? How much?	<i>Tickets to the event cost \$2,500 per person or \$4,500 per couple.</i>
Describe entity hosting EPA official:	<i>The Competitive Enterprise Institute is a 501(c)(3) and international NGO</i>
Is the entity also a Federally Registered Lobbyist?	<i>No</i>
Are you giving a gift, award or anything else of value? Amount?	<i>Waived registration fee, travel, and hotel TBD amount</i>
Are you providing a meal? Amount?	<i>TBD \$100 dinner</i>

At the Event and Other Event Logistics

Is there a private hold room available for the Administrator?	<i>Yes</i>
Open press/closed press?	<i>Closed</i>
Will you be issuing a press release?	<i>No</i>
Person to contact for media purposes:	<i>Amanda France [HYPERLINK "mailto:amanda.france@cei.org"] 202.331.2764 // 813.785.6521</i>
Dress code:	<i>Business casual / business</i>
Room setup:	<i>Podium and microphone on stage</i>
Notable/honorable guests attending (including elected officials):	<i>Invited speakers: DOE Secretary Chris Wright, NTIA Chief Arielle Roth, NCTA Chairman Kyle Hauptman</i>
Are you recording the event? Website URL for recording (if event is recorded and posted):	<i>[HYPERLINK "https://summit.cei.org"] [HYPERLINK "http://www.cei.org"]</i>



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Security contact:	Ryan Lynch [HYPERLINK "mailto:ryan.lynch@cei.org"] 202.445.6221
Directions to event (include relevant information about parking, the specific building, best entrance to use)	Bar Harbor Club adjoins Harborside Hotel, where CEI has a room block.
Where to meet contact:	In the foyer of Bar Harbor Club

Contact Information

Your name and position:	Amanda France, Vice President of Events
Phone (best & alternate):	Desk 202.331.2764 Cell 813.785.6521
Email address:	[HYPERLINK "mailto:Amanda.france@cei.org"]
Mailing address:	1310 L St NW, 7 th floor, Washington, DC 20005
Are you the point-of-contact at the event? If not, contact details:	yes

Please return this completed form to [[HYPERLINK "mailto:zeldinscheduling@epa.gov"](mailto:zeldinscheduling@epa.gov)], and copy [[HYPERLINK "mailto:brown.ashley@epa.gov"](mailto:brown.ashley@epa.gov)]