

From: Lamanna, Isabelle
Sent: Fri, 24 Jan 2025 16:39:34 +0000
To: Braniff, Mimi A; Secretary
Subject: RE: Meeting request for Darren Woods, CEO of Exxon Mobil Corporation- Feb. 13th
Attachments: Meeting_Information_Request_Form.docx

Good morning, Mimi!

I hope you are having a great start to your Friday. It is great to e-meet you!

Upon Chris' confirmation we will be starting to lock in meetings and events on his calendar. In the meantime, please have the appropriate member of your team fill out the attached form and return it (b)(6) - Secretary Wright for our records and consideration!

We look forward to hearing from you. Have a great weekend!

Izzy Lamanna

From: Braniff, Mimi A <mimi.a.braniff@exxonmobil.com>
Sent: Thursday, January 23, 2025 4:15 PM
To: Secretary <(b)(6) - Secretary Wright >; Lamanna, Isabelle <Isabelle.Lamanna@hq.doe.gov>
Subject: [EXTERNAL] Meeting request for Darren Woods, CEO of Exxon Mobil Corporation- Feb. 13th

Good afternoon Isabelle- I am writing to you to request a meeting with (soon to be confirmed) Sec. Wright on Feb. 13th on behalf of Darren Woods, CEO of Exxon Mobil Corporation. As on now, we don't have any constraints on our schedule. Please let me know what may be possible or if you require any additional information on my end.

Thank you for your consideration.

Best, Mimi Braniff

Mimi Braniff
Head of Federal Government & Regulatory Affairs
Exxon Mobil Corporation
Cell: (b) (6)

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 Use caution if this message contains attachments, links or requests for information.

U.S. Department of Energy– Office of Secretary

Meeting Information Request Form

Thank you for your interest in meeting with U.S. Secretary of Energy. To ensure that the appropriate individual within the Department of Energy is meeting with you on a given matter and because the Office of the Secretary is committed to maintaining the highest ethical standards, we need the information requested below before we can agree to schedule a meeting¹.

Please respond to the questions below and send your response to (b)(6) - Secretary Wright. If you have any questions you may contact the Secretary's Scheduling Office at (b) (6) [REDACTED].

Requesting individual/organization: (Please identify the person(s) (name and affiliation) requesting the meeting, including any background information on the affiliated organization(s).)	
Contact information (Name, Email, Phone):	
Please describe the action sought from the Office of the Secretary:	
Meeting date (if date is flexible please indicate the range): Please explain any time sensitivity that impacts the date of the meeting, such as court-ordered or statutory deadline:	
Proposed meeting location (City, State/Country):	
Describe the proposed meeting topic/ agenda, provide available briefing materials, and identify desired outcome(s):	
Expected meeting participants (name, title, and organizational affiliation):	
Are any expected meeting participants registered lobbyists or lobbying organizations, and/or registered under the Foreign Agents Registration Act? (If yes, please identify.)	
Are any expected meeting participants a	

¹ Per the Administration Ethics Pledge, the Secretary agreed that he will not for a period of two years from the date of his appointment participate in any particular matter involving specific parties in which a former employer or client of his is or represents a party, if he served that former employer or client during the two years prior to his appointment, absent a waiver under Section 3 of Executive Order No. 13770. This includes recusal from any meeting or other communication with such a former employer or client unless (1) there are five or more different stakeholders present and (2) no particular matters involving specific parties are discussed.

partisan political candidate, a representative of a political party or a registered political action committee (PAC)? (If yes, please identify.)	
Do any expected meeting participants seek or currently have any business interests with the Department of Energy such as permits, contracts, litigation, grants, etc.? (If yes, please identify.)	
Will the meeting involve legislation, broad policy options, or other general matters that involve a large and diverse range of persons and interests? (If yes, please describe.)	
Will the meeting involve regulations, rules, or other matters that impact a specific industry, sector of the economy, or group of persons? (If yes, please describe.)	
If the Secretary is unable to meet, is a surrogate desired? If yes, who specifically?	
Any additional notes or information?	

DRAFT / DELIBERATIVE