

Interoffice Communication

To VCM Plant Employees
From J. H. Brunson
Date February 1, 1978
Subject Educational Refund Plan

All full-time permanent employees are eligible to receive a refund of 90% of certain expenses incurred in taking approved courses to maintain or improve their education, skills, and knowledge in areas applicable to their present position or positions to which they may transfer or progress in the future. The IRS no longer treats job-related educational reimbursements as taxable compensation.

It is necessary to receive approval prior to enrollment or within 30 days from the beginning of classes. Anyone interested in this plan should contact me for additional information.



J. H. Brunson

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