



JJH
Reader

Interoffice Communication

To R. E. Lehmkuhl

From J. J. Hall

Date February 26, 1980

Subject 1980 GOALS FOR MANAGER OF BIO-MEDICAL AND ENVIRONMENTAL AFFAIRS

Here are the goals I have set for 1980.

1. Hire a Director of Industrial Hygiene.
- ✓ 2. Obtain contract for, and coordinate medical services from American Health Profiles.
- ✓ 3. Complete review of Chemicals Labeling Program and initiate revisions to Material Safety Data Sheets.
4. Install computerized records system to collect and store exposure data in a retrievable form.
- ✓ 5. Direct timely compliance with new government regulations.
- ✓ 6. Insure that each plant develops a solid waste disposal program for compliance with RCRA.

In addition to the discrete goals listed above, I intend to maintain the following functions.

1. Cultivate improved service from medical division and AHP.
2. Provide support/consultation to the plants and business areas on unscheduled problems.
3. Develop and maintain an understanding of environmental issues and stay abreast of new developments in Industrial Hygiene.
4. Participate in trade associations and professional activities.
5. Improve public speaking ability.

J. J. Hall

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SAL 000081545

MONTHLY SUMMARY REPORT

CONFIDENTIAL

EMERGENCY RELEASES

Complete one sheet for each plant

Company Conoco Chemicals Reporting Period Jan 1 - Jan 31, 1980Plant Location Lake Charles - VCM Plant Age 13 yrs.Published Nominal Capacity 700 MM lb/yr. No. Reactors 0No. of Batches/Charges (where applicable)
for the reporting period NAPounds of VCM/PVC (please specify)
produced during the reporting period 61.64 MM/lbs. VCMTotal number of emergency emissions
(Attach reports sent to EPA)Reactors

Manual valve	_____
Rupture disk	_____
Relief valves	_____
Other (please specify)	_____
Total	_____

Other equipment

Manual valve	<u>0</u>
Rupture disk	<u>0</u>
Relief valves	<u>0</u>
Other (please specify)	<u>0</u>
Total	<u>0</u>

Summary of causes

Operator error	_____
Mechanical failure	_____
Electrical failure	_____
Instrument failure	_____
Process upset	_____
Other (please specify)	_____
Unknown	_____
Total	_____

Total estimated pounds released 0

Contact for more information

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