



Interoffice Communication

To Distribution
From C. E. Gremillion
Date February 21, 1977
Subject VCM Shiploading Meeting

A meeting will be held Wednesday, February 23, 1977 at 1:30 pm at the VCM Main Office Conference Room to discuss VCM shiploading operations and related monitoring programs.

An agenda has been prepared to define those areas of discussion. Please plan to attend.

C. E. Gremillion

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Distribution:
H. T. Martin
W. Cowden
E. Maddox
JAD-JF-GLF-PLF-DHJ

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VCM SHIP LOADING MEETING
AGENDA

- I. SHIPLOADING OPERATIONS
 - A. PROCEDURES USED DURING HOSE CONNECTION & DISCONNECTION, ETC.
 - B. TRAINING OF DOCK OPERATORS
 - C. FEEDBACK
- II. PERSONNEL DOSIMETER MONITORING
 - A. JOB FUNCTION SAMPLES
 - B. 8 HR. DOSIMETER SAMPLES
 - C. NUMBER OF MONITORS REQUIRED
 - D. FIELD DATA & LAB REPORT SHEET
 - E. EMPLOYEE OVER EXPOSURE NOTIFICATION
 - F. RESPIRATORY PROTECTION
- III. FIXED POINT MONITORING
 - A. DAILY LOG SHEETS DURING LOADING
 - B. STRIP CHART
 - C. RECORD RETENTION
 - D. EQUIPMENT OPERATION AND REPAIRS
- IV. EPA VCM REGULATIONS
 - A. LEAK DETECTION & ELIMINATION PLAN
 - B. EPA COMPLIANCE PROJECTS AT DOCK
 - 1. PORTABLE CARBON ADSORPTION SYSTEM
 - 2. HYDROQUINONE ADDITION SYSTEM
- V. MISCELLANEOUS
 - A. TANK ENTRY FOR SHIP INSPECTION

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