

From: Russell White <whiter@api.org>
Sent: Friday, April 27, 2007 1:41 PM (GMT)
To: BenzConsort-OC@listserve.api.org; BenzConsort-TC@listserve.api.org
Cc: Robin Tillery <tilleryr@api.org>
Subject: FW: BHRC OVERSIGHT AND TECHNICAL COMMITTEE CONFERENCE CALL MINUTES - PLEASE DISTRIBUTE
Attach: BHRC call , APR 26 2007 Minutes FINAL.ZIP

Robin - please post these to the SHS website.

From: patsy.clegg@shell.com [mailto:patsy.clegg@shell.com]
Sent: Thursday, April 26, 2007 6:46 PM
To: Russell White
Subject: BHRC OVERSIGHT AND TECHNICAL COMMITTEE CONFERENCE CALL MINUTES - PLEASE DISTRIBUTE

<<BHRC call , APR 26 2007 Minutes FINAL.ZIP>>

BHRC OVERSIGHT, TECHNICAL, COMMUNICATIONS COMMITTEES CALL MINUTES

April 26, 2007

Attendees:

Steve Bowes, ExxonMobil
Don Burnett, BP
Stuart Cagen, Shell
Patsy Clegg (Chair), Shell Chemical
Brian Doll, ExxonMobil
Howard Feldman, API
Mark Fitzsimmons, Steptoe and Johnson
Jennifer Galvin, ConocoPhillips
Myron Harrison, ExxonMobil
Mike Johnston, ConocoPhillips
Glenna Kyle, ExxonMobil
Jim Tillson, ConocoPhillips
John Wagner, API
Russell White, API
Zach Wong, Chevron

Quorum Present

Antitrust Guidelines reviewed

Decisions/Actions:

1. ACTION: API and Budget Committee will work to identify areas that need clarification in the 800K CinPathogen budget for 2Q07.
2. DECISION: OC accepted CinPathogen 2Q07 milestones proposal.
3. ACTION: Jennifer Galvin will request from Jerry Rice a report from the QA/QC Team to be delivered week of May 7. Requested report to include update on AML and NHL case accrual.
4. DECISION: OC agreed to be invoiced for 2007 commitment
ACTION: API to send invoices.
5. ACTION: Stuart Cagen requested to call Dr. Otto Wong to inquire into the status of a contract for administrative support of the case control study.
6. DECISION: OC agreed that all items on the Budget Analysis are important to the contract.
7. ACTION: API will send a weekly update to BHRC on the Budget Analysis progress.
8. DECISION: Agreement that it was appropriate to clarify the milestones list ("deliverables"), to make it clearer that the milestones are a mechanism for reporting study progress for budget and contract administration only.

The conduct and conclusion of the study are under the exclusive control of the principle investigators. No case data or analysis is to be shared with the sponsors or API prior to publications being accepted. Each sponsor company will provide comments to Mark Fitzsimmons on the "Deliverables" document by cob Friday, April 27, 2007.

ACTION: Mark will collate, draft revision and send to BHRC by cob Monday, April 30, 2007.

BHRC comments back to Mark by cob Tuesday, May 1, 2007.

Finalize Monday, May 7, 2007.

NEXT CALL: May 7 2007, 4 PM EDT