January 12, 1943

Mr. A. M. Wilson, Vice President
John T. Lewis & Bros. Company

Dear Mr. Wilson:

Enclosed I send you proxy of National Lead Company for the Annual Meeting of John T. Lewis & Bros. Company to be held on Monday the 18th. You will notice that I have entered Mr. Rockwell's name along with Mr. Reeves as among the six subsidiaries which have meetings on that day yours is the one which he will attend.

In your letter of December 30th you asked about procedure for the stockholders' meeting. One quite common form of holding such a meeting is to follow the pattern of your previous year's meeting, write up the minutes in advance, so far as routine matters are concerned leaving room at the end for any new items. After the opening of the meeting the minutes are read and by general consent approved, new matters may then be acted upon, and the meeting is adjourned.

Yours very truly,

HOB:id

Secretary

Encl.

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