



SEP 9 1980

University of Pittsburgh

GRADUATE SCHOOL OF PUBLIC HEALTH
Department of Biostatistics

August 29, 1980

Ms. Angie Garrison
Personnel Dept.
Monsanto Company, Indian Orchard Plant
730 Worcester Street
Indian Orchard, MA 01151

Dear Angie:

As we discussed, during the coding of the Springfield employees' work histories, three general problems arose. I have described each problem below making references to various attachments. The attachments are numbered to correspond to the numbers mentioned in the descriptions.

- (1) Work history dates for many departments on the personnel records are outside the range of the time frames given on the Product Department History sheets (Attachment 1). In most cases, the dates which appear on the personnel records are greater than the upper limit of the time frame shown on Attachment 1. Rather than providing you with a listing of each occurrence of this problem, I have simply noted the departments on Attachment 1 (Dept. No. circled in red) which are associated with a time period inconsistency. Perhaps you could re-check the time frames on Attachment 1 with someone at the plant. My feeling is that the work histories are correct and the time frames on Attachment 1 are not precise.
- (2) The following 29 department numbers appear on the personnel records but do not appear on the Product Department History (Attachment 1).
Dept. Nos.: 40, 96, 104, 107, 109, 112, 114, 115,
117, 130, 133, 135, 137, 141, 142, 149,
173, 174, 210, 501, 509, 512, 513, 611,
713, 722, 809, 821, 904.

I need to know whether or not these are valid department numbers, if they are valid, what was the time frame of their existence, and if any of these departments were associated with formaldehyde exposures.

RSV 0007544

Ms. Angie Garrison
Page 2
August 29, 1980

- (3) Attachment 2 is a listing of seven employees for which additional work history information is needed. The extent of the missing information is indicated beside each name. I have also enclosed copies of all the work history information that we do have on these men. I realize that you may not have any more information on these men, however, prior to analysis I would like to have this confirmed with you. If you do uncover any of the missing work histories please send me a xerox copy.

I will be out of the office until Sept. 8, however, please call Michele, Vanessa, or Don if you have any questions concerning these problems [412-624-3032]. I will contact you when I return. Thank you very much again for your kind cooperation and assistance.

Sincerely,



Gary M. Marsh, Sc.D.
Assistant Professor of Biostatistics

GMM/jmt

Enclosures

cc: Mr. Paul Bureau
Dr. W. Gaffey, Monsanto/St. Louis

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