

**To:** Hupp, Millan[hupp.millan@epa.gov]  
**From:** Millan Hupp  
**Sent:** Fri 6/16/2017 10:21:54 PM  
**Subject:** Fwd: Meeting Request from Ambassador Ho-Young Ahn oftheRepublicofKorea

Millan Hupp

Begin forwarded message:

**From:** "Hupp, Sydney" <hupp.sydney@epa.gov>  
**Date:** June 16, 2017 at 1:51:39 PM EDT  
**To:** "McMurray, Forrest" <mcmurray.forrest@epa.gov>, Millan Hupp  
<millan.hupp@gmail.com>  
**Subject:** FW: RE: Meeting Request from Ambassador Ho-Young Ahn  
oftheRepublicofKorea

Is one of you able to greet the ambassador on Monday please?

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Novikoff, Joshua  
**Sent:** Friday, June 16, 2017 1:32 PM  
**To:** Hupp, Sydney <hupp.sydney@epa.gov>; Woodward, Cheryl  
<Woodward.Cheryl@epa.gov>  
**Cc:** Nishida, Jane <Nishida.Jane@epa.gov>; Dieu, Martin <Dieu.Martin@epa.gov>;  
Kasman, Mark <Kasman.Mark@epa.gov>; Caldwell, James <Caldwell.James@epa.gov>;  
Personal Security Detail/Ex. 6/Ex. 7C/Ex. 7E/Ex. 7F Stewart, JamesL  
<Stewart.JamesL@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>; Chen,  
Team <chen.team@epa.gov>  
**Subject:** RE: RE: Meeting Request from Ambassador Ho-Young Ahn  
oftheRepublicofKorea

You're welcome Sydney!

Someone from the Scheduling and Advance team is perfectly fine. They can be joined by someone from OITA. Team Chen is available to join an Advance team member to help escort the delegation if preferred. Unfortunately I am out of the office myself on Monday.

-Josh

**From:** Hupp, Sydney  
**Sent:** Friday, June 16, 2017 1:25 PM  
**To:** Novikoff, Joshua <[Novikoff.Joshua@epa.gov](mailto:Novikoff.Joshua@epa.gov)>; Woodward, Cheryl <[Woodward.Cheryl@epa.gov](mailto:Woodward.Cheryl@epa.gov)>  
**Cc:** Nishida, Jane <[Nishida.Jane@epa.gov](mailto:Nishida.Jane@epa.gov)>; Dieu, Martin <[Dieu.Martin@epa.gov](mailto:Dieu.Martin@epa.gov)>; Kasman, Mark <[Kasman.Mark@epa.gov](mailto:Kasman.Mark@epa.gov)>; Caldwell, James <[Caldwell.James@epa.gov](mailto:Caldwell.James@epa.gov)>; **Personal Security Detail/Ex. 6/Ex. 7C/Ex. 7E/Ex. 7F** Stewart, JamesL <[Stewart.JamesL@epa.gov](mailto:Stewart.JamesL@epa.gov)>; Bellerose, William <[Bellerose.William@epa.gov](mailto:Bellerose.William@epa.gov)>; Chen, Team <[chen.team@epa.gov](mailto:chen.team@epa.gov)>  
**Subject:** RE: RE: Meeting Request from Ambassador Ho-Young Ahn oftheRepublicofKorea

Hey Josh,

Thanks! Who typically would greet them in the courtyard?

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Novikoff, Joshua  
**Sent:** Friday, June 16, 2017 11:13 AM  
**To:** Woodward, Cheryl <[Woodward.Cheryl@epa.gov](mailto:Woodward.Cheryl@epa.gov)>; Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Cc:** Nishida, Jane <[Nishida.Jane@epa.gov](mailto:Nishida.Jane@epa.gov)>; Dieu, Martin <[Dieu.Martin@epa.gov](mailto:Dieu.Martin@epa.gov)>; Kasman, Mark <[Kasman.Mark@epa.gov](mailto:Kasman.Mark@epa.gov)>; Caldwell, James <[Caldwell.James@epa.gov](mailto:Caldwell.James@epa.gov)>; **Personal Security Detail/Ex. 6/Ex. 7C/Ex. 7E/Ex. 7F** Stewart, JamesL <[Stewart.JamesL@epa.gov](mailto:Stewart.JamesL@epa.gov)>; Bellerose, William <[Bellerose.William@epa.gov](mailto:Bellerose.William@epa.gov)>; Chen, Team <[chen.team@epa.gov](mailto:chen.team@epa.gov)>  
**Subject:** RE: RE: Meeting Request from Ambassador Ho-Young Ahn oftheRepublicofKorea

Hi Cheryl and Sydney,

I work in OITA under Jane and Mark and one of my responsibilities is managing the Korea program. In a separate e-mail thread with Jim Caldwell, the Embassy of Korea informed EPA that they will be taking a private vehicle for Monday's meeting. Jim and the facilities team have made arrangements for them to enter the EPA courtyard with the vehicle, so they would not be going through the entry procedures described below.

At the 12<sup>th</sup> Street Courtyard vehicle entrance, the security guard would let the vehicle through. There is not a guard's desk there to call from. So it could be best to pre-position in the courtyard at 3:15 to greet and escort the delegation.

I've added all involved EPA parties on this e-mail. I did not include Charry from the Embassy, but it would be helpful for someone to reach back out to her clarifying the arrival instructions. If I can be of any help, please e-mail me or call me on my cell phone today at 202-441-8863.

I am not in the office on Monday, but Team Chen of our team is available to assist on the ground with this if it is helpful to you.

- Description of the vehicle(s) (make/model/color): Hyundai Equus Black
- Name of driver(s) and their cell phone number(s): MARISTELA, Margarito (Josh will ask them to provide cell phone number as requested)
- Names of additional staff accompanying the Ambassador: Counselor CHOI, Jin-won and Secretary KIM, Jandi (+ Ambassador AHN, Ho-Young).

Sincerely,

-Josh

Joshua Novikoff

U.S. Environmental Protection Agency

Office of International and Tribal Affairs

Tel: 202-564-1032 Mobile: 202-441-8863

**From:** Nishida, Jane  
**Sent:** Friday, June 16, 2017 10:49 AM  
**To:** Dieu, Martin <[Dieu.Martin@epa.gov](mailto:Dieu.Martin@epa.gov)>; Kasman, Mark <[Kasman.Mark@epa.gov](mailto:Kasman.Mark@epa.gov)>  
**Cc:** Novikoff, Joshua <[Novikoff.Joshua@epa.gov](mailto:Novikoff.Joshua@epa.gov)>  
**Subject:** FW: RE: Meeting Request from Ambassador Ho-Young Ahn of the Republic of Korea

FYI

**From:** "이찬미" [<mailto:amboffice@mofa.or.kr>]  
**Sent:** Friday, June 16, 2017 10:47 AM  
**To:** Woodward, Cheryl <[Woodward.Cheryl@epa.gov](mailto:Woodward.Cheryl@epa.gov)>; Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Cc:** Nishida, Jane <[Nishida.Jane@epa.gov](mailto:Nishida.Jane@epa.gov)>  
**Subject:** Re: RE: Meeting Request from Ambassador Ho-Young Ahn of the Republic of Korea

Thank you very much!

Ambassador AHN, Ho-Young will be accompanied by Counselor CHOI, Jin-won and Secretary KIM, Jandi.

Please let us know if you need additional information.

Best Regards,

Charry

-----Original Message-----

보낸사람 : Woodward Cheryl <[Woodward.Cheryl@epa.gov](mailto:Woodward.Cheryl@epa.gov)>

받는사람 : HuppSydney<[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>; 이찬미 <[amboffice@mofa.or.kr](mailto:amboffice@mofa.or.kr)>;

참조 : NishidaJane<[Nishida.Jane@epa.gov](mailto:Nishida.Jane@epa.gov)>;

보낸일자 : 2017-06-09

메일제목 : RE: Meeting Request from Ambassador Ho-Young Ahn  
oftheRepublicofKorea

My name is Cheryl Woodward and I will assist you in the logistics for your meeting at EPA on Monday, June 19<sup>th</sup> at 3:30 pm. The instructions/directions to EPA is below and if you have any questions please contact me. Look forward to seeing you all.

**Directions:** If you come by Metro, the Federal Triangle metro stop is directly below the building entrances. You would leave the metro station and go up all three sets of escalators from the train otherwise two escalators then do a small U-Turn to the left heading toward 12<sup>th</sup> street, the South Lobby entrance is directly and immediately to your right (Glass Doors -EPA Signified on Glass).

EPA address is 1200 Pennsylvania Avenue, NW. If you are coming by taxi/vehicle, you want to be dropped off on 12th NW, **which is between Pennsylvania and Constitution Avenue**. It is almost exactly half way between the two avenues on with Federal Triangle Metro sign and Trump Hotel Towers side entrance can be used as a landmark. From 12th Street, facing the building with the EPA and American flags, walk toward the building (under the flags) and take the glass door on your left hand side with the escalators going down to the metro on your left. This again will be **the South Lobby of the William Jefferson Clinton building**.

Once inside the building, security will prompt you to scan all items such as bags, coats etc., and then let the guards know that you were instructed to call Cheryl Woodward at

564-1274 or Michelle Hale at 564-1430 to escort you to the meeting with the Administrator. Security will make temporary cards for everyone. Allow for 15 minutes to get through the process

**From:** Hupp, Sydney  
**Sent:** Friday, June 09, 2017 9:17 AM  
**To:** 이찬미 <[amboffice@mofa.or.kr](mailto:amboffice@mofa.or.kr)>  
**Cc:** Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>; Nishida, Jane <[Nishida.Jane@epa.gov](mailto:Nishida.Jane@epa.gov)>; Woodward, Cheryl <[Woodward.Cheryl@epa.gov](mailto:Woodward.Cheryl@epa.gov)>  
**Subject:** Re: Meeting Request from Ambassador Ho-Young Ahn oftheRepublicofKorea

Thank you! I am looping in Cheryl who can help with those logistics.

Thank you!

Sent from my iPhone

On Jun 9, 2017, at 9:14 AM, 이찬미 <[amboffice@mofa.or.kr](mailto:amboffice@mofa.or.kr)> wrote:

Of course.

Please let us know if you need any additional information for the entrance clearance to the building.

Many Thanks,  
Charry

-----Original Message-----

보낸사람 : Hupp Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
받는사람 : 이찬미 <[amboffice@mofa.or.kr](mailto:amboffice@mofa.or.kr)>;  
참조 :  
DickersonAaron<[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>;NishidaJane<[Nishida.Jane@epa.gov](mailto:Nishida.Jane@epa.gov)>;  
보낸일자 : 2017-06-09  
메일제목 : Re: Meeting Request from Ambassador Ho-Young Ahn oftheRepublicofKorea

My apologies, I misunderstood. Yes, we should be able to do that. Are you able to come to our office, please?

Thank you!

Sent from my iPhone

On Jun 9, 2017, at 9:09 AM, 이찬미 <[amboffice@mofa.or.kr](mailto:amboffice@mofa.or.kr)> wrote:

Good morning,

So this request was for an in-person meeting.

Would Mr. Pruitt be available for an in-person meeting on Monday, June 19th at 3:30 p.m.?

-----Original Message-----

보낸사람 : Hupp Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

받는사람 : 이찬미 <[amboffice@mofa.or.kr](mailto:amboffice@mofa.or.kr)>;

참조 :

DickersonAaron<[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>;NishidaJane<[Nishida.Jane@epa.gov](mailto:Nishida.Jane@epa.gov)>;

보낸일자 : 2017-06-09

메일제목 : RE: RE: RE: RE: Meeting Request from Ambassador Ho-Young Ahn oftheRepublicofKorea

The Ambassador is calling to request a meeting?

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** "이찬미" [<mailto:amboffice@mofa.or.kr>]  
**Sent:** Thursday, June 8, 2017 5:24 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Cc:** Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>; Nishida, Jane <[Nishida.Jane@epa.gov](mailto:Nishida.Jane@epa.gov)>  
**Subject:** Re: RE: RE: RE: Meeting Request from Ambassador Ho-Young Ahn of the Republic of Korea

This was for a meeting request.

-----Original Message-----

보낸 사람 : Hupp Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
받는 사람 : 이찬미 <[amboffice@mofa.or.kr](mailto:amboffice@mofa.or.kr)>;  
참조 :  
Dickerson Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>; Nishida Jane <[Nishida.Jane@epa.gov](mailto:Nishida.Jane@epa.gov)>;  
보낸 일자 : 2017-06-09  
메일 제목 : RE: RE: RE: Meeting Request from Ambassador  
Ho-Young Ahn of the Republic of Korea

Great! Do you want us to call you?

What is the specific topic?

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** "이찬미" [<mailto:amboffice@mofa.or.kr>]

**Sent:** Thursday, June 8, 2017 4:35 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Cc:** Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>; Nishida, Jane <[Nishida.Jane@epa.gov](mailto:Nishida.Jane@epa.gov)>  
**Subject:** Re: RE: RE: Meeting Request from Ambassador Ho-Young Ahn of the RepublicofKorea

Yes, 3:30 p.m. on Monday, JUNE 19th works well from our end.

We will get back to you with the meeting participants next week.

If you need any additional information from us for entrance, please let us know.

Many Thanks,  
Charry

-----Original Message-----

보낸사람 : Hupp Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
받는사람 : 이찬미 <[amboffice@mofa.or.kr](mailto:amboffice@mofa.or.kr)>;  
참조 :  
DickersonAaron<[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>;NishidaJane<[Nishida.Jane@epa.gov](mailto:Nishida.Jane@epa.gov)>;  
보낸일자 : 2017-06-09  
메일제목 : RE: RE: Meeting Request from Ambassador  
Ho-Young Ahn of the RepublicofKorea

Good afternoon,

Would 3:30EST work on your end?

Thanks!

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**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Hupp, Sydney

**Sent:** Tuesday, June 6, 2017 9:25 AM

**To:** "이찬미" <[amboffice@mofa.or.kr](mailto:amboffice@mofa.or.kr)>

**Cc:** Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>;  
Nishida, Jane <[Nishida.Jane@epa.gov](mailto:Nishida.Jane@epa.gov)>

**Subject:** RE: RE: Meeting Request from Ambassador  
Ho-Young Ahn of the Republic of Korea

How about 3:30PMEST on June 19<sup>th</sup>?

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** "이찬미" [<mailto:amboffice@mofa.or.kr>]

**Sent:** Monday, June 5, 2017 5:45 PM

**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Cc:** Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>;  
Nishida, Jane <[Nishida.Jane@epa.gov](mailto:Nishida.Jane@epa.gov)>

**Subject:** Re: RE: Meeting Request from Ambassador  
Ho-Young Ahn of the Republic of Korea

Ambassador Ahn is available on the afternoon of June  
19th or the 20th between 2:00 - 5:30 p.m.

Please let us know if any of these times would work for Mr. Pruitt.

Best Regards,

Charry

-----Original Message-----

보낸사람 : Hupp Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

받는사람 :

[amboffice@mofa.or.kr](mailto:amboffice@mofa.or.kr)<[amboffice@mofa.or.kr](mailto:amboffice@mofa.or.kr)>;

참조 :

DickersonAaron<[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>;NishidaJane<[Nishida.Jane@epa.gov](mailto:Nishida.Jane@epa.gov)>;

보낸일자 : 2017-06-06

메일제목 : RE: Meeting Request from Ambassador Ho-Young Ahn of the Republic ofKorea

Good morning Charry,

Would be happy to get this call set up! He is about to leave for some international travel but perhaps we could find a time for the week of June 19<sup>th</sup>? Additionally, what is the topic of the call?

Thank you!

---

**Sydney Hupp**

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

**From:** Hope, Brian  
**Sent:** Wednesday, May 31, 2017 6:04 PM  
**To:** Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>;  
Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>;  
Chmielewski, Kevin <[chmielewski.kevin@epa.gov](mailto:chmielewski.kevin@epa.gov)>  
**Subject:** FW: Meeting Request from Ambassador  
Ho-Young Ahn of the Republic of Korea

**From:** "이찬미" [<mailto:amboffice@mofa.or.kr>]  
**Sent:** Wednesday, May 31, 2017 4:59 PM  
**To:** Pruitt, Scott <[Pruitt.Scott@epa.gov](mailto:Pruitt.Scott@epa.gov)>  
**Subject:** Meeting Request from Ambassador Ho-  
Young Ahn of the Republic of Korea

Dear Mr. Pruitt,

Ambassador Ho-Young Ahn of the Republic of Korea would like to request a courtesy call meeting with you in the near future. Could you please let us know when you'd be available for a meeting? Greatly appreciate your kind assistance and we look forward to hearing back from you soon.

Best Regards,

Charry

**Charry Chan Mi Lee** | Special Assistant to the  
Ambassador

**Embassy of the Republic of Korea**  
2450 Massachusetts Avenue NW, Washington, DC  
20008

Phone: (202) 939-5606 | Fax: (202) 232-0117

**Charry Chan Mi Lee** | Special Assistant to the Ambassador

**Embassy of the Republic of Korea**

2450 Massachusetts Avenue NW, Washington, DC 20008

Phone: (202) 939-5606 | Fax: (202) 232-0117

**Charry Chan Mi Lee** | Special Assistant to the Ambassador

**Embassy of the Republic of Korea**

2450 Massachusetts Avenue NW, Washington, DC 20008

Phone: (202) 939-5606 | Fax: (202) 232-0117

**Charry Chan Mi Lee** | Special Assistant to the Ambassador

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2450 Massachusetts Avenue NW, Washington, DC 20008

Phone: (202) 939-5606 | Fax: (202) 232-0117

**Charry Chan Mi Lee** | Special Assistant to the Ambassador

**Embassy of the Republic of Korea**

2450 Massachusetts Avenue NW, Washington, DC 20008

Phone: (202) 939-5606 | Fax: (202) 232-0117

**Charry Chan Mi Lee** | Special Assistant to the Ambassador

**Embassy of the Republic of Korea**

2450 Massachusetts Avenue NW, Washington, DC 20008

Phone: (202) 939-5606 | Fax: (202) 232-0117

**Charry Chan Mi Lee** | Special Assistant to the Ambassador

**Embassy of the Republic of Korea**

2450 Massachusetts Avenue NW, Washington, DC 20008

Phone: (202) 939-5606 | Fax: (202) 232-0117

