

CONTRIBUTING ASSESSOR FORM

API Employee: Bruce Jarnot

Performance Period: 2004

Please assist in the evaluation of the API staff member's performance by providing a summary assessment of the employee's work that you were involved with during the evaluation period. Some factors to consider include contributions as a team member, skills used in meeting objectives, managing unusual or challenging circumstances, or addressing difficult issues.

Keep your comments brief and provide appropriate examples. Your feedback will be attached to the employee's performance evaluation; therefore, your feedback should be useful, constructive and relevant to the individual's performance and contributions.

Name: Stuart Cagen

Work Relationship: Member of Shanghai Health Study consortium

Bruce Jarnot has provided outstanding support for the Shanghai Health Study (SHS) and has exhibited highly commendable behaviors that are totally consistent with API success factors. Effective management of the SHS has required the employment of several and diverse skills - many of which are beyond the norm of current practice - and has also required strenuous efforts to optimize consortium resources. Bruce has effectively managed technical elements of this study by 1) managing the technical review process via the technical committee and via the external review system (scientific and ethical reviews); 2) monitoring and reporting budgets and the tracking of expenditures, 3) communicating with all parties (investigators, sponsors, reviewers) regarding these study details, and has helped create an atmosphere that optimizes appropriate communication among these groups. Because of the complexities of this study there have been unique challenges for the sponsors, particularly in the areas of budget management and study performance tracking. For these and all other challenges to date, the sponsors have been effectively benefited by the efforts of Bruce. Accordingly, with regard to API success factors, Bruce has: exhibited appropriate Member/Customer Service Focus, has facilitated Effective Teamwork & Collaboration, has demonstrated his Professional Knowledge/Commitment to Learning, has demonstrated (sorely needed) Effective Communications, has demonstrated Creative Problem Solving/Continuous Improvement/Innovation, and, when appropriate, has demonstrated Effective Management/Leadership.

Assessor Signature: _____

Date _____