

CC Dr. R. A. Kehoe

October 11, 1939

Memorandum to:

Mr. J. C. Gonzales

It was my understanding that there was a Resolution passed by the Coordinating Committee in one of our meetings a few months ago that pre-employment examination was mandatory for all departments.

Since it has recently come to my attention that Mr. Wikingstad, employed by Mr. Mehring for work at Baton Rouge, did not receive a pre-employment examination I am wondering if either my impression is not correct or whether all departments have not been duly notified.

As to our own policy in the Manufacturing Department, we have always insisted that any man working within the area of our operations be subject to the usual pre-employment and routine physical examinations.

I would appreciate your further advice on this matter.

J. H. Schaefer

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