

AGENDA

Meeting called by: Consolidated Audit Committee Date: 10/08/92
 Meeting place: Poly C Training Room Starting Time: 7:30 AM
 Please bring: Yourself Ending Time: 11:00 AM
 Participants: Poly C Staff, Consolidated Audit Core Audit Team

Purpose of Meeting:

This review is intended to present and discuss the pertinent information necessary to accomplish the requirements of the Consolidated Audit Process for the Polyethylene C Plant.

Desired Outcome:

Identify reactive chemicals concerns for the Poly C Plant. Educate new personnel/refresh existing personnel on plant reactive chemical concerns and preventions.

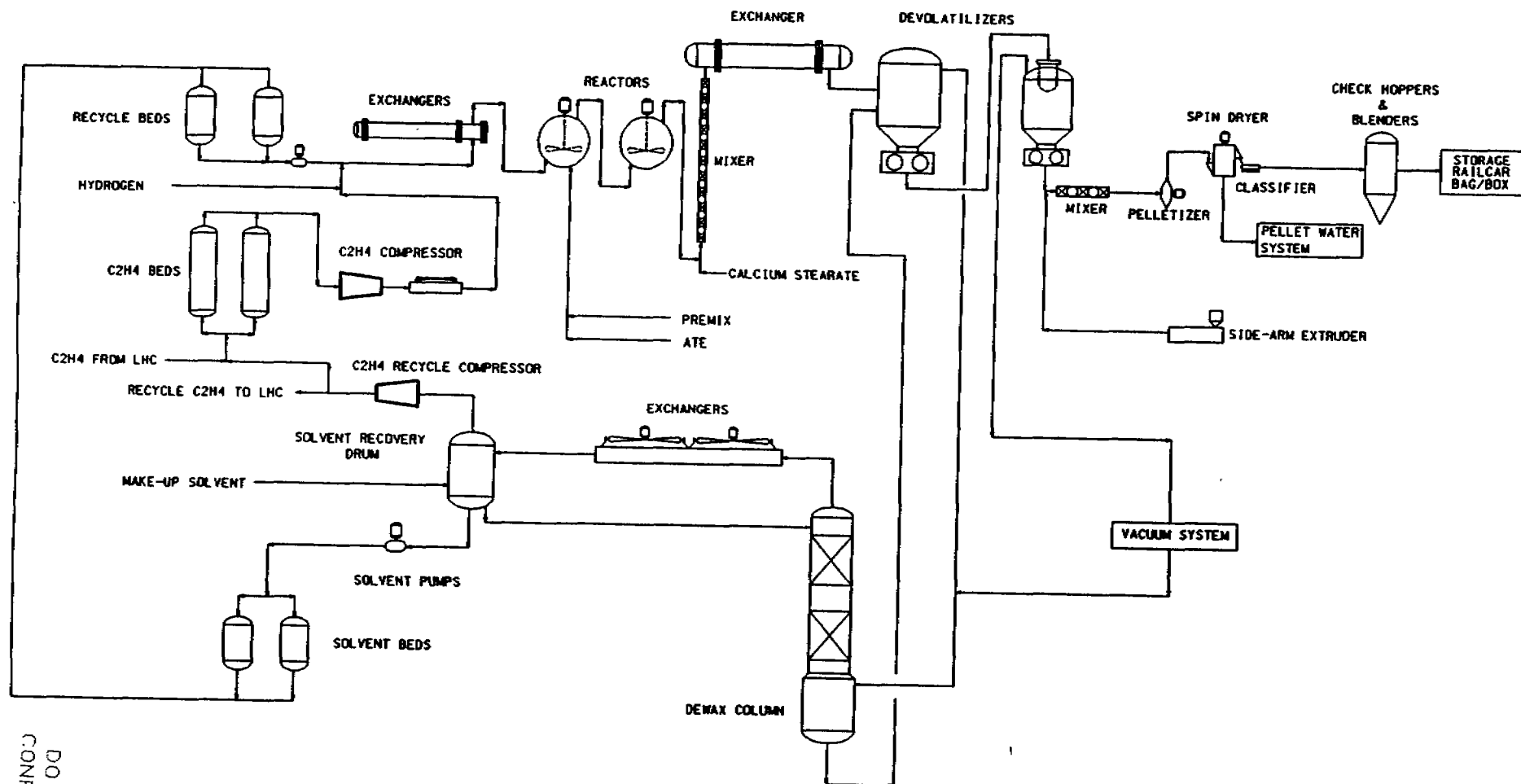
Agenda Items:	Person Responsible	To be Accomplished	Time (min) allotted
1. Process Introduction and Flow Diagram	Mike Olsen	Basic Understanding of the Poly C Process	10
2. 1991 Audit Concerns/ Answers	"	Review of Answers or Current Status	20
3. Section Summaries	"	Summary of Sections Relative to Questionnaire	40
4. Raw Materials and Supplies	"	Review Raw Materials Identification Procedures	10
5. Unloading and Storage	"	Review of Concerns and Precautions	10
6. Catalyst Preparation	"	Review of Concerns and Precautions	25
7. Ethylene Purification and Compression	"	Review of Concerns and Precautions	5
8. Reaction Area	"	Review of Concerns and Precautions	25
9. Calcium Stearate	"	Review of Concerns and Precautions	10
10. Devolatilization	"	Review of Concerns and Precautions	5
11. Pelletizing	"	Review of Concerns and Precautions	5
12. Material Handling	"	Review of Concerns and Precautions	5
13. Additive System	"	Review of Concerns and Precautions	5
14. Solvent Recovery and Purification	"	Review of Concerns and Precautions	5
15. Dowtherm Systems	"	Review of Concerns and Precautions	5
16. Flare Systems	"	Review of Concerns and Precautions	5
17. Review and Agree on Action Items	All	Finalize Action Items	20

Ground Rules:

TEAMWORK AND CONSTRUCTIVE, APPLICABLE DISCUSSIONS

DO A 017588
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POLY C PROCESS OVERVIEW



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