

TGG: ~~JCL~~: ~~MMG~~: RF
XF: RESK

TO: Distribution

FROM: T. G. Grumbles

DATE: July 27, 1988

Interoffice
Communication

SUBJ: OT MEETING MINUTES FOR JULY 25

VISTA

Below are the action items and summary minutes from the subject meeting.

Action Items

JAD/

THH- Decide on Betsy Meyers participation in their natural team meetings

RDG- Will discuss facilitating OT meetings with Betsy Meyers

All- Think about secretaries role in natural teams and be ready to discuss thoughts at next OT meeting

THH- Research efficiency factor possibilities (i.e. energy, manpower, raw material costs) that could be used in product quality measures

ALL- Consider manpower management measures as proposed by TGG for next meeting

All- NEXT MEETING - MONDAY AUGUST 8, 3-4:30

Reinforcement

- Morey Osborn of R&D was the person who did the good work on Isonox and PVC
- The quality coordinators meeting went well and was felt to have accomplished the meeting goals
- The VCM plant staff deserves recognition for their efforts during recent operation problems
- Dave Mahler is close in cutting a great deal with Dupont on cost sharing for the slip clean-out and Phase 2 of the groundwater study
- Dave Harman and Pat Quinlan were recognized for applying and reviewing SPC principles in their jobs and natural teams

Previous Meeting Notes

One correction - JAD not RDG was to keep safety statistics with THH

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Off Agenda Item That Was Lingering Action Item

The issue of Betsy Meyers' participation in the OT meetings or in JAD/THH natural team was discussed. Bill McNeese suggested we could use her as a facilitator in our OT meeting. Some concern was expressed over how comfortable she would be in this role. No resolution was reached but two action items came out of this discussion.

The conversation also dealt with the role of secretaries in natural teams. Should they be a part of ours, or should secretaries have their own natural team to deal with common problems and processes. The conversation was tabled until the next meeting.

Problem Solving

A round robin discussion of possible product quality measures was held. Results of the discussion are attached. The initial list was reviewed based on "what they would tell us" and the list cleaned-up.

It was decided not to include "service" related items such as on-time delivery.

Discussion was held regarding the pros and cons of measuring only products shipped to external customers vs. including internal transfers. No resolution was reached but the cons of not including internal transfers outweighed the pro's.

- cons - misreading relative to internal customers
- volume of product missed
- SPC for supplier requirements might not be met

- pros - data available for external only

Significant discussion was held regarding the possible bad signals that would be sent if we measured shipments not on-spec, i.e. waived shipments. Measuring could be construed as accepting it.

The remaining items on the list should be reviewed in terms of "holes" and what confidence the data would give us that QMP is going the way it should.



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dlj
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ATTACHMENT 1

1. Major products/only external customers
 - ~~a. lbs. shipped on spec/lbs. product shipped~~
 - b. lbs. shipped on time/total lbs. shipped *Delayed*
2. ~~a) lbs. product produced/lbs. shipped~~
 - ~~b) lbs. waived/lbs. produced~~
 - ~~c) lbs. produced on budget~~
3.
 - a) lbs. on spec first time/lbs. produced
 - b) lbs. on spec first time/BTU - raw material, labor factor *Review further*
4.
 - a) % of product with a $CP_k > 1$
all internal and external - limit to defined number of products
5.
 - a) Dollar impact of returns and rejects from customers and internal transfers
 - b) Rejects and internal recycle
6. Number of processes reviewed and improved *Delayed*