

JJH: JCL: TGG: RF
XF: _____

TO: Ken Eggers

FROM: Tom Grumbles
DATE: December 17, 1984

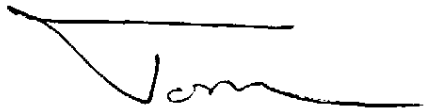
Interoffice
Communication

SUBJ: OFFICE SAFETY TRAINING

VISTA

Vista does not have any audio-visual training available on the above. Conoco Inc. has a film but it is on loan until November of 85. It is a good film which can be leased on a weekly basis for \$85.00.

Conoco is sending me a copy of the office safety section from the corporate safety manual. It may be useful. Regardless, it would be difficult to do anything next week. Please give me a call and we can work something out.



Thomas G. Grumbles

ajo
005

VVV 000016081