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Asbestos Information Association



ASBESTOS INFORMATION ASSOCIATION

1660 L Street, N.W. Washington, D.C. 20036 (202) 223-8865

MINUTES

Special Board Of Directors Meeting

Williams Club, New York City

February 21, 1974

A special meeting of the Board of Directors was convened at the Williams Club in New York City, February 21.

The following Directors were present:

James Armstrong
George Barge
E. C. Bratt
C. Nelson Coddington
A. H. Fay
W. E. Gatewood
Thomas A. Dougherty

A. R. Hooker
J. H. Marsh
C. G. Morgan
C. A. Neumann
J. L. Rainey
William Thurber
Kurt Schwarz
F. J. Solon, Jr.
J. R. Stetson (represented by
M. Sendekki)

S. D. Weaver (represented by
W. H. Beasley)

Joseph Hall
G. Parry Weiss
J. K. Whittaker
George P. Vogel

Bendix Corporation
Atlas Asbestos Company
H. K. Porter Company, Inc.
Jim Walter Corporation
National Gypsum Company
Certain-teed Products Corp.

The Flintkote Company
Raybestos-Manhattan
North American Asbestos Corp.
Kentile Floors Incorporated
Amatex Corporation
Union Carbide Corporation
Supradur Manufacturing Corp.
Johns-Manville Corporation

Congoleum Industries, Inc.

Cement Asbestos Products Company
GAF Corporation
Garlock, Inc.
Nicolet Industries, Inc.
Ertel Engineering
(National Association of Filter
Manufacturers, Inc.)

Members of the Association's Standards and Technical Committee attending the meeting were:

Edmund M. Fenner, Chairman (Johns-Manville); H. L. Becker (Nicolet Industries, Inc.); C. C. Clarke (Bendix Corporation); William Fassuliotis (GAF Corporation); L. E. Moody (H. K. Porter Company, Inc.); Dr. H. B. Rhodes (Union Carbide Corporation); I. H. Weaver (Raybestos-Manhattan); Frank H. Zimmerman (National Gypsum Company).

Also present were:

William Simpson (President, Raybestos-Manhattan); Guy Gabrielson (President, Nicolet Industries, Inc.); R. B. Todd (Atlas Asbestos Company); John J. Machemer (The Flintkote Company); Dr. John J. Magenheimer (Raybestos-Manhattan); Gerald Marconis (Alsop Group - NAFM); James McHugh (Cellulo Co. - NAFM); Robert G. Moore and Arthur Neilson (National Gypsum Company); John Riopelle (Bendix Corporation); Ivan Sabourin (Consultant, Johns-Manville, Montreal); and Mrs. Doris Fagan (Executive Director, Asbestos Textile Institute).

Staff and Consultants present were:

Philip E. Enterline, Ph.D. (University of Pittsburgh Graduate School of Public Health); Raymond L. H. Murphy, M.D. (Harvard University School of Public Health); Matthew M. Swetonic (Hill and Knowlton, Inc.); Eugene J. Leff, Esq. (Cadwalader, Wickersham & Taft); and R. H. Mereness (Executive Director, AIA/NA).

Opening Remarks

The meeting convened at 9:30 A.M.. Mr. John Marsh, President of the Association, presided. Guests were introduced.

Report of the Executive Director

Mr. Mereness stated that the Association is now publishing "News & Notes", a brief of pertinent information to the membership with the purpose of providing timely reports and minimizing the flow of paperwork from the Association's office. The publication will be issued approximately every two weeks. Suggestions and comments were invited. It was announced that the Association has employed a service to provide current information on proposed legislation affecting the industry among the various states.

Mr. Mereness commented on a recent meeting in Montreal with

principal officers and executive directors of the Asbestos Information Committee and the Asbestosis Research Council of the U.K., and the Quebec Asbestos Mining Association of Canada. He stated that AIA/NA enjoys a close working relationship with these groups. He also stated U. S. asbestos trade associations had been formally invited to a reciprocal affiliated status with AIA/NA. He noted that the Association is preparing a booklet concerning the industry and that a questionnaire is being prepared to provide an economic profile of the industry. He said requests for the Association's information kit and booklets continue to be received from all parts of the world. Mr. Mereness mentioned the booklet "What Every Employee Should Know about ... Asbestos", prepared by J-M. He said the booklet was available from the Association office or could be purchased from J-M with a Company name imprint. Mr. Mereness said he had attended a customer's briefing by J-M on the asbestos safety and health issue and he praised the purpose and response of this kind of information and education effort.

Report of Chairman Standards and Technical Committee

Edmund Fenner of J-M, Chairman of the AIA/NA Standards and Technical Committee, advised that a task group from the newly constituted twelve-member committee met with John O'Neill, Chief of the Division of Health Standards, and other OSHA representatives on January 10 to discuss industry assistance in the proposed revision of the asbestos standard. He stated that in all likelihood, the revision to the standard will place emphasis on work practices. Monitoring will continue as a means to check on the effectiveness of work practices, on variance procedure, and the need for medical surveillance. Mr. Fenner stated there was confusion as to when an employee exposed to asbestos should have a medical examination. It would appear that OSHA will adopt the NIOSH original recommendation which basically says that if an employee's exposure is 1/2 the TLV or less, medical examinations are not required. OSHA does not feel the employer should know what the employee's medical examination has shown. Attitude is that industry need only know whether an employee is fit to work in the job assigned. No change in labeling asbestos products is expected, but could change. The fiber standard will probably remain the same, but will be subject to pressures from unions and other groups. Mr. O'Neill wants work practices written for processes rather than products, and defines a process as any operation that has a potential exposure to an employee. The need for a medical committee within AIA/NA was discussed.

Following the task group meeting, a full Committee meeting, plus Messrs. Marsh and Mereness, was held in Newark, N. J. February 6. The purpose of the meeting was to assign tasks to each of the Committee members in four general areas of work practices: house-keeping, dust collector maintenance, dust and scrap removal, and dust control engineering design. Mr. Fenner noted that work

practices for industry's customers would have to be written at a later date. Mr. Fenner reported that rough drafts of the work practices were being forwarded to him for review and that a progress meeting with OSHA staff would take place April 10. A discussion followed. Mr. Marsh stated that he hoped to have a medical committee in being in the near future. He also stated that all recommendations for revisions to the OSHA standards would be thoroughly reviewed by the Association before definitive recommendations are submitted. Mr. Fenner noted that after work practices have been drafted by AIA/NA and approved by the Association, OSHA will send a team of consultants into plants to determine applicability of the proposed work practices, without being "official" inspections.

Mr. Marsh thanked Mr. Fenner and the members of his committee for the fine spirit in which they have undertaken the difficult tasks before them. Mr. Marsh mentioned that he and Mr. Mereness met with OSHA officials following the meeting in Newark, and that it was indicated that there could be some flexibility in the time schedule, but OSHA was planning for a completed revision by the end of the current year.

Legal Affairs

Association Counsel Eugene Leff, Cadwalader, Wickersham & Taft, reviewed the \$100M class action suit brought against PPG Industries, Inc., Pittsburgh-Corning, and others, including the Asbestos Textile Institute, on the charge that the defendants were aware of conditions in the plant and the damages in the form of pulmonary diseases allegedly resulting from exposure to asbestos, yet failed to correct such deficiencies or to warn employees of the dangers to exposure of asbestos in the concentration present, thus constituting negligence. The charge against ATI is that the Association carried on a practice of impeding the flow of information regarding health hazards in asbestos manufacture and thereby contributed to the damages alleged.

Mr. Leff next discussed a recent opinion in Borel vs. Fibre-board Paper Products Corp., in which manufacturers of asbestos insulation materials were held strictly liable for pulmonary diseases of an employee of a contractor who used the materials. The basis of the opinion was the failure of defendants to give adequate warnings of allegedly foreseeable health dangers.

Discussion followed Mr. Leff's remarks. In answer to a question regarding Borel and The Court's conclusions as to the development of information regarding health hazards associated with asbestos, Mr. Leff pointed out that a motion by defendants for rehearing, which is pending in The Court of Appeals for the Fifth Circuit, challenges The Court's chronology of scientific investigation into the asbestos-health issue. Mr. Leff said the Government case concerning Reserve

Mining alleged exposure of the general public to air and water asbestos contaminants and does not involve sale of asbestos products which was the case in Borel.

Medical Affairs

Raymond L. H. Murphy, M.D., pulmonary disease specialist of Harvard University School of Public Health and the Faulkner Hospital, Boston, reviewed his research work on chest auscultation in the diagnosis of pulmonary asbestosis. Dr. Murphy utilized slides to illustrate his studies with shipyard pipe coverers. His work, partially supported by the Association, which involves breath sound recordings and sophisticated computer analyses, continues. Dr. Murphy believes that this kind of scientific approach to chest auscultation can lead to early diagnosis of diffuse lung disease in general and pneumoconioses in particular.

Luncheon- Guest Speaker

Irving J. Selikoff, M.D., Director of Environmental Medicine, Mt. Sinai Hospital, New York City, was the guest speaker following luncheon. Dr. Selikoff was accompanied by his staff associate, William J. Nicholson, Ph.D..

Dr. Selikoff stated that the purpose of his remarks was to improve communications between the scientific community and industry. He voiced his appreciation of the opportunity to speak to the group and said that he knew that the industry was not trying to hide the asbestos disease problem, that there were great difficulties in obtaining data and explaining the problem. He offered and asked for cooperation in addressing the asbestos-health issue.

In a series of slides, he noted:

- ... long-term exposure or a long latent period of 20 years or more is usually necessary before signs of asbestos-related disease occur.
- ... first known case of asbestosis was diagnosed in 1924.
- ... a worker at "the worst plant I visited" died from asbestosis after only 8 years of exposure.
- ... the combination of smoking and working with asbestos is "explosive". ... the important factors in occurrence of asbestos-related disease are: duration from onset of exposure, intensity of exposure, total exposure, con-comitant cigarette smoking.

... a guess of 2,000 cases of mesothelioma per year could occur in the next 10 years.

... lung cancer is the biggest concern in asbestos-related disease.

... studies he had conducted among asbestos workers and the problems with filters, household contamination, and demolition.

Dr. Nicholson spoke of inadequate measurements. Both Drs. Selikoff and Nicholson called for a procedural standard at the factory level so that workers themselves can monitor their work areas. Dr. Selikoff said it is up to industry to work out the best work practices, using the best available technology ... constantly improving efforts through research and testing.

In answer to questions, Dr. Selikoff said that the variety of asbestos is not of great significance in the health relationship; that asbestos workers should not be permitted to smoke. Mr. Marsh asked, in view of the hour, would Dr. Selikoff answer, in writing, additional questions of the group. He said he would be happy to do so.

Following luncheon, the members reconvened for a discussion of the asbestos-health issue, led by Philip E. Enterline, Ph.D. of the University of Pittsburgh Graduate School of Public Health. Dr. Enterline said his studies over a period of 14 years, up to 1963, showed 160 deaths from asbestosis in the entire U.S.. He said he "simply doesn't know" where Dr. Selikoff gets his number of deaths, that he may be counting deaths which other physicians might not call asbestos deaths. Dr. Enterline discussed data procedures in the studies of disease and mortality.

He said he thought, contrary to Dr. Selikoff, that the type of asbestos is very important -- that, on the basis of his studies, it appears that crocidolite is far more carcinogenic than chrysotile, but that not enough is known and no one knows what kind of a carcinogenic substance asbestos is. There is a need to know more about the latent period of exposure. Too little about the overload problem of dust inhalation is known. He said no one really knows how asbestos fibers cause cancer or whether it might be impurities about the asbestos fiber which cause the cancer.

Dr. Murphy said that while there may be some errors and defects in what Dr. Selikoff had to say, people do get asbestosis, lung cancer is a real problem, and the major thrust ought to be control of dust and establishment of threshold limit values through careful scientific procedure. He discussed the pathology of mesothelioma and asbestosis. The need for additional data on the cause and incidence of asbestos-related disease was emphasized. Mr. Marsh spoke of efforts being made in this connection.

New Business

The next regular meeting of the Board of Directors was set for Wednesday, March 20, in Washington, D. C., place and time to be announced.

There being no further business, the meeting was adjourned at 3:35 P.M..



R. H. Mereness
Executive Director - Secretary



ASBESTOS INFORMATION ASSOCIATION

1660 L Street, N.W. / Washington, D.C. 20036 / (202) 223-4885

BOARD OF DIRECTORS MEETING

March 20, 1974

Army & Navy Club

Washington, D. C.

A meeting of the Board of Directors was held pursuant to notice, March 20, 1974, at 9:30 A.M., at the Army & Navy Club, Washington, D. C..

The following Directors were present:

George Barge
W. H. Beasley
C. Nelson Coddling
Thomas A. Dougherty
A. H. Fay
Joseph Hall
A. R. Hooker
John H. Marsh
C. G. Morgan
Martin Sendeki
F. J. Solon, Jr.
William C. Thurber
J. K. Whittaker

Atlas Asbestos Company
Cement Asbestos Products Company
Jim Walter Corporation
Certain-teed Products Corporation
National Gypsum Company
GAF Corporation
The Flintkote Company
Raybestos-Manhattan, Inc.
North American Asbestos Corporation
Congoleum Industries, Incorporated
Johns-Manville Corporation
Union Carbide Corporation
Nicolet Industries, Inc.

Also present: R. H. Mereness, Executive Director, AIA/NA;
Carol W. Grant, AIA/NA; Jill Cummings, Cadwalader, Wickersham &
Taft, Legal Counsel.

Minutes

Mr. Marsh, president, called attention to the Minutes of December 6, 1973, noting that the preparation of an "industry profile" through the gathering of information by questionnaire, which was approved by the Board, had not been accomplished. Mr. Marsh stated that it was his decision to delay this action due to the urgency of other business.

On motion, the Minutes of the December 6, 1973 Board of Directors meeting were approved as submitted.

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Federal Government Affairs

The Misses Seeley and Simon of Government Research Corporation reported on status of current Federal Government activities relating to the asbestos industry. A digest of their comments follows:

Occupational Safety and Health Administration (OSHA)

Revised Asbestos Standard- OSHA is revising its asbestos standard and has called on AIA/NA to submit in-put before formulating revision. In answer to a question regarding timing of AIA/NA in-put, Mr. Mereness stated that Mr. O'Neill was satisfied with AIA/NA's schedule and Mr. Marsh pointed out that if the Technical Committee needs more time to assemble information, OSHA has advised that they will gladly grant it ... that they appreciate "it will take a lot of work".

After AIA/NA submits its recommendations, OSHA will draft a standard in-house, submit it to consultants for review, conduct plant surveys to test feasibility and finally propose a revised standard in keeping with the rule-making procedure. The process will take at least six months. A new standard cannot be expected before 1975. Who will serve as consultants is not known.

NIOSH has not yet been officially asked by OSHA to provide information relating to the re-writing of the standard. NIOSH has studies on asbestos textile industry, and NIOSH's Dr. Joseph K. Wagoner claims that data has been developed to show the textile industry can meet a 2-fiber (or lower) standard.

OSHA State Programs- It is good to keep an eye on what OSHA is doing with State programs. To date, OSHA has approved 25 State plans. No one is particularly pleased with the program. Chamber of Commerce believes State plans are being required to be overly stringent. AFL-CIO thinks plans aren't strong enough and seeks to block implementation. (The AFL-CIO, its Industrial Union Dept., and the Illinois State AFL-CIO have filed suit in U. S. District Court for District of Columbia to have approval of all existing State plans rescinded and to prevent states from receiving funds to develop or implement their plans. Where The Act requires approved State plans to be "at least as effective as" Federal regulations, the suit charges that none of the 25-approved plans meets that requirement.) OSHA is undergoing a number of personnel changes.

Occupational Safety and Health Legislation- Many bills have been introduced on The Hill to change the Occupational Safety and Health Act. Both The House and The Senate plan to hold oversight hearings this session to look at OSHA. House hearings started March 19. It is unlikely that any legislation will be coming

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this year, largely because both House and Senate committees are strongly pro-labor, and the AFL-CIO, in general, views the introduced bills as legislation that would weaken The Act.

Workmen's Compensation Legislation- So far, only regional hearings on the Williams-Javits bill (S. 2008), designed to drum up support for the bill, have been conducted. Rep. Peter Frelinghuysen, author of the "white lung" bill, has announced his plans to retire at the end of this session.

It was noted that NIOSH is working on a criteria document on silica and is currently thoroughly involved in problems of vinyl chloride. A discussion of the rule-making process and OSHA procedures followed. Mr. Marsh noted that labor compliance personnel have been helpful and cooperative with the industry. Mr. Fay noted a Workmen's Compensation meeting is scheduled in New York State, April 25-26. Dr. Selikoff is expected to testify. It was recommended that the Association cover the meeting.

Environmental Protection Agency- There is little direct activity within EPA working toward the establishment of a water-borne asbestos standard. EPA set air emissions standards on asbestos fibers a year ago and is now working on revisions and expanding the standards. EPA has considered drafting: (1) a drinking water standard for asbestos, (2) controlling asbestos fibers from A/C pipe; and (3) setting waterborne fiber controls on asbestos manufacturing operations. EPA has refrained from setting a standard in these areas because it believes health data are insufficient.

In December, The Center for Science in the Public Interest wrote to Russell Train, Administrator of EPA, asking for a ban on the use of A/C pipe in public water systems. Mr. Train's response of late January was "medical literature does not support nor refute the thesis that ingested asbestos fibers are harmful".

Effluent guidelines were finalized on February 26, and go into effect April 29. They apply to seven product sub-categories: A/C pipe, A/C sheet, asbestos paper (starch and elastomeric binders), asbestos millboard, asbestos roofing, asbestos floor tile.

There are four types of water pollution controls: (1) performance standards or pollution abatement requirements for existing plants, which must be achieved by 1977; (2) performance standards or allowable discharges from existing plants, which must be achieved by 1983; (3) performance standards for new plants discharging into navigable waters; (4) performance standards for new plants discharging into municipal treatment plants.

EPA has proposed a standard for a fifth category: existing

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plants that dump into municipal plants.

The standards do not specify controls on fiber content of discharge. The preamble to the standard was that with certain exceptions, companies should take special consideration of disposal sites to prevent migration of fibers into the air, and ground or surface waters. This is not a regulation, rather a recommendation or admonition.

The consulting firm of Sverdrup and Parcel is completing field work on Phase II of the asbestos industry guidelines. A draft is due late March. Phase II will cover: gaskets, packing gland materials, friction materials, wet weaving process, and coated asbestos textiles. The proposed guidelines will probably not be issued before mid-summer. Mr. Marsh noted Arthur D. Little Co. is working on the economic impact of Phase II considerations as they did on Phase I. AIA/NA members have assisted in this effort.

EPA seeks to set limits on the amounts of toxic pollutants which can be discharged by industry into water. So far, asbestos has not been included. One environmentalist group would have asbestos included, as well as 24 other substances or categories of substances.

Mr. Fay said EPA is now collecting water samples in connection with the effluent program.

Under pressure from environmental groups, EPA proposed, on December 27, 1973, its first set of toxic water pollutant standards. These cover manufacturing processes that involve the discharge of one of the following: aldrin-dieldrin, benzinidine, cadmium, cyanide, endrin, mercury, PCB's DDT-DDD-DDE, and toxaphene. Controls are expressed in terms of allowable weights of the substance depending on types of receiving water. Benzinidine is the only carcinogen. Only one of the three substances controlled under EPA's hazardous standards program, mercury, is on the list. Asbestos and beryllium are not. The environmentalists would like them included.

EPA used four criteria in choosing the above substances. Two of these are most significant from the asbestos point of view: (1) sufficient data must be available showing actual or potential environmental threat from discharge; (2) sufficient data must be available for setting an effluent standard, that is, sufficient knowledge concerning the amounts of a substance in an industrial effluent. It has been interpreted that asbestos doesn't qualify because there is insufficient data to show an actual or potential environmental threat if discharged.

Environmental groups filed suit before these standards

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were officially proposed, arguing that EPA had relied on unlawfully restrictive selection criteria in choosing the nine substances. Their argument was that asbestos and a number of other substances, such as lead, arsenic, barium, silver, are toxic to fish and humans and should be controlled, whether or not there is "sufficient" data. EPA filed to dismiss the suit. The groups are National Resources Defense Council, Sierra Club, Environmental Defense Fund, Persuasion in the Public Interest, and the Audubon Society.

The outlook is that EPA will continue to consider waterborne limits on asbestos but unless sufficient health data are developed, Federal controls appear unlikely.

On the Reserve Mining Trial- Trial will end April 1 or thereabout. A negotiated settlement will be made. The Judge's opinion on health question could be unfavorable to asbestos industry. The Judge has indicated that the Government has won on both the health question and the question of whether Reserve could afford to dispose of tailings on land. (This is the central issue, since Reserve has argued it will go out of business if ordered to go on land, ruining the economy of the Mesabe Iron Range).

Depositions from owners of Reserve -- Armco and Republic -- revealed that Reserve had prepared some on-land plans, that Reserve witnesses had lied to the Judge in saying that no plans existed, and that Reserve attorneys had directed the witnesses to falsify.

The trial recessed while Reserve presents an on-land plan and while attorneys on both sides attempt to negotiate a settlement on an on-land system. Reserve's main bargaining point is its possible agreement not to appeal the case. Since early February, the Judge has said that he believes Reserve is creating a significant health threat from both its air and water discharges.

On February 26, the Judge made his strongest statement in that he believed there was no threshold level for asbestos-type fibers and that there was no minimum dosage that was safe. He said he was working to "fashion a remedy" on the health question that will come in his judgement at the end of the trial. His health findings will, undoubtedly, fuel environmental and health groups' efforts and receive major play by the news media even though scientific community may question outcome.

Mr. Fay commented on a meeting with EPA officials in Durham, N. C., March 1. Messrs. Fay, Weaver of Raybestos-Manhattan, and Mereness attended the meeting requested by EPA to discuss EPA's concern about "second level" fabricators and processors of the asbestos industry and how EPA can respond to the demands of the

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Environmental Defense Fund. Tailing piles and waste disposal were particular items of concern. Mr. Mereness noted that the group had been to GAF in Vermont and wished to visit mines in Canada which, he said, he was helping to arrange. Mr. Marsh stated that the Association and its individual members have a responsibility to "secondary level" fabricators and processors.

Miss Seeley reported no public information on the AFL-CIO IUD suit against the Labor Dept. since the case was heard in April of last year.

Financial Report

Mr. Marsh discussed the annual financial report and a newly-proposed Association budget; both were distributed to Board members. He said he would discuss financial matters in detail, but first wished to introduce Mr. Frank C. Frantz of Frank C. Frantz & Co., newly-appointed accounting firm for the Association, for remarks. Mr. Frantz stated that his company handles approximately 20 tax-exempt organizations. Questionnaires on which to base 1974 membership dues have been sent to member companies. Mr. Frantz stated that accounting will be handled on an accrual basis and through a data-processing system. Quarterly reports will be prepared, and monthly print-outs will be available. The aim, he said, of his company, is to act in an advisory capacity to the Association, therefore it will not render an opinion (audit) on the financial statements issued. If an audit is desired, a second firm can satisfy the requirement, either one selected by the new accounting firm or the Association.

AIA Plans and Programs

Mr. Marsh reviewed the Association's history and its contributions to the asbestos industry, listing among accomplishments the writing of much of the OSHA standard, the membrane filter study, the public awareness study, active liaison with government agencies, and with AIA/NA counterpart organizations in the U.K. and Canada, research grants to Drs. Murphy and Borow, and a range of public information/relations activities. In the latter instance, he noted damaging articles in the press aimed at the industry and misleading commentary as to the asbestos-health relationship which the Association has attempted to rebut. He spoke of industry's concern with regulations born in a time of public alarm, problems of hiring and keeping employees under such conditions and loss of business that could result from mis-led public attitudes with regard to the use of asbestos. He spoke of the effort to produce compliance manuals, testimony before Federal and State hearings and work with the Food and Drug Administration. He made a comparison of the budgets of the U.K. and Canadian asbestos associations and the scope of

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their work as related to AIA/NA and noted the small investment of U. S. industry compared to that in U.K. and Canada. He said that the problem in the U. S. is much more severe because of Dr. Selikoff's multi-million dollar program, pressures of news media, and environmentalist groups and general public attitudes as compared with foreign countries.

Mr. Marsh said about a year ago he concluded that the Association must broaden its effort; that AIA/NA must have ready access to scientific, medical, and technical expertise for prompt and accurate answers to government, news media, and pressure groups. In addition, he said, the executive director or secretary must be freed from the burden of office routine so that he could address himself to such vital matters as close liaison with Government officials, visiting member companies, initiating public relations programs, internal materials, etc.. He said he wished at that time to provide an assistant for the executive director, form a competent technical committee whose members would give time to the work of the Association, and obtain a medical advisor. Events took place, he said, which placed those plans into a waiting period with the resignation of the executive secretary. Consideration of assigning the Association's work to the public relations firm of Hill and Knowlton, where Mr. Swetonic was going, and which had rendered service to the Association in the past, was made. A second option was to move the Association's office to Washington, hire a new executive director, and retain the expertise of Mr. Swetonic through a retainer relationship with Hill and Knowlton. This latter choice was made. Mr. Marsh said without the valuable help of Mr. Swetonic during the transition period, the Association could have been discredited. He said the organization is now viable and has great opportunities for AIA/NA alone has the expertise of the industry needed by Government agencies, and the Association is recognized as a spokesman for the industry. He said AIA/NA has the opportunity to assist in the writing of standards and regulations being developed by Federal and State agencies and the opportunity to provide pressure groups, interested persons, legislative groups and the press with objective and factual information concerning the asbestos industry. "Now," he said, "we must discuss our priorities and how we should organize to accomplish our objectives". A lengthy discussion followed in context of an outline submitted by the executive director.

On Government relations, public relations, and international relations, it was stated that the Association has a good base but much is needed to be done in a continuing forceful fashion.

On membership, Mr. Coddington said the Association should decide on a definition of the industry and the definition should include producers and users. He said there should be an organized campaign to get more firms into the Association, and a steering

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committee should recommend guidance where the Association should be going and what the Association should be doing within a budget that can be supported.

The subject of "How clean is the total industry" was spoken to by various members, with the thought that "a Tyler, Texas" situation is extremely damaging to the whole industry even though an isolated situation and a non-member. Mr. Whittaker referred to his recommendation at the December Board meeting to promote visits among member plants. Mr. Solon commented that the Association's proposed "industry profile" should contain information as to compliance with standards and regulations which could be derived from reports from members on number of dust stations maintained, fiber levels achieved, etc.. Monitoring the industry's efforts in compliance with standards and regulations was discussed. Mr. Mereness proposed that a "code of ethics" for the industry should be formulated and subscribed to as prerequisite to membership in the Association. Mrs. Cummings offered a word of caution in the formulation of statements or programs for the industry in view of possible misinterpretation under anti-trust laws but noted that efforts to conform with lawful regulations would be less likely to be suspect. Mrs. Cummings was asked to review legal implications of such actions and advise the executive director. A motion was made, seconded, and approved to establish a "code of ethics". Mr. Whittaker was asked if he would request Mr. Gabrielson, president of Nicolet, to consider preparation of a "code" which would be a "subscription to principle" and a symbol of accreditation. Mr. Solon stated that there is information available to show the industry's good faith and status in compliance with regulations. He accepted the responsibility of investigating a procedure for member reporting on status of industry compliance on a voluntary basis. Mr. Hall spoke of the importance of the Association having such information to provide the Government and prospective members. Mr. Fay spoke of the use of such information for public information purposes for the good of the industry, and it was agreed that this could be a product of the effort but the initial intent would be internal. It was noted by Mr. Whittaker that OSHA has access to this kind of information, therefore collecting it for the industry's benefit would not be an infringement on propriety.

Mr. Marsh reviewed the 1974 budget and stated that the budget paper was a working paper and would probably be revised to meet the costs of a viable program but costs would be carefully watched, and no "fancy" items were contemplated.

Luncheon Speaker

Mr. Robert A. Clifton, Asbestos Commodity Specialist for the Bureau of Mines, spoke of the Bureau's program and asked for industry assistance in compiling information for BuMines Mineral Industry survey. Mr. Clifton distributed a proposed survey

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questionnaire and inquired of members if the information being asked is of the kind which can be obtained from industry.

Mr. Clifton pointed out that under the Information Act of The Congress, confidentiality of source information is maintained and sources are not revealed in the data collection and use procedure.

Mr. Hooker asked how the BuMines mailing list is determined. Mr. Clifton said that he had a list of 40 and that he had obtained an importer's mailing list indicating destinations of asbestos. Also, the census of manufacturers from the U. S. Dept. of Commerce is another source. He said he arrives at an annual asbestos consumption figure by using import and export information.

Old Business

The contract with the Hill and Knowlton firm was discussed, noting that it expires in August.

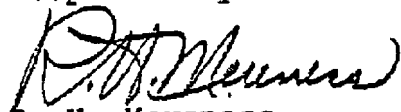
It was announced that Dr. Joseph Goodman of Charleston, S.C. would serve as advisor to AIA/NA for medical portion of OSHA standard-making. New membership and possible changes to dues structuring were tabled for future review.

New Business

The date for the next Board of Directors meeting was set for June 13th in Washington, D. C., 9:00 A.M., at a place to be announced.

The meeting adjourned at approximately 2:30 P.M..

Respectfully submitted,



R. H. Mereness
Executive Director - Secretary

25 March 1974

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ASBESTOS INFORMATION ASSOCIATION

1660 L Street, N.W. / Washington, D.C. 20036 / (202) 223-4885

HIGH PRIORITY

GW

Handwritten notes and signatures in the top right corner.

27 June 1974

Memorandum For: MEMBERS

Subject: Minutes, Board of Directors Meeting, June 20

Enclosed are the Minutes of the meeting of the Board of Directors in Washington, D. C., June 20. Also, enclosed is a review of the decision in the suit brought by the Industrial Union Department, AFL-CIO v. Hodgson, prepared by Counsel Mrs. Jill Cummings of Cadwalader, Wickersham & Taft.

Papers distributed at the meeting are enclosed for those who were not in attendance.

Members may note that the Federal Register of this date (Vol. 39, No. 125) contains a re-publication of Part 1910 of Title 29, Code of Federal Regulations. Purpose of the re-publication is to "update present occupational and health standards by incorporating all changes made through June 3, 1974". There are no changes in those sections concerned with asbestos. Such changes as may result from revision of the asbestos standard will be published at a later date. AIA/NA in-put for revision will be made July 15, as advised.

Handwritten signature of R. H. Marenness

R. H. Marenness
Executive Director

Enclosures

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C. [unclear]*



ASBESTOS INFORMATION ASSOCIATION

1660 L Street, N.W. / Washington, D.C. 20036 / (202) 223-4885

BOARD OF DIRECTORS MEETING

June 20, 1974

Army & Navy Club

Washington, D. C.

A meeting of the Board of Directors was held pursuant to notice, June 20, 1974 at the Army & Navy Club, Washington, D. C..

The following Directors were present:

James W. Armstrong
George Barge
W. H. Beasley
E. C. Bratt
C. Nelson Coddling
Thomas A. Dougherty
Bill Fassuliotis
A. H. Fay
A. R. Hooker
John H. Marsh
C. G. Morgan
Kurt Schwarz
Martin J. Sendeki
F. J. Solon, Jr.
William C. Thurber
J. K. Whittaker

Bendix Corporation
Atlas Asbestos Company
Cement Asbestos Products Company
Southern Asbestos Company
Jim Walter Research Corporation
Certain-teed Products Corporation
GAF Corporation
National Gypsum Company
The Flintkote Company
Raybestos-Manhattan, Inc.
North American Asbestos Corporation
Supradur Manufacturing Corporation
Congoleum Industries, Inc.
Johns-Manville Corporation
Union Carbide Corporation
Nicolet Industries, Inc.

Also present: R. H. Mereness, Executive Director, AIA/NA; Carol W. Grant, Administrative Assistant, AIA/NA; Jill Cummings, Cadwalader, Wickersham & Taft, Legal Counsel; Terry Seeley and Sue Simons, Government Research Corporation; Richard T. Davis, C.P.A., Frank C. Frantz & Co., Accountants.

Guests: Fred Workman, Nicolet Industries, Inc.; Russell Todd, Atlas Asbestos Company; William A. MacLaurin, Bendix Corporation; Frank Zimmerman, National Gypsum Company.

Minutes

Mr. Marsh, president, called the meeting to order at 9:15 A.M..
On motion, the Minutes of the preceding meeting, March 20, were

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approved as submitted.

Financial Report

The financial report for the period noted that the Association is within its budget. Current dues structure provides an annual income of approximately \$188,000. Monthly expenses, January through May, have averaged slightly more than \$14,000. At the end of May, cash on hand was \$6,000 with accounts payable approximately \$1,000. The budget at the end of June will be revised to reflect employment of an assistant to the executive director and a slight increase in present rental for larger office space within the same building. The revised budget will also show an adjustment for the termination of the present contract with the public relations firm of Hill and Knowlton, Inc..

Effort is being made to establish a reserve fund to meet contingencies and extraordinary expense. The reserve account amounting to \$5,000 + in a New York City savings and loan company will be transferred to a Washington firm.

Federal Government Affairs

Mses. Seeley and Simons of Government Research Corporation reported on current Federal governmental actions affecting the asbestos industry.

A. IUD Suit

The Court decision was made April 15, 1974 after more than a year of deliberation. The Court ordered OSHA to re-examine the 1976 date for implementation of the 2-fiber standard and the 3-year requirement of monitoring records. All other IUD challenges were denied. IUD has requested a re-hearing, but such action is considered unlikely. The unanimous decision was by a 3-judge panel. OSHA lawyers are examining the Court decision for compliance to include rationale for establishing the 2-fiber standard for all segments of the industry in 1976.

B. Tyler, Texas Suit

Lawyers for the plaintiffs' \$100 million suit against Pittsburgh-Corning et al. continue "discovery" against defendants, have asked for a jury trial but trial is not expected for at least two years. Administrative proceedings are in process against Labor Department and GSA. Neither has responded. Suit cannot be filed earlier than six months following submission of complaint.

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C. Asbestos Standard in Coal Mine Operations

On June 5, Mining Enforcement and Safety Administration (MESA) held hearings on the coal mine asbestos standard. UMW called for a zero-fiber exposure level. NIOSH was thus supported in its demand for an immediate two-fiber standard. A two-fiber standard may be promulgated within next 60 days. AIA/NA submitted background paper and opinion. Mr. Marsh thanked Mr. Thurber of Union Carbide for representing the Association at the meeting.

D. Oversight Hearings on OSHA

House Oversight Hearings on OSHA, which started in March, continue with strong organized labor testimony and interests of small business being set forth. The Senate may commence hearings in the Fall. Proposed legislation, in general, is viewed by labor as weakening the Act and substantive changes are not expected.

E. Workmen's Compensation

After a number of regional hearings, the Senate began hearings in Washington in mid-May. Sub-Committee may go into executive session late summer to draft new bill, e.g., re-opening of claims may be dropped but philosophy re Federal standards will remain. It is not known if Senator Williams will bring bill to floor of Senate this calendar year.

D. Reserve Mining Trial

In preliminary ruling by three-judge panel on June 4, Circuit Court said fibers from mining operations present "unquantifiable risk", not a substantial danger to health, and the significance of the risk was based on unknowns. Court indicated Judge Lord had gone too far and had made legislative rather than judicial decision. Court weighed question of whether circumstances of exposure to fiber was comparable to occupational settings and decided not. Court also weighed evidence of tissue studies noting that fibers were not found and quoted Dr. Selikoff, "If fibers aren't found, there would be no danger". Court concluded that in full appeals action, Reserve would win on health issue, but Reserve would not prevail on environmental question, stating that pollution of Lake Superior must be abated. Court stated Reserve situation was "a monumental environmental mistake".

The Reserve plan for disposal is due June 29; plaintiff response on July 19. Judge Lord will reconsider the stay on his injunction by August 3. The Circuit Court will rule again on August 13, end of 70 days. EPA states Duluth drinking water presents a significant public health risk; that the Government needs to continue research on an asbestos drinking water standard. Feeding studies, under FDA, are expected to commence within a year.

At this time, vinyl chloride is chief concern of Government and private environmental and occupational safety and health agencies.

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Asbestos-health issues are overshadowed at the moment, but will undoubtedly return to public attention.

Mr. Marsh's Visit to U.K. and France

Mr. Marsh reported on his visit in March-April to The United Kingdom and France. In the U.K., he visited with representatives of AIC and ARC, toured the Scandura completely dry textile plant, and observed research activities at the University of Edinburgh and Penarth. He noted that asbestos industry-government relationships are very close, that British expertise is needed in defense of the 2-fiber standard, and that feeding studies with rats are being conducted at Edinburgh.

In France, Mr. Marsh visited with representatives of the Chambre Syndicale de l'Amiante. He said both French and British asbestos associations are interested in an international meeting of asbestos association representatives as early as possible -- possibly in the Fall of this year.

American Industrial Hygienists Conference

Mr. Marsh reported on the American Industrial Hygienists Conference held in Miami in May. He said representation by the asbestos industry was not adequate in terms of the importance of the meeting. Eleven papers related to asbestos were given on one day (distributed to members separately). The 5-fiber standard of AIHC, adopted by Canada, has not been changed. The Timbrell-Penarth paper, relating to critical fiber diameter and length, was cited for its importance. Mr. Marsh urged greater attendance by AIA/NA membership at the 1975 meeting of AIHC.

Film "Asbestos At Work"

The film "Asbestos At Work", produced by ARC and distributed by AIC in The U.K., was shown. The 15-minute film discusses asbestos plant procedures and techniques for control of dust. The film may be borrowed from AIA/NA office.

Executive Director's Report

Mr. Mereness reviewed the activities of the Association and spoke of the current and projected programs, including monitoring of State legislation pertaining to asbestos, soon-to-be-published fact sheets on asbestos-medical literature, brake linings, etc.. He spoke of his visit with Dr. Ian Webster, director National Research Institute for Occupational Diseases, South African Medical Research Council and with Mr. Docherty of Cape Asbestos Co.. He invited attention to Dr. Webster's paper "Asbestos and Malignancy"

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and spoke of the research being conducted in South Africa, using primates under controlled conditions, work on an immunization vaccination and the outstanding pathological studies being conducted by Dr. Webster and his associates.

The Executive Director also reported on the work of the Association's Standards and Technical Committee. He requested comment on the Association's recommendations for revision of the OSHA asbestos standard and the medical surveillance program be forwarded as soon as possible, but not later than July 1 to complete the submission to OSHA by July 15.

Mr. Marsh stated that following completion of the work on the OSHA asbestos standard, the Standards and Technical Committee will develop work practices for the benefit and guidance of customers. He said that Assistant Secretary of Labor Stender (OSHA) is on record that the education and training of personnel within an industry is the responsibility of the industry, that OSHA could not provide in-depth consulting services to small business on occupational safety and health matters. The job, as concerns asbestos, is up to the Association, said Mr. Marsh.

Report on Medical Advisor for Association

Mr. Marsh reported that he and Messrs. Solon and Whittaker met with Raymond H. L. Murphy, Jr., M.D., Faulkner Hospital and Harvard School of Public Health, on June 19 in Boston with regard to a position of medical advisor to the Association. Dr. Murphy, an eminent radiologist and research physician, expressed his interest and said he would advise as to his availability by mid-August. The importance of having access to professional consultation on asbestos-related disease and a medical spokesman was stressed.

Priorities

Mr. Marsh outlined current AIA/NA priorities as developed and approved by the Executive Committee in meeting of May 23. These are:

1. Coordination with OSHA on revision of asbestos standard to be followed by development of information and education program on work practices for customers.
2. Competency of AIA/NA to answer medical and technical questions through in-house capability. Appropriate utilization of Standards and Technical Committee and Medical Advisor, importance of fact sheets, background papers, researched "q's" and "a's", and reference library was noted.
3. Cooperation with foreign asbestos associations and U.S. asbestos trade organizations. Need to further the

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3. (Continued)
exchange of information and ideas was stressed. AIA/NA concerns itself with environmental and occupational safety and health aspects of U. S. asbestos industry and can serve as an over-all source of information for the industry. It is not product-line oriented and does not compete with nor duplicate activities of asbestos "trade" associations. A meeting in this latter connection is scheduled June 27th with Asbestos Cement Pipe Producers Association. Messrs. Marsh and Mereness will meet with Mr. Michael Howe of AIC in Washington on June 28.
4. Preparation for anticipated Federal Government Hearings.
AIA/NA must be prepared to testify on asbestos-health matters and defend the two-fiber standard.
5. Monitoring, responding to, and initiating actions in connection with State legislation. An effective means must be developed to take timely and effective action with regard to legislation affecting the production, processing, and use of asbestos on State levels as the various States develop occupational safety and health and environmental regulations. A questionnaire to members to ascertain State interests has been distributed.
6. Asbestos Information Booklet. This project can be helpful to the image of the industry as a public information tool and should be pursued.
7. Funding of scientific research on asbestos-health issue.
In discussion, it was noted that the Association's current budget does not permit funds for research as desirable as this may be. Mr. Whittaker advised his company (Nicolet) urged AIA/NA funding of research, if only in a limited way. Mr. Solon recommended that this matter be further reviewed by the Executive Committee.

Mr. Marsh announced that by letter dated June 12, the public relations firm of Hill and Knowlton was advised of termination of present contract, effective August 19, 1974. Hill and Knowlton has offered to renew the contract at approximately one-half the present cost. The matter will be discussed at the next Executive Committee meeting.

Luncheon Speaker

Mr. Robert J. Carton, Office of Toxic Substances, Environmental Protection Agency, was guest speaker following luncheon.

Mr. Carton spoke of current and projected EPA studies relating to asbestos including: mechanisms of asbestos lesions, epidemiology on naturally occurring asbestos in water, ingestion and cancer, effects of asbestos on marine life, A-C pipe loop study. He also spoke of regulations for airborne asbestos emissions, and changes to demolition standard including definition of "friable" and costs.

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of compliance with solid waste disposal problems. He emphasized the importance of industry input in the development of regulations.

New Business

The next meeting of the Board of Directors and the Annual Meeting will take place in Washington, D. C., September 11 at a place and time to be designated. Mr. Fay was appointed Chairman of the nominating committee.

There being no further business, the meeting was adjourned at 2:35 P.M..



R. H. Mereness
Executive Director

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ASBESTOS INFORMATION ASSOCIATION

1660 L Street, N.W. / Washington, D.C. 20036 / (202) 223-4885

BOARD OF DIRECTORS MEETING

September 11, 1974

Mayflower Hotel

Washington, D. C.

Pursuant to notice, a meeting of the Board of Directors was held September 11, 1974 at the Mayflower Hotel, Washington, D. C..

The following Directors were present:

James W. Armstrong
George Barge
W. H. Beasley
E. C. Bratt
C. Nelson Coddling
Thomas A. Dougherty
A. H. Fay
Joseph G. Hall
A. R. Hooker
John H. Marsh
C. G. Morgan
Martin J. Sendeki
F. J. Solon, Jr.
William C. Thurber
George P. Vogel

G. Parry Wiess
C. Fred Workman

The Bendix Corporation
Atlas Asbestos Company
Cement Asbestos Products Company
Southern Asbestos Company
Jim Walter Research Corporation
Certain-teed Products Corporation
National Gypsum Company
GAF Corporation
The Flintkote Company
Raybestos-Manhattan, Inc.
North American Asbestos Corporation
Congoleum Industries, Inc.
Johns-Manville Corporation
Union Carbide Corporation
National Association of Filter
Manufacturers, Inc.
Garlock Incorporated
Nicolet Industries, Inc.

Also present: R. H. Mereness, Executive Director, AIA;
B. J. Pigg, AIA/NA; Carol W. Grant, AIA/NA; Jill Cummings,
Cadwalader, Wickersham & Taft, Legal Counsel; E. M. Fenner, Chairman,
Standards and Technical Committee and members of the Committee.

Minutes

Mr. Marsh, President, called the meeting to order at 9:30 A.M..
On motion, the Minutes of the preceding meeting, June 20, were
approved as submitted.

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work practices for secondary fabricators and other customers of the industry. He said specific assignments for this work had been made within the Committee and that the assistance of all members and trade associations concerned would be called upon to complete the project. The work practices will be ultimately prepared in leaflet form for distribution under the aegis of the Association.

Public Relations Consultant

Mr. Marsh stated that the Association's agreement with the firm of Hill and Knowlton, Inc. had expired, that discussions had taken place, and that the firm had offered its services at a new cost of \$2,000 per month, plus expenses. A discussion followed as to the present and future value of the service. Mr. Marsh advised that the Executive Committee had recommended approval of the new arrangement, subject to concurrence of the Board. The Board unanimously approved the recommendation to continue the services of Hill and Knowlton, Inc. under the new financial arrangement.

Executive Director's Report

Mr. Mereness stated his remarks would be brief in view of the heavy schedule of the day and that the customary review of activities of Federal regulatory agencies as concerns asbestos would not be given, as representatives from those agencies would appear on the program of the Industry-Government Conference to follow the Annual meeting. He mentioned the new Association pamphlet, emphasized the effort of the Association to be responsive to the collective interests of its members, a program for additional publications and fact sheets, and the Association's increased capability through the addition of a new staff member. Mr. Mereness voiced his appreciation for the opportunity to work with Mr. Marsh as President of the Association over the past year.

New Business

The next meeting of the Board of Directors will be announced in a schedule of meeting dates for the coming year. This information will be forwarded in the near future.

There being no further business, the meeting was adjourned at 10:25 A.M..


R. H. Mereness
Executive Director

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ASBESTOS INFORMATION ASSOCIATION

1660 L Street, N.W. / Washington, D.C. 20036 / (202) 223-4886

MINUTES

Meeting of the Executive Committee

October 10, 1974

Washington, D. C.

The meeting was called to order at 9:15 A.M. in the AIA/NA office. Present were:

F. J. Solon, Jr., Johns-Manville Corporation
George Barge, Atlas Asbestos Company
Thomas A. Dougherty, Certain-teed Products Corporation
A. H. Fay, National Gypsum Company
John H. Marsh, Raybestos-Manhattan, Inc.
R. H. Mereness, AIA/NA Executive Director
Adrian May, Cadwalader, Wickersham & Taft, Counsel

I. Minutes of Previous Meeting And Other Remarks

Minutes of Executive Committee meeting, August 8, 1974, were reviewed. It was noted that

(a) Establishment of a public relations committee was deferred pending review of committee's role and membership with Mr. Thurber, Executive Committee member (Public Relations and Communications). Public information relations projects outlined in meeting held in New York office of Hill and Knowlton, Inc., September 26 are pertinent to Association's public relations-communications tasks and functions.

(b) Proposal of Arthur D. Little to perform an "industry profile" could be accomplished in-house with particular emphasis on information presented by Mr. Noel Hendry of J-M at Industry-Government Conference reviewed and elaborated upon by members.

(c) Decision on possible arrangements for Raymond L. H. Murphy, Jr., M.D. would await Mr. Solon's discussions with Dr. Kotin.

(d) Minutes should be corrected to show attendance of Mr. Fay.

AIA 1974 Minutes- Executive
Committee

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With above comments and correction, the Minutes were approved as submitted.

II. Report of the Executive Director

A. Financial Report

A financial report of the Association for the period ending September 30, 1974 was submitted. It was noted that no dues are outstanding; that billing dates are the 15th day of February, May, August, and November with dues assessment questionnaires sent from accounting firm on January 5. It was discussed that the January 5 date might be too early for response, and a follow-up letter might be required. The Executive Director stated that at the rate of expenditures currently contemplated through the end of the Calendar year, a surplus of approximately \$12,000 might be realized to establish a firm reserve account in the best interests of the Association's management. The financial report was approved as submitted. Status print-outs (monthly computerized income and expense statements and a balance sheet) from the accounting firm will be made available to the President and Mr. Dougherty, Executive Committee (Financial and Membership) as a matter of routine, and to any other member who might so request. Full financial reports will be prepared quarterly and presented at Board meetings.

Mr. Solon wished the record to note appreciation of the work of Messrs. Marsh and Mereness in developing a sound fiscal accounting and reporting system with the Association's accounting firm, Frank C. Frantz & Co., Washington, D. C..

B. AIA/NA Industry-Government Conference

The Industry-Government Conference, September 11 and 12, was reviewed, noting that several communications had been received commenting on the value and importance of the sessions. Estimated net cost of the Conference was stated to be \$3,455.06. A financial summary and the proceedings of the Conference will be distributed to members.

C. Association Status Report

1. Hill and Knowlton, Inc. agreement: A letter from Hill and Knowlton, Inc., dated October 3, 1974 and signed by Carl Thompson, Executive Vice President, Division of Environmental and Consumer Affairs, confirming arrangements for retention as public relations consultants, was reviewed. H and K agrees to perform normal services, on the basis of \$2,000 per month, plus ordinary expenses. When charges (staff time) are under minimum, balance will be carried forward "to take care of times when charges might run higher". Special projects which might call for extra staff

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efforts will be agreed upon in advance, if unusual or extra costs are entailed. A monthly detailed accounting of H and K expenses was considered desirable by the Committee, and the Executive Director was requested to so communicate to H and K.

2. Asbestos in News Media: New York Times articles by Jane Brody; publications of Rachel Scott ("Muscle and Blood"); Paul Brodeur ("Expendable Americans"); and proposed tele-casts on asbestos-health issue were discussed. Mr. Solon stated that the industry must face the fact we have and will continue to have difficult times from the media as encouraged by union efforts, environmentalists, and medical spokesmen, such as Dr. Selikoff. It was emphasized that the Association requires medical-scientific expertise refutation. Mr. May suggested that refutation should not wait for public hearings, that industry should now engage in speaking its piece for proper balance in public reaction. Letters from the British AIC pertaining to the New York Times articles were reviewed. The article "America's Occupational Health Effort: Commitment Lacking, Condition Critical", Occupational Hazards, September 1974, and the Hill and Knowlton, Inc. paper "Changing the Role of the Corporation is Major Future Goal of Activists" were brought to the attention of the Committee as matters of interest. The steadily increasing number of news media clippings concerned with asbestos and health was cited.

3. Federal-State Government Activities: It was noted that normal sessions of State legislatures have adjourned until beginning of new Calendar year. No states, other than New Jersey and Virginia, have carry-over legislation, and neither of these states has asbestos-related bills pending. The Association will be alert to asbestos-related bills actually introduced into state legislatures in the Calendar 1975 sessions. The importance of advising the Association of any information which would indicate that asbestos-related bills might be introduced into State legislation was stressed.

Mr. Marsh mentioned the intensive legislative work being done on the asbestos-health issue in Connecticut. Mr. Fay noted the lack of information available concerning legislation in Minnesota until the legislation had become law.

A discussion of Federal Government activities as regards asbestos issues was omitted in the interest of time. A summary of Federal regulatory agency activities, prepared for the Association by the Government Research Corporation, was distributed.

4. International Conference of Asbestos Associations and Information Bodies, Paris, 28-29 November 1974: Correspondence relating to the forthcoming meeting of international asbestos associations in Paris was reviewed. Mr. Marsh, representing the Association President, and the Executive Director will attend.

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Presentations on legislation and public affairs will be presented by each participating national association. Information concerning attendance is to be made available to all AIA/NA members with attendance coordination by the Executive Director.

5. Member Relations: It was noted that the Association is endeavoring to maintain a timely flow of information to the membership, that the publication "News & Notes" and memoranda to members are effective media to this end. Suggestions for improving this effort were requested.

6. Accomplishments (1973 - 1974): A review of Association activities was distributed. It was recommended that a letter be prepared for chief executives of member companies (with coordination of AIA/NA company representative) to define the work of the Association and point to specific accomplishments. Mr. Marsh was requested to assist the Executive Director in this effort.

The Executive Director spoke of the Executive Management Seminar sponsored by the Industrial Health Foundation, October 22-23, 1974, on the subject "A Realistic View of Federal Health Regulations", and invited attention to the suggestion of Association membership in the National Industrial Association which had not been resolved. The Executive Director was requested to provide background on the NIC for review by the Executive Committee prior to the next meeting of the Directors.

III. Discussion of Activity Areas

Mr. Solon spoke to six areas of supervisory responsibility for the Association work delegated to members of the Executive Committee: Financial and Membership- Mr. Dougherty; Public Relations and Communications- Mr. Thurber; Technical Information and Standards- Mr. Marsh; Inter-Association Relations- Mr. Barge; Legal and Legislative Affairs- Mr. Hall; Medical Research- Mr. Solon. He invited attention to draft papers on each area and requested comment from Committee members assigned to the areas. Mr. Solon spoke of the meeting of the Public Relations and Communications held in New York City with Hill and Knowlton, Inc., September 26, and that a time schedule had been developed to perform specific literature preparation. He referred to Mr. Thurber's report of the meeting. Mr. Marsh noted the date for the next meeting of the Standards & Technical Committee conflicts with the forthcoming meeting of the Executive Committee, November 14. The date for the Standards & Technical Committee will be changed to November 20. Mr. Solon stated he would speak with Mr. Hall with regard to Legal and Legislative Affairs and the importance of obtaining information from "the field, however possible" in order that the Association may take appropriate action with regard to pertinent State legislative proposals.

Mr. Solon requested that each Executive Committee member

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be prepared to report on activities in his assigned area at each subsequent Executive Committee meeting. Mr. Fay agreed to serve as an advisor to the Executive Committee. Mr. Fay commented on the Gypsum Drywall Contractor's Association and the action which his company is taking with dealers and drywall contractors in the State of Minnesota to advise of OSHA regulations and the law of the state concerning the banning of certain asbestos useage. He said he would share the material of this program with AIA/NA.

IV. Schedule of Meeting Dates

A proposed schedule of Executive Committee and Directors meetings was presented and approved. (See Attachment)

V. Other Business

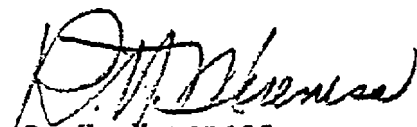
Mr. Solon spoke of an article in Business Week, October 5, "Filtering Wine Through Fiberglass", in which he suggested that a quote attributed to the Executive Director was taken out of context. An immediate letter-to-the-editor of the magazine was recommended.

Mr. Solon stated that talk of formation of a new asbestos association, developing from discussions with members of the Asbestos-Cement Pipe Producers Association, had taken place. He said that the concept was in formative stage, and nothing had been decided; that certain management representatives of companies who are members of both the Asbestos-Cement Pipe Producers Association and AIA/NA were concerned with association expenses. He said thoughts ran to an over-all organization, a federation which would permit a single voice for the industry at the same time permitting divisions for trade promotion activities under budgets elected by those with common interest. He said the need for industry funds for medical/scientific research might be fulfilled under the new concept of association. In the discussion which followed, questions were raised as to the interests of AIA/NA members not associated with the Asbestos-Cement Pipe Producers Association (five members of AIA/NA are affiliated with ACPPA) and the advantages to be realized from a new name association rather than full development of the capabilities of AIA/NA. Mr. Solon advised there would be further discussions which would be reported to the Executive Committee and that any proposed actions to change the status of the Association would require approval of Association Directors.

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VI. Adjournment

There being no further business, the meeting was adjourned at 12:25 P.M..



R. H. Mereness
Executive Director

Attachment: Schedules of Executive Committee and Board of Directors meetings 1974 - 1975

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ASBESTOS INFORMATION ASSOCIATION

1660 L Street, N.W. / Washington, D.C. 20036 / (202) 223-4885

MINUTES

Meeting of the Executive Committee

November 14, 1974

Washington, D. C.

The meeting was called to order at 9:05 A.M. in the AIA/NA office. Present were:

F. J. Solon, Jr., Johns-Manville Corporation
Thomas A. Dougherty, Certain-teed Products Corporation
A. H. Fay, National Gypsum Company
John H. Marsh, Raybestos-Manhattan, Inc.
William Thurber, Union Carbide Corporation
R. H. Mereness, AIA/NA Executive Director

Also present: Matthew Swetonic, Hill and Knowlton, Inc.

I. Minutes of Previous Meeting and Other Remarks

Minutes of Executive Committee meeting, October 10, 1974, were reviewed.

Mr. Marsh stated that Section II. C. Paragraph 3 of the Minutes should be changed to note that the highly restrictive proposal of the Department of Environmental Protection, State of Connecticut, based on complicated data indicating 153 cases of mesothelioma in the State since 1935 is not, at this time, in the legislative process. The proposal, first presented in a Denver conference (June 9-13, 1974, Air pollution Control Association), is in a study stage before possible submission as legislation, perhaps in a year.

With this change, the Minutes were approved as submitted.

II. Remarks of the Executive Director

1. Financial Report - Statements of Assets and Liabilities and Income and Expenses, as of October 31 were reviewed. Financial affairs are consistent with income expectation and budget, other than minor changes to budget, previously approved.

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2. Asbestos and Longshoring - Concern of stevedoring companies over handling of asbestos, following an OSHA-multiple citation on the West Coast has led stevedoring companies, working with the National Maritime Safety Association, to ask for a conference with the Labor Department, with representatives of State and Commerce Departments present. The meeting is scheduled for November 15. Stevedoring companies will argue that they cannot reasonably comply with the OSHA Asbestos Standard which includes their industry; that they must consider refusal to handle asbestos unless "tea cozy wrapped," strapped, and palletized or containerized. This matter will be followed and reported on.
3. Status of OSHA Asbestos Standard - Mr. Gilbert of OSHA has advised of the Administration's concern in responding to the 2-point remand of the Appellate Court in the suit of IUD, AFL-CIO et al. v. Hodgson. The keeping of records beyond the time specified in the Standard does not appear to present a problem, but a problem does exist as to "phasing in" those areas within the industry that might be able to comply with the 2-fiber standard before July 1, 1976. Mr. Gilbert stated that it would be helpful if information could be volunteered by the industry. He said public hearings might be the only way in which OSHA could obtain the information to advise the Solicitor for response to the Court's action. It was indicated the Court remand must be addressed before further action can be taken on the proposed amendments to the Asbestos Standard. OSHA wishes to move forward with the amendments to the Asbestos Standard before the end of the year.

The Executive Director was instructed to contact Dr. Boyd for further information to guide the Association in this matter.

4. Status of Other Federal and State Activities - Comments on EPA's proposed amendments to its emission standard are due December 5. The proposal will be discussed at the forthcoming Standards & Technical Committee meeting. By memorandum, AIA/NA has encouraged individual member response. AIA/NA will also respond. The Committee was advised that EPA publication EPA-450, "Background Information - National Emission Standards for Air Pollutants - Proposed Amendments to Standard for Asbestos," has

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just been received and was being distributed to members and the Standards & Technical Committee.

Mr. Fay noted that the State of Minnesota may now start to enforce its laws concerning asbestos.

Mr. Marsh reported on a meeting November 13 with Navy Sea Systems Command, Ships Engineering Command and others to discuss Navy's safety and health program as applied to asbestos and considerations of the Navy for substitute materials for asbestos. Mr. Marsh and the Executive Director attended the meeting for the Association. A report of the meeting will be forwarded to members.

Mr. Marsh spoke of a recent meeting arranged by the Executive Director with EPA to discuss effluent guidelines. He noted the importance of such cooperative efforts to further understanding of the asbestos industry and obtain reasonable regulations. Mr. Marsh said even negative reports in response to requests for comments by regulatory agencies of the Government helps the image of the industry.

Mr. Fay stated he considered that EPA's proposed amendments to emission standards for asbestos were in general non-objectionable because AIA/NA had met with the EPA group and advised in their efforts.

5. International Meeting of Asbestos Associations - Messrs. Marsh and Mereness will attend the meeting November 28-29 in Paris. Papers will be presented on national asbestos regulations and the effect of adverse publicity on public relations and economic well being of the asbestos industry.
6. Board of Directors Meeting, December 12 - A notice concerning the forthcoming meeting with a tentative agenda will be in the mails in the next few days. The meeting will be held in the Mayflower Hotel, commencing at 9:00 A.M.. A meeting of the Executive Committee will take place December 11 in the Association office, commencing at 2:30 P.M..

After discussion, Mr. Dougherty proposed appropriate individuals be invited to speak following the meeting of the board in March and at the annual meeting. The resolution was approved. Conduct of an industry-government conference following the 1975 annual meeting will be discussed at the next board meeting.

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7. Government Research Corporation Contract - Contract with GRC is renewable December 1. The Executive Director was instructed to have GRC prepare a new letter to make the contract effective date January 1 to coincide with the budget year and to arrange for a pro-rata payment for the month of December.

III. Standards and Technical Committee

Mr. Marsh reported there would be a meeting of the Committee to review work practice guidelines at O'Hara Airport November 20. He said the guidelines should be thoroughly discussed; that, inasmuch as the guidelines are being written to serve industry customers, marketing and sales interests should be considered in the final preparations. Mr. Marsh said that both he and the Committee Chairman, Ed Fenner of J-M, would be prepared to report on the Committee's work at the forthcoming board meeting. The Executive Director said all draft practices will be presented to the directors for review.

IV. Medical Research

Mr. Solon said he had nothing new to report but that he was continuing to study means to obtain medical input into the Association.

V. Budget 1975

Mr. Dougherty presented a proposed budget for 1975 in keeping with projected expenses and income. After a second budget was presented to provide for \$50,000 toward medical research, discussion and minor recommendations for change to the first budget was approved and the Executive Director was instructed to have the first budget prepared for presentation at the December meeting of the Board of Directors. Further discussion will be held on the definition and funding of medical research before presenting to the board.

VI. Membership

Mr. Dougherty spoke briefly on the possibilities of additional members and an "associated member" category. Membership will be discussed at the next meeting of the Committee.

VII. Public Relations - Internal Communications

Mr. Thurber reviewed a meeting of September 26 in New York attended by Messrs. Solon, Fenner, Mereness and Thompson and Sweton of Hill and Knowlton. At the meeting the overall program was discussed and tasks for specific prepared material assigned. Mr. Thurber reported the projects are underway and, in general, on schedule.

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Contents for a pamphlet to replace the present "Asbestos and Health" pamphlet, prepared by Mr. Swetonic, were submitted. The pamphlet is to be forwarded to members for comment before final review and publication. Other projected printed materials will be reviewed at the forthcoming board meeting. A project to develop a series of posters for in-member plant use was presented and will be further discussed as to detail. The Executive Director will investigate art work and production. The Executive Director stated the pamphlet "What Every Employee Should Know About Asbestos" is available in quantity. Mr. Solon stated J-M is making some revision to the booklet and that it would be available for AIA/NA reproduction. .

A seminar for the scientific press and others was mentioned.

The overall public relations - internal information program, including institutionalized advertising in trade publications, will be discussed at the forthcoming board meeting.

VIII. Other Business

Mr. Solon mentioned a meeting of Society of Occupational and Environmental Health to be held in Washington, December 3-4. Non-members are welcome at the December 4 sessions. Mr. Swetonic announced a CBS "special" on December 5, 10-11 P.M. on chemicals and toxic substances in drinking water. Asbestos and chlorination processes will be issues.

IX. Adjournment

There being no further business, the meeting was adjourned at 1:15 P.M.


R. H. Mereness
Executive Director

21 November 1974

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ASBESTOS INFORMATION ASSOCIATION

1600 1 Street N.W. Washington, D.C. 20005 (202) 223-4815

November 22, 1974

TO: AIA STANDARDS AND TECHNICAL COMMITTEE

MINUTES OF MEETING
AIA STANDARDS AND TECHNICAL COMMITTEE
NOVEMBER 20, 1974
CHICAGO - O'HARE INN

A copy of the meeting agenda is attached.

Prior to the discussion of the agenda items, R. H. Mereness commented on the status of the revised OSHA Asbestos Standard. He indicated that Harry Gilbert, OSHA Project Officer, plans to have the revised document to the Solicitor General during December 1974 and hopes for publication in the Federal Register of the proposed revisions during February or March 1975.

OSHA is requesting help from our industry to aid them in determining (court remand) which segments of the industry would be able to comply with the 2 fiber level prior to July 1, 1976. Mr. Mereness commented that OSHA would like to have this information before their final rewrite of the standard. No conclusion was reached as to what part the AIA or member companies might play in procuring this information for OSHA.

The agenda items were then discussed:

- (1) Based on data compiled by Union Carbide and Flintkote, Harry Rhodes will draft a letter to be sent to Senator Marks, over the signature of R. H. Mereness, requesting exemption from the ban on spraying of asbestos-containing materials for textured paints, resinous coatings and fibrated coatings. The material made by Riverside Cement and used as stucco on residential buildings will not be included in this exemption request because no data from Riverside Cement was made available to us.

- (2) After considerable discussion on the proposed amendments to the EPA NESHAPS for asbestos, the following decisions were reached:
- (a) All interested member companies would prepare their own comments to EPA with copies to Mereness and Fenner. Copies of comments to be received by Mereness not later than Monday, December 2.
 - (b) Mereness to take member comments, paraphrase and condense them into one AIA submittal.
 - (c) If member companies or AIA anticipated that their submittal might be received by EPA, Durham later than the deadline of December 5, 1974, they should call Don Goodwin, EPA, inform him of the fact that the comments were on the way but that they might not be received by the deadline, and request an extension of time.
- (3) The draft documents of the non-mandatory work practices were discussed in general terms. Specific details of each work practice were not reviewed during the meeting.

The following decisions concerning these work practices were made:

(a) Format

Size - 8½ x 11

Printed - two sides of paper

Punched for insertion in looseleaf notebook or acco-press type binder.

Consideration should be given to distribution in an acco-press type binder with the AIA imprint.

Include pertinent pages (OSHA Standard) from Federal Register with each document.

(b) Distribution

Primary distribution through member companies.
Secondary distribution through AIA office.

AIA STANDARDS & TECHNICAL COMMITTEE
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(c) Schedule

1. Drafts of the missing work practices -

Asbestos Papers
Asbestos Containing Sheet Products, and
Asbestos Containing Sealing Materials

to be mailed to committee members not later
November 27.

2. All comments concerning these drafts of work
practices to be received by E. M. Fenner not
later than December 20.

3. Final draft to be supplied by E. M. Fenner to
R. H. Mereness for circulation to AIA Executive
Committee and Board of Directors not later
than January 15.



E. M. Fenner

EMF/emr

Attach.

cc: R. H. Mereness
J. H. Marsh

P. Kotin, M.D.
F. J. Solon, Jr.

AGENDA
AIA STANDARDS & TECHNICAL COMMITTEE MEETING
NOVEMBER 20, 1974
O'HARE INN - CHICAGO

- (1) Preparation of a letter to Senator Marks, State of California, requesting an exemption from the ban on spraying of asbestos-containing materials for stuccos, textured paints and fibrated coatings.
- (2) Discussion of recently proposed amendments to the Federal Environmental Protection Agency National Emission Standards for Hazardous Air Pollutants - Asbestos. Decide whether or not AIA wishes to comment on these amendments to EPA and what these comments should be.
- (3) Review of the draft documents on recommended non-mandatory work practices for users of asbestos-containing materials.



ASBESTOS INFORMATION ASSOCIATION

1660 L Street, N.W. / Washington, D.C. 20036 / (202) 223-4885

MINUTES

Meeting of the Executive Committee

December 11, 1974

Washington, D. C.

The meeting was called to order at 2:30 P.M. in the AIA/NA office. Present were:

F. J. Solon, Jr., Johns-Manville Corporation
George Barge, Atlas Asbestos Company
Thomas A. Dougherty, Certain-teed Products Corporation
A. H. Fay, National Gypsum Company
Joseph Hall Hall, GAF Corporation
John H. Marsh, Raybestos-Manhattan, Inc.
R. H. Mereness, AIA/NA Executive Director

I. Minutes of Previous Meeting

Minutes of Executive Committee meeting, November 14, 1974, were accepted as presented.

II. Remarks of the Executive Director

1. Financial Report - Mr. Richard Davis of the Association's accounting firm, Frank C. Frantz & Co., reviewed the Association's accounting procedures.

Financial affairs of the Association, as of November 30, were reviewed and considered consistent with income expectation and budget.

The year-end statement will be prepared about the third week of January. It is expected that the statement will reflect a 1974 year-end cash balance of approximately \$28,000. Mr. Davis recommended consideration be given to the purchase of savings certificates in the amount of \$5,000 - 10,000, with further thought being given to the acquisition of Treasury notes for greater long-term interest of the Association's resources. In order to place membership dues on a calendar basis, members will be billed for the First Quarter of the New Year on the assessed rate of the previous year. Following re-assessment based on the dues questionnaire, distributed first week in January, dues for the calendar year will be computed with an

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adjustment for the first quarter, as necessary. The procedure was approved.

2. Government Research Corporation Contract - The Executive Director was authorized to execute a contract with Government Research Corporation for services for a 12-month period commencing January 1st at a cost of \$1,500 per month plus out-of-pocket expenses. A letter from GRC explaining services was distributed. Previous similar contract ended on November 30. The Association will pay a prorata to GRC for the month of December.

3. Association Membership in National Industrial Council (NIC) - It was agreed that membership in the National Industrial Council was not an essential expenditure at this time.

4. Status of OSHA Asbestos Standard - The status of amendments to OSHA Asbestos Standard was reviewed. Mr. Solon commented that it was his best estimate that the amended standard is now under intensive review within OSHA, particularly as concerns the Solicitor's interests in the court remands of the I.U.D. - Hodgson suit; that it would possibly appear in the Federal Register in January with perhaps 30 - 60 day period for comment followed by hearings. He stated that it was possible for a two-fiber standard to be called for in the amended standard as of July 1, 1975, with segments of the industry having the opportunity to request variances where the two-fiber standard could not be met before July 1, 1976.

It was noted comments by industry and the Association had been made with regard to the EPA emission standard.

5. Asbestos and Longshoring - The situation with regard to the concern of longshoring-stevedoring companies in handling asbestos on ships and on the docks was reviewed. The stevedoring companies have held one meeting (November 15) with OSHA officials and others and will have further discussions. This matter will be followed closely.

III. Report of International Meeting of Asbestos Associations, Paris, France, November 28 - 29, 1974

Mr. Marsh spoke of the meeting which brought together associations of 14 nations. He mentioned the expertise of the representatives, described delegation membership, and commented on status of asbestos regulations in the various countries represented. Attention was invited to the British Granada TV film, "Killer Dust", which attacks the British two-fiber standard. Dr. Selikoff participated in the program. (The film will be made available for viewing by members).

Mr. Marsh spoke of a resolution to establish an international organization of asbestos associations for the exchange

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of information and addressal to international standards, etc.. The resolution was distributed. An ad hoc group was formed to study the purpose and structure of the proposed organization. Mr. Marsh was appointed to the ad hoc committee. The first meeting of the ad hoc committee will be held in January in London.

Mr. Mereness commented on the theme "effects of adverse publicity on the asbestos industry" which was a subject reported on by all delegations. He emphasized the interest of foreign countries in the regulations and problems of the asbestos industry in the United States.

A discussion followed as to the Association's participation in the proposed international organization. It was noted that the various delegations at the Conference called for a conference every other year. The proposed organization and its standing committee would provide continuity for the interests of the various associations on an international level. It was further noted that the delegations called for cooperation on the highest level of industrial management within the associations and operation of the standing committee at absolute minimum costs to participants.

It was the consensus of the Executive Committee that it would determine the extent of Association participation in the ad hoc committee discussions, bringing the matter of participation in the international organization to the Board of Directors on the basis of Mr. Marshes report and recommendations.

Mr. Mereness mentioned that the International Labor Organization Meeting of Experts on the Safe use of Asbestos (Geneva 11-18, December 1973) was frequently mentioned at the Paris Conference; that it is a valuable document, and should be read by members. It has been distributed. Additional copies are available.

IV. Remarks of the President

1. Meeting of Society of Occupational and Environmental Health, December 3 - 4, 1974 - At the request of Mr. Solon, the Executive Director reported on the meeting sponsored by Dr. Selikoff's group. (See attachment)

2. Mr. Solon's Memorandum of November 25 re U. S. Asbestos Associations - Mr. Solon referred to the letter he had received from the Asbestos-Cement Pipe Producers Association and his reply (distributed). He said he had nothing new to report.

3. Asbestos-Health Position Paper - Dr. Kotin and Dr. Wright are reviewing. The December 15 deadline cannot be met, but it will be forthcoming. This is an important paper for the

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Association and should be carefully considered by members.

4. Discussion of Executive Committee Member "Areas Of Responsibility" - Item was deferred for discussion at next meeting. Executive Committee members were encouraged to communicate their ideas on the "areas" to the President and Executive Director. Assistance from other members of the Association to the Executive Committee area directors will be outlined in a letter from the President.

5. Letter to Board Members on Attendance at Meetings - After discussion, it was agreed that letter should be re-written and forwarded to members of the Board to reflect appropriate attendance at Board meetings.

6. Poster Program - Revision of "What Every Employee Should Know About ... Asbestos" - Mr. Solon distributed a letter concerning the proposed poster program which provided ideas and comments on a poster series. The Executive Committee was requested to review the poster program.

V. Board of Directors Meeting, December 12

Agenda items for the forthcoming Board meeting were reviewed with discussions of the following areas for specific reports by members of the Executive Committee in preparation for the Board of Directors meeting: Standards & Technical Committee, Medical Research, Public Relations and Communications, Legal and Legislative Affairs, Inter-Association Relations, Financial and Membership.

A discussion of Association membership was scheduled for the next meeting of the Executive Committee.

VI. 1975 Budget

Mr. Dougherty reviewed the 1975 budget. After thorough discussion and minor revisions, the budget was approved for re-typing and submission to the Board of Directors.

VII. Adjournment

There being no further business, the meeting was adjourned at 7:20 P.M.. Next meeting of the Committee is scheduled in the Association office, January 9, commencing at 9:00 A.M..


R. H. Mereness
Executive Director

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16 December 1974



ASBESTOS INFORMATION ASSOCIATION

1660 L Street, N.W. / Washington, D.C. 20036 / (202) 223-4885

BOARD OF DIRECTORS MEETING

December 12, 1974

Mayflower Hotel

Washington, D. C.

Pursuant to notice, a meeting of the Board of Directors was held December 12, 1974 at the Mayflower Hotel, Washington, D. C..

The following Directors were present:

George Barge
W. H. Beasley
E. C. Bratt
C. Nelson Coddling
Thomas A. Dougherty
A. H. Fay
Joseph G. Hall
John H. Marsh
C. G. Morgan
Harold D. Retting
(for G. Parry Weiss)
John Riopelle
Kurt Schwarz
Martin J. Sendeki
F. J. Solon, Jr.
C. Fred Workman

Atlas Asbestos Company
Cement Asbestos Products Company
Southern Asbestos Company
Jim Walter Research Corporation
Certain-teed Products Corporation
National Gypsum Company
GAF Corporation
Raybestos-Manhattan, Incorporated
North American Asbestos Corporation
Garlock Incorporated

The Bendix Corporation
Supradur Manufacturing Corporation
Congoleum Industries, Incorporated
Johns-Manville Corporation
Nicolet Industries, Incorporated

Also present: R. H. Mereness, Executive Director, AIA/NA; B. J. Pigg, AIA/NA; Adrian C. May, Cadwalader, Wickersham & Taft, Legal Counsel; Richard T. Davis, Frank C. Frantz & Co., Accountant; and, Gerald Fox, guest of W. H. Beasley, Cement Asbestos Products Company.

Minutes

Mr. Solon, President, called the meeting to order at 9:05 A.M.. On motion, the Minutes of the preceding meeting, September 11, were approved as submitted.

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Federal Government Affairs

Representatives of the Government Research Corporation reported on current Federal governmental actions affecting the asbestos industry. See attachment.

Financial Report

A report of the Association's finances was distributed and discussed by the Executive Director. It was noted that the Association is operating within its budget. A full financial report of the Association for calendar year 1974 will be available to directors at the end of January 1975.

1975 Budget

Mr. Dougherty presented the Association's proposed budget for calendar 1975. Receipts from membership dues, interest and publications are estimated to total \$200,000 in 1975. This will provide an excess of \$11,800 over the proposed \$188,200 estimated operating expense and contingency fund. On the advice of the AIA/NA Accountant Mr. Dougherty proposed that a goal of six months operating expense be accumulated over a reasonable period of time in the best business interests of the Association.

Mr. Dougherty stated the Executive Committee had considered including a line item in the 1975 budget for medical research. Since specific goals in this area had not yet been developed, the proposal was deferred pending development of a definitive medical research program.

Subsequent to discussion, and on motion, it was decided that a formal audit of the Association's finances was not necessary for calendar 1974, but would be considered at the conclusion of the forthcoming year.

The Executive Director was requested to advise to bonding of the Association's accounting firm for the information of Directors.

There being no further discussion, and on motion, the proposed 1975 budget for the Association was approved. A copy of the budget, as approved, is appended.

International Meeting of Asbestos Associations

Mr. Marsh reported on attendance with the Executive Director a meeting of international asbestos associations in Paris, November 28-29. He reviewed the composition of the 14 national delegations

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present and commented on presentations of the respective delegations. Mr. Marsh outlined a resolution adopted at the meeting which appointed an ad hoc working group of six persons to consider recommendations for the establishment of a Standing Committee for the cooperation and collaboration of national asbestos associations. Mr. Marsh advised he was one of those named to the working group and that the Executive Committee had approved participation of the Association in the ad hoc working group. The working group is to report their recommendations by March 31, 1975 to all associations represented at the Paris meeting. Following receipt of recommendations, membership of AIA/NA in the Standing Committee of the international "federation" of asbestos associations will be brought to the attention of the Board for consideration. A decision is required by June 30, 1975.

Mr. Mereness commented on the high caliber of attendees at the meeting and the interest of the countries in the occupational and environmental problems of the asbestos industry in America. Copies of Mr. Mereness' remarks concerning U.S. regulations of asbestos have been forwarded to Association members. Proceedings of the Paris meeting will be distributed when available.

Reports of Activity Areas

Mr. Solon commented on the various Activity Areas he had designated for the Association's business and named the Executive Committee member responsible viz:

1. Standards and Technical Committee - John H. Marsh
2. Public Relations and Communications - William C. Thurber
3. Inter-association Relations - George Barge
4. Legal and Legislative Affairs - Joseph G. Hall
5. Medical Research - F. J. Solon, Jr.
6. Financial and Membership - Thomas A. Dougherty

Mr. Solon stated he would prepare a list of suggested advisors to assist the Activity Area Directors. The objective, he stated, is to increase participation in the Association's activities and obtain best advice for fulfillment of the Association mission.

The following reports were given:

A. Standards and Technical Committee (Mr. Marsh):

The Committee met in Chicago on November 20. Progress is being made in the development of recommended non-mandatory work practices

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for users of asbestos-containing materials. Comments have been requested on draft work practices by December 20, 1974. It is planned to present final draft work practices to the Executive Committee on January 9, 1975 for review before final review by Directors and publication. Directors were urged to determine status of work practices documents in their respective companies and expedite the review.

B. Inter-Association Relations (Mr. Barge)

The report of the Paris meeting by Mr. Marsh was noted as of major significance in international coordination of asbestos industry interests. Present cooperative efforts of AIA/NA with product-oriented asbestos associations in the U. S. and with foreign asbestos associations, especially in Canada, the United Kingdom, and France were stressed.

C. Legal and Legislative Affairs (Mr. Hall)

Reports provided by the Association gleaned from Government Research Corporation and other sources are adequate to meet the needs of members. Members may expect the states to become more active in all matters relating to asbestos and other toxic materials in the New Year. Careful attention must be given continually to legislative activities which would affect the industry.

D. Medical Research (Mr. Solon)

This area will be the subject of discussion at a forthcoming meeting.

E. Financial and Membership (Mr. Dougherty)

The Association's financial affairs are sound and a reasonable 1975 budget has been approved. On membership, there is increased interest in the Association's work by some non-members within the industry, and there are some in the industry who should be approached to support the Association's work. An associate-type membership was suggested for certain segments of the industry which would permit informational services, membership at a reduced rate, but not a seat on the Board. Expansion of membership presents administrative problems, but provides greater strength to the Association and added income for support of programs. Further discussions on membership will be held at the next meeting.

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F. Public Relations and Communications and Executive Director's Remarks (Mr. Mereness for Mr. Thurber)

The Public Relations and Communications advisory group has several informational pieces in process with a timetable established for production. The pamphlet, "What Every Employee Should Know About ... Asbestos", is available in quantity from the Association office. The brake lining pamphlet has received extensive distribution in the sub-industry. A series of factory posters are under development. Hill and Knowlton is aiding in these efforts.

The success of the Industry-Government Conference in September was reported. Complimentary letters from Government sources were noted. A decision should be made for the conduct of a similar program following the Annual Meeting in 1975.

It is the Association's objective to maintain an image of dignity and stature. It is the consensus of the Executive Committee that the Association would respond to news media attacks only in those instances that are clearly deserving of attention because of misrepresentation. News media interest and that of public service activist groups in the asbestos-health relationship continue to run high.

Longshoring of Asbestos

A situation report was given in regard to the longshoring of asbestos fiber. Mr. Mereness referred to a November 15, 1974 meeting in Washington of longshoring companies with representatives of the Commerce, Labor and State Departments. He stated the companies are extremely concerned about the handling of asbestos because of their unique problems in meeting the standard, e.g., transient labor force, recordkeeping, etc.. Unless the fiber is tea-cozy wrapped, steel strapped, palletized, or containerized, the companies said, in effect, they would not handle it. Further meetings of the stevedoring companies with Government officials will be held. Members will be kept informed as developments occur.

General Remarks by President

Mr. Solon requested comment on adequacy of informational material forwarded from the Association's office. Board members commended the quality of material received, but expressed a desire for "briefs" where possible, in the interest of time consumed in reading. Full texts, transcripts, reports, etc. could be attached to "briefs" or a notation could be made that they were available upon request.

Views of Directors concerning the frequency of Board meetings were requested. Members present favored continuance of quarterly meetings.

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Mr. Solon commented on the status of proposed amendments to the asbestos standard, stating that based on best information available, publication of the "revised" standard in the Federal Register would probably occur in the January-February time frame with public hearings in late March or early April, and that final publication aimed at July 1, 1975. He said it was his feeling that OSHA might require the 2-fiber standard as of July 1, 1975, allowing for request for variance for those who cannot meet the 2-fiber standard.

Mr. Solon said he expected to forward a state-of-the-Association message to members in the near future. He stated he had considered forwarding the message directly to company chief executive officers, but he now felt it was more appropriate that Board members effect this notification. Directors were encouraged to follow through to ensure that chief executive officers were made aware of the importance of the Association and its activities.

Mr. Solon then referred to what he called a "look to the future in industry-association activity". He said that merger of two associations, AIA/NA and Asbestos-Cement Pipe Producers Association, had been discussed in certain quarters since both are involved in asbestos-environmental pursuits and that five companies belong to both associations. It was suggested that monetary savings which could result from such a merger could be devoted to medical research. He said there are inherent problems connected with any merger proposals and emphasized that any decisions along these lines would have to come from the members of the associations. He said the best interests of the majority of members of the associations involved must be served. He stated that some talk has been going on regarding an industry-wide meeting of senior executives to further explore a single over-all organization. Mr. Solon said he would keep Association members informed of any new developments in this area of consideration.

Mr. Solon reviewed an hour-long special CBS-TV national network report on drinking water of December 5, 1974. A partial transcript of the report concerning asbestos issue was distributed. Full transcript is available from AIA/NA upon request.

Luncheon Speaker

Mr. Neal R. Peirce, Washington-based author, political writer, and Fellow of the Woodrow Wilson International Center for Scholars, was guest speaker following luncheon. His remarks are enclosed.

New Business

The next meeting of the Board of Directors will take place in Washington, D. C., March 13, 1975 at 9:00 A.M. at a place to be designated.

There being no further business, the meeting was adjourned at 2:30 P.M..


R. H. Mereness

Executive Director

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