PLAINTIFF'S EXHIBIT

MON-1679

MINUTES OF SHAC COMMITTEE MEETING
September 4, 1975

Present: J. A. Glass
A. J. Bolton
Ray Rosenberg
Leonard Schwab

Absent: John Rasmussen
R. L. Maute

HOUSEKEEPING INSPECTION

A. Presentations

The question was raised but not yet resolved for including a 30-minute question and answer session at the beginning of the second and third day; the idea being to provide an opportunity to answer questions from the visiting committee that may have developed on the previous days inspection while it is still fresh in their minds.

B. Protective Equipment

Hard hats with names of the visitors, glasses, goggles, and raincoats will be provided from Safety Supply by Tony Ozarchuk.

C. Copies of Safety Manuals, cards for alarm systems, outline of emergency procedures, Process Technology outline, and any other appropriate, brief, descriptive material will be enclosed in a large envelope to be given to each of the members of the inspection team. Loss Prevention section (Glass) will be responsible for assembling this material.

D. Souvenirs

A souvenir of the Texas City plant will be selected by Personnel Dept. to be given to the inspection team at one of the dinners.

E. Miscellaneous Details

We want to be sure that the Emergency Control Room is visited by the inspection team.

Arrangements are needed for badges and gate passes for the inspection team.

Who should attend the dinners?

Hourly Safety Committee ? "Anyone who makes a presentation?"

Any others?

Item G of 9/2/75 meeting which stated: "Allow employees at all levels to show and tell how their program fits into the whole", is not yet clearly defined. The Hourly Safety Committee and Plant Managers Safety Board have some input on this. It will be discussed at our meeting 9/12.

At the time of this meeting the inspection date was not yet finalized. Written preparation plans are not yet complete. Ray Rosenberg will issue a memo on status.

Electrical Problem

A small flash fire at Chocolate Bayou caused by a spark from a 110v circuit has focused attention on this potential hazard in doing electrical work related to instrument maintenance. A study is in progress in the Instrument Department to determine how this hazard can be avoided. They are considering use of current limiters or current fault devices where there is a higher probability of leakage or combustibility. Jim Bolton promised a report on the progress of their study by 10/4.

NEXT MEETING

Friday, September 12, 10:00 a.m. - Training Conference Room

J. A. Glass

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