

**To:** Jackson, Ryan[jackson.ryan@epa.gov]; Dickerson, Aaron[dickerson.aaron@epa.gov]  
**From:** Concur  
**Sent:** Sun 12/3/2017 11:13:46 PM  
**Subject:** ACTION NEEDED Trip on Hold 12/09/2017 (LRDMWG)

WARNING! THE FOLLOWING TRIP IS STILL ON HOLD.

**Your trip will be automatically cancelled if your fare expires before it is removed from hold. Either take the trip off hold, or ask your manager to expedite approval if it is awaiting approval, to prevent your fare from expiring.**

## Trip Overview

Trip Name: Trip from Washington to Rabat and Marrakech, Morocco  
Start Date: December 09, 2017  
End Date: December 13, 2017  
Created: November 13, 2017, RYAN JACKSON (Modified: November 30, 2017)  
Description: To accompany the Administrator to meet with EPA partners and key stakeholders for EPA cooperation activities to advance EPA programs and priorities in Morocco in support of Administrator Pruitt's mission.  
Agency Record Locator: LRDMWG  
Passengers: Ryan T Jackson  
Total Estimated Cost: **\$4,532.36 USD**  
Reservations must be approved and ticketed no later than: **12/03/2017 7:59 PM Eastern**  
Agency Name: BCD\_EPA

## Reservations

**Saturday, December 09, 2017**



**Flight Washington, DC (IAD) to Paris (CDG)**

Delta 8631  
Operated by: AIR FRANCE

This flight leaves on Dec 9 and arrives on Dec 10.

Departure: 06:35 PM

Seat: 34H (Confirmed)

Washington Dulles Intl (IAD)

Duration: 7 hours, 25 minutes

Nonstop

Arrival: 08:00 AM

Charles De Gaulle Intl Arpt

(CDG)

Terminal: 2E

Confirmation: GH9NEN

Status: **Confirmed**

**Additional Details**

Aircraft: Boeing 777-300

E-Ticket

Emissions: 1500.7 lbs CO<sub>2</sub>

Cabin: Economy (Y)

Meal: Meal

Check passport, visa, and health requirements for this stop

**Remarks**

- ✘ FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.DELTA.COM

**Sunday, December 10, 2017**

- ✘ 2 hr, 25 min layover at Charles De Gaulle Intl Arpt (CDG)

**Flight Paris (CDG) to Rabat (RBA)**

Delta 8695  
Operated by: AIR FRANCE

Departure: 10:25 AM  
Seat: 19D (Confirmed)  
Charles De Gaulle Intl Arpt (CDG)  
Terminal: 2E  
Duration: 2 hours, 50 minutes  
Nonstop  
Arrival: 12:15 PM  
Sale Airport (RBA)

Confirmation: GH9NEN  
Status: **Confirmed**

**Additional Details**

Aircraft: Airbus A319  
Distance: 1137 miles  
E-Ticket  
Emissions: 443.4 lbs CO<sub>2</sub>  
Cabin: Economy (Y)  
Meal: Breakfast  
Check passport, visa, and health requirements for this stop



**Wednesday, December 13, 2017**



Delta 7516  
Operated by: TRANSAVIA AIRLINES  
Departure: 10:45 AM Confirmation: GH9NEN  
Seat: No seat assignment Status: **Confirmed**  
Menara Airport (RAK)  
Terminal: 1  
Duration: 3 hours, 55 minutes  
Nonstop  
Arrival: 03:40 PM  
Schiphol Arpt (AMS)

**Additional Details**

Aircraft: Boeing 737-800 Distance: 1568 miles  
E-Ticket  
Emissions: 611.5 lbs CO<sub>2</sub>  
Cabin: Economy (B)  
Check passport, visa, and health requirements for this stop



1 hr, 30 min layover at Schiphol Arpt (AMS)

**Flight Amsterdam (AMS) to New York, NY (JFK)**

Delta 9358  
Operated by: KLM ROYAL DUTCH AIRL  
  
Departure: 05:10 PM  
Seat: No seat assignment  
Schiphol Arpt (AMS)  
Duration: 8 hours, 20 minutes  
Nonstop  
Arrival: 07:30 PM Confirmation: GH9NEN  
John F Kennedy Intl (JFK) Status: **Confirmed**  
Terminal: 4

**Additional Details**

Aircraft: Boeing 747 Distance: 3631 miles  
E-Ticket  
Emissions: 1416.1 lbs CO<sub>2</sub>  
Cabin: Economy (B) Meal: Meal



1 hr, 35 min layover at John F Kennedy Intl (JFK)

**Flight New York, NY (JFK) to Washington, DC (IAD)**

Delta 4087

Operated by: ENDEAVOR AIR DBA DELTA CONNECTION

Departure: 09:05 PM Confirmation: GH9NEN

Seat: No seat assignment Status: Confirmed

John F Kennedy Intl (JFK)

Terminal: 4

Duration: 1 hour, 36 minutes

Nonstop

Arrival: 10:41 PM

Washington Dulles Intl (IAD)

**Additional Details**

Aircraft: Canadair Jet Distance: 227 miles

E-Ticket

Emissions: 88.5 lbs CO<sub>2</sub>

Cabin: Economy (B) Meal: No Meal Served



## Total Estimated Cost

**Air**

**Airfare quoted amount: \$4,244.00 USD**

**Taxes and fees: \$288.36 USD**

**Total Estimated Cost: \$4,532.36 USD**

**Form of Payment**

**Credit Card, Last four digits: 5946**

**TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE ISSUED.**

## Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT  
THE BCD TRAVEL TEAM AT 1-866-964-1346  
FOR OUTSIDE THE US CALL COLLECT 770-829-2609  
FOR THE HEARING IMPAIRED- PLEASE DIAL 711  
TO ACCESS RELAY SERVICE- PROVIDE PHONE  
NUMBER OF 1-866-964-1346 TO ACCESS TRAVEL

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DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR  
PROGRAM/ CPP YOUR AIR RESERVATIONS ARE SUBJECT TO  
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST  
48 HOURS PRIOR TO SCHEDULED DEPARTURE  
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN  
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS  
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.  
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO  
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC  
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE  
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

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CHECK [WWW.CDC.GOV/TRAVEL](http://WWW.CDC.GOV/TRAVEL) FOR TRAVEL HEALTH ADVISORIES  
PROPER DOCUMENTATION IS REQUIRED FOR ENTRY INTO  
ARRIVAL COUNTRY  
CHECK [WWW.DHS.GOV/TRAVEL-ALERTS](http://WWW.DHS.GOV/TRAVEL-ALERTS)  
FOR COUNTRY TRAVEL ADVISORIES