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MINUTES of the Meeting of the
Board of Governors of the Asbestos
Textile Institute held March 2,
1961, at the Marlton-Plaza Hotel,
New York.

IN ATTENDANCE:

W. S. Rought, President
KILPATRICK CORP.

AMERICAN ASBESTOS TEXTILE CORP.
E. J. Scanlon

TRIMM-WHEATLEY FABRICS CO.
T. C. McCluskey

H. K. PETER COMPANY, INC.
J. T. Griffin

UNITED STATES ROAMER COMPANY
S. J. Poole

KILBURN & MATTHEW COMPANY
W. M. Jackson
A. E. Whitfield

CHALMERS, WICKHAM & TAY
R. E. Ludock

BAKERITE MANUFACTURE, INC.
J. A. Betton

ASBESTOS TEXTILE INSTITUTE
M. C. Shaw

1. The meeting was called to order by President Rought and all regularly elected members of the Board were recognized in attendance with the exception of A. J. Scanlon who was represented by E. J. Scanlon.
2. The first order of business was the presentation of written reports by the chairmen of each of the active committees.

a) Mr. E. E. Smith, Chairman of the Air Hygiene and Manufacturing Committee, reported upon the considerations and discussions pursued by this group in session on March 2. The morning session was devoted to the regular agenda of subjects and the results of these discussions are set forth in the formal report for this committee which is appended as a part of the Minutes of the General meeting held on March 2. At the afternoon session of the Committee, Mr. Benjamin Portman, Employees Mutual Liability Insurance Company of Wisconsin, was in attendance as a guest, invited by Chairman Smith. Mr. Portman is preparing a paper on dust control for asbestos processing operations which is to be presented at the annual meeting of the American Industrial Hygiene Association being held in April, 1961, and it was the committee's purpose in this instance to learn the contents of this paper and to offer any assistance and information that would be helpful to Mr. Portman in presenting an accurate picture of the manufacturing condition which currently prevails throughout the industry as represented by the Institute membership. It was reported that a highly informative and constructive discussion was pursued covering this subject.

b) The Technical Committee Report was presented by Chairman E. F. Gandy. This committee in session on this date considered a variety of subjects related to the area of concern of this group including: 1) a review of the cloths that are currently being considered for inclusion in the revised edition of the Handbook and the establishment of recommended average tensile strengths to be included in this tabulation; 2) a study of proposed

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revisions for the Bureau of Ships specification 31-5456 and 3) consideration of the proposal before A.S.T.M. Subcommittee 4-4 to include electrical and industrial tapes in our specification rather than the two specifications as is currently the case. The complete report covering these actions is included as a part of the minutes of the General meeting.

In consideration of the Technical Committee's recommendation regarding the proposed revisions to 31-5456 that the specifications with regard to texture be defined more specifically rather than as it is set forth in generalities in the proposed revision, the Board of Governors gave tentative approval. It was the decision of this Board on a motion by Mr. Bettles, seconded by Mr. Peole that the Bureau of Ships withhold any action toward revision until there is clarification as to the meaning of and methods of measuring and specifying such terms as "lint-free" and "flameproofing". This action was carried by a vote of four in favor and three opposed.

c) The Sales Promotion Committee report was presented by Chairman E. A. Schuman. This committee has been actively engaged in efforts directed toward the publication of the revised edition of the handbook and the greater part of the meeting held earlier on this date was devoted to the consideration of matters connected with this work. In addition, the new A.T.I. four-section exhibit is now in Philadelphia and an examination by Mr. J. C. Bend and the Secretary revealed that a considerable amount of repair and refurbishing will be required before the exhibit can again be placed on display. Arrangements for this work were discussed.

Also, it was felt that the monthly sales and production reports as carried in the magazine Abstracts were not accurate and did not therefore show our industry in its proper light. It was suggested that the members of this committee should assist in furnishing the editors of this magazine with up-to-date, accurate information to be included in these reports.

Many other subjects of interest to this group were considered as this committee met earlier on this date and the formal report covering this committee's activities is attached as a part of the minutes of the General meeting held March 3.

d) The Fiber Testing Committee Report was presented by Chairman C. B. Hethercote. At the meeting of this committee earlier on this date, a wide variety of subjects were discussed and actions were taken regarding additional methods to be included in the compilation of Test Methods that may be applicable for the evaluation of asbestos fibers. Discussions were centered on certain one of these methods that have been approved should be included in the proposed publication that is to be carried out as a joint effort on the part of the Institute, the C.A.S.A. and A.S.T.M. Steps will now be taken to have the copy prepared for publication. The full report covering the activities of this committee is included as a part of the minutes of the General meeting held on March 3.

3. The minutes of the last meeting of this Board of Governors were presented for reading. Since all members received copies of these minutes and were familiar with the actions there taken it was moved by Mr. Bettles, seconded by Mr. Schuman and unanimously agreed that the minutes be approved as offered except that attention be directed to paragraph 3 of the minutes and appropriate action taken thereon. Reference in this instance was made to

paragraph 5 of the minutes of the General meeting held on September 9, 1960 and relates to the exception taken in regard to certain statements by Mr. Cryer concerning the stockpiling of certain Rhodesian asbestos fibers. Mr. H. L. Barr expressed the desire for a clarification of these remarks and a copy of his statement in this regard is attached as a part of these minutes. Also attached is a copy of the reply by Mr. Cryer in answer to the letter from Mr. Barr. In consideration of these matters it was moved by Mr. Bettles, seconded by Mr. Deacon and unanimously agreed that the corrections as noted be made and entered as a revision to the subject minutes.

4. The Treasurer's Report was presented by Mr. A. E. Whitfield, Treasurer. Following a discussion of the contents of this report it was moved by Mr. Peale, seconded by Mr. Bettles and unanimously agreed that the report be approved.
5. The next subject introduced for consideration concerned the issuance of the revised edition of the Handbook. A quotation covering the printing costs for this publication, submitted by Ribbert Printing on this date, was reviewed. With regard to the physical make-up of the book it was agreed upon unanimously, by the Board, on a motion by S. J. Peale, seconded by V. S. Deacon, that the revised edition should be approximately 108 pages with a square back having the cover, tan in color, glued in place. It was also agreed that competitive bids should be obtained from at least two other printers in order that assurance may be had as to the reasonableness of the quotation obtained from Ribbert Printing Company.

The determination of the number of copies that will be required in this printing will be determined on the basis of individual company requirements. It was moved by Mr. Bettles, seconded by Mr. McIliskey and unanimously agreed that the number to be printed should include 3500 copies for the Institute, 1000 copies for distribution among the associate members plus the total requirements of the regular members.

6. During the past quarter the Institute was asked to participate as an industry representative to assist in revising and rewriting the National Stockpile Purchase Specification P-3-R2, Asbestos, Chrysotile. Mr. W. B. Hough and J. J. Secretary attended a meeting for this purpose on February 15, 1961 in Washington and as a result of this meeting drafted a revised specification and have submitted this to the Department of Commerce for their consideration. To date there has been no response from the Department of Commerce and no additional action is therefore indicated.
7. Under the subject of membership, it was announced that Bull & Forbes Company, Manchester, England, recently submitted a request for resignation from active associate member status in the Institute. (Letter attached). Since this company is now a subsidiary of The Cape Asbestos Company which is an active associate member of the Institute, the request was approved. Also, during the past month, a formal application for membership in the Institute was received from Turner Brothers Asbestos Co., Ltd., Rochdale, England. Following consideration of this application and the establishment of their eligibility for Associate Membership, it was moved by J. T. Griffin, seconded by J. A. Bettles and unanimously agreed that the application be approved.

The application status of Asbestos Textile, S. A., Mexico, has not changed since the last meeting due to lack of formal response to your Secretary's inquiries in an effort to determine eligibility.

Representatives of Oraleck Inc. were invited to attend the General meeting to be held on March 3, however, the invitation was not acknowledged and no representative was present.

8. President Hough announced that he plans to be in Europe at the time of our next meeting scheduled for June 8 and 9 in Philadelphia, and will therefore call upon Mr. T. C. McKinney, Vice President, to preside at the Institute meetings on that occasion. Since the Institute has several Associate Members in England and Europe it was moved by S. J. Peole, seconded by J. A. Bettis and unanimously agreed that Mr. Hough be authorized to represent the Asbestos Textile Institute on this visitation and that the greetings of the Institute membership be extended as he meets with our Associates.
9. There being no further business to come before this meeting it was moved by Mr. Deelman, seconded by Mr. Peole and unanimously agreed that the meeting be adjourned.

Myril C. Shaw,
Secretary