

November 20, 1979

TO: BOARD OF DIRECTORS

SUBJECT: MEETING DECEMBER 4, 1979

On November 19-20, 1979 I called several directors and interested parties concerning a special meeting of the Institute's Board of Directors. This meeting is now scheduled for the Marriott Hotel, Saddle Brook, New Jersey, for Tuesday, December 4, 1979 at 9:30 A.M.

The Institute has reserved rooms for some of those arriving the night of Monday, December 3, 1979. Anyone interested in these rooms should make their arrangements directly with the Institute Office, as these rooms are held for the Institute. All reservations being made by the Institute include late arrival guarantees.

This meeting is being called because of EPA initiatives in the toxic substances control area. Under the Toxic Substances Control Act, the EPA has broad authority where they can establish that use of a material can present an unreasonable risk to health or the environment. Asbestos is one of the first targeted materials by the Office of Toxic Substances and friction materials are at the top of their list. Mr. Moalli, as President of the Institute, and I attended a meeting at the Asbestos Information Association's Office on Friday, November 16, 1979. There were others attending from the AIA's ad hoc Committee on friction materials, including representatives from Raybestos, Abex and Bendix. In addition there were four representatives from the EPA's Office of Toxic Substances. Mr. Richard Guimond of that Office was the main spokesman for the EPA.

There were two basic areas of discussion at that meeting: (1) A voluntary action program where EPA would decide on training and labelling initiatives in the friction materials area; (2) The regulatory approach, which apparently will involve emphasis on availability of substitutes for automotive disc brake linings. It is not felt that there is too much difficulty in working with the EPA on voluntary guidance procedures. The problem is that EPA is seeking information which indicate plans for a requirement for the use of substitutes in automotive disc brake linings.

A copy of the eleven questions from Mr. Guimond of EPA is enclosed. Should the Institute gather this information from individual members and assemble it and forward it to EPA? Would industry members prefer to reply directly without going through the Institute? How can trade secrets and confidential information be kept safeguarded if supplied to EPA? What is the best procedure to provide EPA with the answers they need?

Mr. Moalli is calling this meeting primarily for the purpose of discussing these initiatives by the EPA as regards the use of asbestos in automotive disc brake materials. Other items in the asbestos area and in other areas may be raised at the meeting.

BOARD OF DIRECTORS
MEETING DECEMBER 4, 1979

-2-

November 20, 1979

In addition to the Board of Directors, Institute's Legal Counsel will be present along with the Secretary. Also Mr. Jim Armstrong, Chairman of the Institute's Health and Environmental Affairs Committee plans to attend. Also, Mr. Bob Pigg of the Asbestos Information Association as well as Mr. Tim Hardy, Legal Counsel for the AIA, are invited and plan to attend.

This meeting is considered important for the full Membership. If for some reason you will be unable to attend this meeting I ask that you complete the enclosed proxy and sign it. You should assign your proxy to someone whom you know will be attending the meeting. Mr. Moalli and I will definitely be attending. If your proxy is given to me, I will vote with the majority of those present only if necessary to assure a quorum. If the vote is not needed I will not vote the proxy. If you definitely plan to attend, you need not send in a proxy.

EWD/lmc
Enc.

E. W. Drislane
Secretary

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