

To _____

From _____

Calculation Sheet

VISTA[®]

To: DFJ, LDH, KWB

From: RJK

Date: November 14, 1989

Subject: Safety Meeting Topics

I have been participating on a team that is looking at how we conduct our Safety Meetings. We are trying to come up with some way to improve them and insure that we are getting all we can from them. An action step from this team is to put together a list of topics that we (Operations & Yard) feel are important and meaningful.

Please compile a list and forward to me ASAP.

Example:

1. Emergency Plan Training / Procedures
2. Hot Work Permit Procedures
3. Clearing of equipment that contain VCM
How
Rules i.e. how much VCM can be left
etc
4. Winter Operations
5. Power Failure Operations
6. Respirator Training
7. REACTOR SEALS, BIRD OPERATIONS = BY MAINT
8. INST. OPERATION = BY INST
9. FORKTRUCK TRAINING = MAINT & SAFETY
10. DRUG ABUSE = LAW ENFORCEMENT
JUDICIAL

Paul

Made By _____

Date _____

Page _____ of _____

Job No. _____

Title _____