



Shell Oil Company
Interoffice Memorandum

PLAINTIFF'S EXHIBIT

SH-2812

AUGUST 20, 1991

FROM: J. A. DEETER, MANAGER OFFICE FACILITIES, P&AS-CBD
TO: C. F. PHILLIPS, MANAGER INDUSTRIAL HYGIENE SERVICES, HS&E,
SIH&E
SUBJECT: ASBESTOS MONITORING RESULTS DURING THE OSP/TSP RENOVATION

In response to your letter dated July 22, 1991, I have attached SWH Management, Inc.'s response to your request to receive notification of fiber counts reaching certain levels during asbestos abatement. Please review the procedures outlined in the letter from SWH Management, Inc. and let me know if this level of communication and timing will meet your requirements.

Attachment

JUL 21 11 30 AM '91

SWH Management, Inc.

August 14, 1991

Mr. George Matson
SHELL OIL COMPANY
980 One Shell Plaza
Houston, Texas 77002

Hand Deliver

RE: Notification of Sampling Results

Dear George:

In response to Ms. Carolyn Phillips' memorandum of July 22, 1991, to Jim Deeter (copy attached), SWH Management, Inc. will agree to make available a written summary of the prior day's air sampling results for Shell's review in the One Shell management office. This summary will be available no later than noon each day. This will allow HS&E to determine what, if any, communication they would like to make to Shell employees.

With respect to emergency situations, SWH will continue to contact you immediately, regardless of the time or day. If you are unavailable, Jim Deeter, Sue Butler or Donna Bradshaw will be contacted.

Sincerely,

SWH MANAGEMENT, INC.



Mark E. Smith
Renovation Coordinator
One Shell Plaza
Two Shell Plaza
700 Rusk

cc: Paul Anderson - Hines Interests Limited Partnerships
Rick Anderson - Law Engineering, Inc.
Jim Deeter - Shell Oil Company
Charles Elder - SWH Management, Inc.
Fred Jenkins - Hines Interests Limited Partnerships

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