

From: "Herrington, Lucy R" <lucy_herrington@ios.doi.gov>

To: "Smith, Matthew" <msmith@USChamber.com>

Cc: "Demeter, Ruth" <RDemeter@USChamber.com>, "Gustafson, Daniel G" <daniel_gustafson@ios.doi.gov>

Subject: RE: [EXTERNAL] U.S. Chamber of Commerce Critical Minerals Summit Invite

Date: Thu, 27 Feb 2025 19:59:39 -0000

Importance: Normal

Attachments: Office_of_the_Secretary_Event_Request_Form.docx

Inline-Images: image001.png

Dear Matthew-

Thank you for contacting the Office of Scheduling and Advance at the Department of Interior. We have received your initial request for a meeting with Secretary Burgum. For us to provide a timely response, please complete the form attached at your earliest convenience.

Regards,
Office of Scheduling and Advance
U.S. Department of the Interior

From: Smith, Matthew <msmith@USChamber.com>

Sent: Wednesday, February 26, 2025 4:33 PM

To: Herrington, Lucy R <lucy_herrington@ios.doi.gov>; Radford, Wynn L <wynn_radford@ios.doi.gov>; Gustafson, Daniel G <daniel_gustafson@ios.doi.gov>

Cc: Demeter, Ruth <RDemeter@USChamber.com>

Subject: [EXTERNAL] U.S. Chamber of Commerce Critical Minerals Summit Invite

This email has been received from outside of DOI - Use caution before clicking on links, opening attachments, or responding.

Hello,

We are pleased to invite Secretary Burgum to speak at the U.S. Chamber of Commerce's Third Annual Critical Minerals Summit on Wednesday, April 9th, 2025.

Attached is the official invitation. Please do not hesitate to contact us with any questions.

Best,

Matthew Smith

Coordinator, Global Energy Institute

msmith@uschamber.com

(202) 961-6821



U.S. Chamber of Commerce

Event Information Request Form

To ensure that the appropriate individual within the Department of the Interior is participating at your event and because the Office of the Secretary is committed to maintaining the highest ethical standards, we need the information requested below before we can agree to confirm a speaker or as an attendee at an external event.

Please respond to the questions below and send your response to scheduling_interior@ios.doi.gov. Providing detailed responses and including all requested attachments in one single submission will assist with a timely turnaround.

If you have any questions, you may contact Lucy Herrington at (202) 431-0623

Event Date: Please note if the date is flexible		
Event Title: Please note if the event is weekly, monthly, annual, etc.		
Event Time:	Event Total Time: Exact Speaking Time: Speech/Remarks Length:	
Event Location:	Virtual Platform: Link: <i>OR</i> Venue: Address: City & State:	
Contact information: Identify if organizing and day of contact(s) is the same or different	<u>Organizing Contact(s):</u> Name: Email: Phone:	<u>Day of Contact(s):</u> Name: Email: Phone:
Brief event description and purpose:	Description (please identify whether the event is a fundraising event): Purpose:	
Identify the desired role of the Secretary.	Roles (select one): Keynote Panelist Brief Remarks (opening/closing) Attendee <i>Only</i> Other:	

If you are requesting remarks, are there any specific issues you would like the Secretary to highlight/address in his remarks?	
If the Secretary is not able to attend, is a surrogate desired? If yes, anyone specific?	
HOST AND SPONSOR	
Who are the <u>event host(s)</u>? Please identify and provide background on the event host(s) as well as any other organization involved in the Event.	Host(s): • • Background:
Is the <u>event host</u> a registered lobbyist or lobbying organization, registered under the Foreign Agents Registration Act, partisan political candidates; and/or a representative of a partisan political party or group? If yes, please identify.	
Is the event <u>host</u> seeking or does it currently have any business interests with the Department such as permits, contracts, litigation, grants, etc.? If yes, please describe.	
Who are the <u>sponsors</u> of the event? Please identify and provide background information on the individual and/or entity.	Sponsors(s): • • Background:
AUDIENCE	
Approximately how many people are expected to attend the event?	
Please describe the target audience of the event: elected officials, local community leaders, academics, industry representatives, public sector representatives, etc.	
Will the attendees at the event include persons with a diversity of views or interests, or representatives from throughout an industry or profession, or the range of persons interested in a matter?	

If yes, please describe.	
Other Invited/Confirmed Participants: 1. Please list and identify other VIPs or speakers <u>confirmed/invited</u> and in what role. *If Applicable: please list and identify other Department personnel that have been <u>invited/confirmed</u> and in what role.	<u>Confirmed:</u> • [First, Last], [Title], [Event Role] • [First, Last], [Title], [Event Role] <u>Invited:</u> • [First, Last], [Title], [Desired Event Role] • [First, Last], [Title], [Desired Event Role]
Is the event open to the public? If not, please describe who is invited.	
REMARKS	
What is the set-up for the remarks and/or discussion? Will he be sharing the stage, moderated discussion, Q&A session, etc. *PLEASE ATTACH the event schedule outlining any speaking order and remark timetables. A draft version works well.	
What is the public registration/ticket fee to attend/participate in the event?	
COMMUNICATIONS	
Is the event open or closed to press?	
If open, are you expecting local, trade, state, or national news coverage?	
If this is an annual event, which news outlets typically cover the event?	
Will you be advertising or live streaming the event on any social media outlets? If yes, please explain.	
LOGISTICS/OTHER*	
Please supply any other pertinent background information for the event, including <i>draft agendas</i> , event website, promotional/ advertising materials, outreach plan, history of the event, prior attendance by DOI officials, etc.	

What does the invitation include: registration/conference event fee; meals or refreshments; receptions or other entertainment; informational materials; award; memento or token of appreciation; and/or travel (ground or air transportation, hotel, etc.).	
Does all or part of the invitation to the Secretary extend to other Department staff such as security, advance, and/or those staff essential to the Secretary's participation in the event? If yes, please identify.	
Does the invitation include a plus one? If yes, will others in attendance generally be accompanied by a spouse or other guest?	
What is the monetary value of the invitation offered to the Secretary (and his plus one and/or essential staff as appropriate)? Please identify how the monetary value was determined, including any travel costs, registration/ticket fee to attend/participate in the event, entertainment, meal costs, etc. (Please attach separate sheet if necessary.)	
Any additional notes or information?	

***IMPORTANT NOTE: The purpose of these questions is to elicit information relevant to the ethics analysis and is not a solicitation or request for anything of value by the Department or any of its employees.**

From: "Herrington, Lucy R" <lucy_herrington@ios.doi.gov>

To: "RDemeter@USChamber.com" <RDemeter@USChamber.com>

Date: Thu, 06 Mar 2025 01:52:49 -0000

Importance: Normal

From: "Demeter, Ruth" <RDemeter@USChamber.com>

To: "Herrington, Lucy R" <lucy_herrington@ios.doi.gov>, "scheduling_interior@ios.doi.gov." <scheduling_interior@ios.doi.gov.>

Cc: "Gustafson, Daniel G" <daniel_gustafson@ios.doi.gov>

Subject: RE: [EXTERNAL] U.S. Chamber of Commerce Critical Minerals Summit Invite

Date: Mon, 3 Mar 2025 16:57:29 +0000

Importance: Normal

Attachments: Office_of_the_Secretary_Event_Request_Form-_USCC_Critical_Mineral_Summit.docx;
CMS_2025_Draft_Agenda.docx

Inline-Images: image002.png; image003.png

Good morning-

Attached is the completed form as well as a draft agenda for the event. Please let me know if you have any additional questions and thank you for your consideration.

Ruth Demeter Hayes

Senior Director, Policy, Global Energy Institute | U.S. Chamber of Commerce
(c) 202-960-9999 | rdemeter@uschamber.com | www.uschamber.com



U.S. Chamber of Commerce

From: Herrington, Lucy R <lucy_herrington@ios.doi.gov>

Sent: Thursday, February 27, 2025 3:00 PM

To: Smith, Matthew <msmith@USChamber.com>

Cc: Demeter, Ruth <RDemeter@USChamber.com>; Gustafson, Daniel G <daniel_gustafson@ios.doi.gov>

Subject: RE: [EXTERNAL] U.S. Chamber of Commerce Critical Minerals Summit Invite

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Matthew-

Thank you for contacting the Office of Scheduling and Advance at the Department of Interior. We have received your initial request for a meeting with Secretary Burgum. For us to provide a timely response, please complete the form attached at your earliest convenience.

Regards,
Office of Scheduling and Advance
U.S. Department of the Interior

From: Smith, Matthew <msmith@USChamber.com>

Sent: Wednesday, February 26, 2025 4:33 PM

To: Herrington, Lucy R <lucy_herrington@ios.doi.gov>; Radford, Wynn L <wynn_radford@ios.doi.gov>; Gustafson, Daniel G <daniel_gustafson@ios.doi.gov>

Cc: Demeter, Ruth <RDemeter@USChamber.com>

Subject: [EXTERNAL] U.S. Chamber of Commerce Critical Minerals Summit Invite

This email has been received from outside of DOI - Use caution before clicking on links, opening attachments, or responding.

Hello,

We are pleased to invite Secretary Burgum to speak at the U.S. Chamber of Commerce's Third Annual Critical Minerals Summit on Wednesday, April 9th, 2025.

Attached is the official invitation. Please do not hesitate to contact us with any questions.

Best,

Matthew Smith

Coordinator, Global Energy Institute

msmith@uschamber.com

(202) 961-6821



U.S. Chamber of Commerce



U.S. Chamber of Commerce Critical Minerals Summit

Draft Agenda (2/18/2025)

Wednesday, April 9, 2025

9:30am-12:30pm

U.S. Chamber of Commerce Headquarters

Lee Anderson Room

9:30 Registration and light breakfast

9:40 Opening Remarks: Marty Durbin, President, Global Energy Institute, U.S. Chamber

10:00 Representative Haley Stevens (D-MI)

10:20 Panel 1: The State of Minerals Policy in the US: Examining the Benefits and Weaknesses of the US Approach to Securing the Critical Mineral Supply Chain

President Trump and former President Biden both set ambitious but distinct policy efforts meant to secure the U.S. critical mineral supply chain. This panel will look to the impacts of the Biden Administration's work as well as what to expect during the second trump Administration. Panelists will discuss what policies, initiatives, and legislation the U.S. needs to focus on moving forward, and what efforts may be working to hold back domestic mineral security.

10:45 Networking Break

10:50 Fireside Chat

11:15 Panel 2: Public and Private Partnerships: Maximizing Efforts to Attract Long Term Investments in the US and Abroad

As global demand for critical minerals surges, public-private partnerships play a crucial role in securing sustainable supply chains, advancing responsible mining practices, and fostering economic growth. However, these collaborations face significant challenges, including regulatory uncertainty, geopolitical risks, environmental and social considerations, and financing hurdles.

Discussion topics will include balancing public and private interests, navigating permitting and regulatory landscapes, securing investment, and ensuring environmental and social responsibility. Panelists will share insights on innovative strategies to strengthen partnerships, mitigate risks, and drive sustainable development in this vital industry.

12:00 Keynote Remarks- Chairman Rob Wittman (R-VA)

12:15 Closing Remarks/Next Steps

Event Information Request Form

To ensure that the appropriate individual within the Department of the Interior is participating at your event and because the Office of the Secretary is committed to maintaining the highest ethical standards, we need the information requested below before we can agree to confirm a speaker or as an attendee at an external event.

Please respond to the questions below and send your response to scheduling_interior@ios.doi.gov. Providing detailed responses and including all requested attachments in one single submission will assist with a timely turnaround.

If you have any questions, you may contact Lucy Herrington at (202) 431-0623

Event Date: Please note if the date is flexible	April 9, 2025	
Event Title: Please note if the event is weekly, monthly, annual, etc.	US Chamber of Commerce Critical Mineral	
Event Time: 9:30-12:30	Event Total Time: 3 Exact Speaking Time: 9:30- could move depending on his availability Speech/Remarks Length: 5-15 minutes	
Event Location:	Virtual Platform: Link: <i>OR</i> Venue: US Chamber of Commerce Headquarters Address: 1615 H Street NW City & State: Washington, DC	
Contact information: Identify if organizing and day of contact(s) is the same or different	Organizing Contact(s): Name: Ruth Demeter Email: rdemeter@uschamber.com Phone: (b)(6)	Day of Contact(s): - Name: Ruth Demeter Email: rdemeter@uschamber.com Phone: (b)(6)
Brief event description and purpose:	Description (please identify whether the event is a fundraising event): Morning summit with critical minerals stakeholders to discuss current state of federal policy surrounding critical minerals from both domestic and international perspectives. Not a fundraising event. Purpose: Convene stakeholder to discuss and develop solutions to our critical minerals supply chain crisis.	
Identify the desired role of the Secretary.	Roles (select one):	

	Brief Remarks (opening/closing)- He us welcome to speak longer if he would like- we can work around his schedule if he would prefer to deliver a Keynote
If you are requesting remarks, are there any specific issues you would like the Secretary to highlight/address in his remarks?	We would like the Secretary to address the current state of minerals policy in the United States and what the government can be doing to secure the domestic supply chain of critical minerals.
If the Secretary is not able to attend, is a surrogate desired? If yes, anyone specific?	Yes, a surrogate would be welcome. Understanding we are in the early stages of staffing for the new Administration, we would welcome anyone you think would be a good match for this type of event.
HOST AND SPONSOR	
Who are the <u>event host(s)</u>? Please identify and provide background on the event host(s) as well as any other organization involved in the Event.	Host(s): US Chamber of Commerce Background: The U.S. Chamber of Commerce is the world's largest business organization and network. Our members range from small businesses and chambers of commerce across the country to startups in fast-growing industries, leading industry associations, and global corporations.
Is the <u>event host</u> a registered lobbyist or lobbying organization, registered under the Foreign Agents Registration Act, partisan political candidates; and/or a representative of a partisan political party or group? If yes, please identify.	The chamber does employ registered lobbyists and does not represent any particular political party or group.
Is the event <u>host</u> seeking or does it currently have any business interests with the Department such as permits, contracts, litigation, grants, etc.? If yes, please describe.	No
Who are the <u>sponsors</u> of the event? Please identify and provide background information on the individual and/or entity.	Sponsors(s): US Chamber of Commerce
AUDIENCE	
Approximately how many people are expected to attend the event?	100-150

Please describe the target audience of the event: elected officials, local community leaders, academics, industry representatives, public sector representatives, etc.	100+ stakeholders, Federal agencies, Members of Congress, business leaders, and stakeholders representing the entire the critical minerals value chain including mining, processing, manufacturing technology, automotive companies and more.
Will the attendees at the event include persons with a diversity of views or interests, or representatives from throughout an industry or profession, or the range of persons interested in a matter? If yes, please describe.	Yes- we invite participants and attendees that represent a broad spectrum of industry and viewpoints as well as elected officials from both sides of the aisle.
Other Invited/Confirmed Participants: 1. Please list and identify other VIPs or speakers <i>confirmed/invited</i> and in what role. <i>*If Applicable:</i> please list and identify other Department personnel that have been <i>invited/confirmed</i> and in what role.	<u>Confirmed:</u> - Rep. Rob Wittman, Member of the U.S House Representatives, R-VA-11, Keynote - Rep. Haley Stevens, D-MI-1, Keynote <u>Invited:</u> - Secretary Marco Rubio, Secretary of State, Speaker
Is the event open to the public? If not, please describe who is invited.	Open to the public but targeted towards (and almost exclusively attended by) Chamber Members and invited guests of the Chamber.
REMARKS	
What is the set-up for the remarks and/or discussion? Will he be sharing the stage, moderated discussion, Q&A session, etc. <i>*PLEASE ATTACH</i> the event schedule outlining any speaking order and remark timetables. A draft version works well.	Podium on a Stage
What is the public registration/ticket fee to attend/participate in the event?	Free
COMMUNICATIONS	
Is the event open or closed to press?	Open to press
If open, are you expecting local, trade, state, or national news coverage?	Trade press (E&E, Politico), WSJ
If this is an annual event, which news outlets typically cover the event?	3 rd annual event, covered by energy and environment trade press

Will you be advertising or live streaming the event on any social media outlets? If yes, please explain.	Advertising on LinkedIn, X No livestreaming available.
LOGISTICS/OTHER*	
Please supply any other pertinent background information for the event, including <i>draft agendas</i>, event website, promotional/ advertising materials, outreach plan, history of the event, prior attendance by DOI officials, etc.	Draft agenda is attached.
What does the invitation include: registration/conference event fee; meals or refreshments; receptions or other entertainment; informational materials; award; memento or token of appreciation; and/or travel (ground or air transportation, hotel, etc.).	Light refreshments and a coffee service will be available throughout the event.
Does all or part of the invitation to the Secretary extend to other Department staff such as security, advance, and/or those staff essential to the Secretary's participation in the event? If yes, please identify.	Absolutely, the more the merrier. Please let us know in advance how many people will be participating and how we can be most helpful in coordinating with and accommodating for your team.
Does the invitation include a plus one? If yes, will others in attendance generally be accompanied by a spouse or other guest?	No
What is the monetary value of the invitation offered to the Secretary (and his plus one and/or essential staff as appropriate)? Please identify how the monetary value was determined, including any travel costs, registration/ticket fee to attend/participate in the event, entertainment, meal costs, etc. (Please attach separate sheet if necessary.)	\$0
Any additional notes or information?	It would be an honor to have the Secretary join us. Please feel free to reach out if you would like to discuss accommodations for timing/format of his participation.

***IMPORTANT NOTE: The purpose of these questions is to elicit information relevant to the ethics analysis and is not a solicitation or request for anything of value by the Department or any of its employees.**

From: "Smith, Matthew" <msmith@USChamber.com>

To: "lucy_herrington@ios.doi.gov" <lucy_herrington@ios.doi.gov>,
"wynn_radford@ios.doi.gov" <wynn_radford@ios.doi.gov>,
"daniel_gustafson@ios.doi.gov" <daniel_gustafson@ios.doi.gov>

Cc: "Demeter, Ruth" <RDemeter@USChamber.com>

Subject: [EXTERNAL] U.S. Chamber of Commerce Critical Minerals Summit Invite

Date: Wed, 26 Feb 2025 21:33:27 +0000

Importance: Normal

Attachments: Critical_Minerals_Summit_Invite_2025_Secretary_Burgum_.pdf

Inline-Images: image001.png

This email has been received from outside of DOI - Use caution before clicking on links, opening attachments, or responding.

Hello,

We are pleased to invite Secretary Burgum to speak at the U.S. Chamber of Commerce's Third Annual Critical Minerals Summit on Wednesday, April 9th, 2025.

Attached is the official invitation. Please do not hesitate to contact us with any questions.

Best,

Matthew Smith

Coordinator, Global Energy Institute

msmith@uschamber.com

(202) 961-6821



U.S. Chamber of Commerce



February 26, 2025

The Honorable Doug Burgum
U.S. Department of the Interior
Washington, DC 20240

Dear Secretary Burgum:

On behalf of the U.S. Chamber of Commerce, I invite you to deliver keynote remarks at the third annual *Critical Minerals Summit* being held in-person on Wednesday, April 9th. Given your leadership in this field, your insights would be invaluable to the discussion on securing the domestic critical mineral supply chain.

This summit will examine the challenges faced across the critical mineral supply chain and solutions to address those challenges through policy and regulatory reform, innovation, and diplomacy. In addition to hearing from Congressional, Administration and industry leaders in this field, this event will also include panels addressing the effectiveness of current government and industry interventions to secure the critical minerals supply chain. We will engage both lawmakers and those in the business community on how best to advance critical mineral and energy related goals.

Thank you for considering our invitation to speak at this meeting. Should you have any questions, your staff may contact Ruth Demeter at rdemeter@uschamber.com or at (202)-960-9999.

Sincerely,

Marty Durbin
President, Global Energy Institute
Senior Vice President, Policy
U.S. Chamber of Commerce

From: "Demeter, Ruth" <RDemeter@USChamber.com>

To: "Herrington, Lucy R" <lucy_herrington@ios.doi.gov>, "scheduling_interior@ios.doi.gov." <scheduling_interior@ios.doi.gov>

Cc: "Gustafson, Daniel G" <daniel_gustafson@ios.doi.gov>

Subject: RE: [EXTERNAL] U.S. Chamber of Commerce Critical Minerals Summit Invite

Date: Tue, 4 Mar 2025 13:19:04 +0000

Importance: Normal

Inline-Images: image001.png; image002.png

Hi Lucy,

Thank you for getting back to me so quickly. If we could get confirmation by the week of March 24th that would be terrific, but I understand the pressures of the Secretary's schedule and we can be flexible if more time is needed to sort things out.

Thanks again,

Ruth

From: Herrington, Lucy R <lucy_herrington@ios.doi.gov>

Sent: Monday, March 3, 2025 4:32 PM

To: Demeter, Ruth <RDemeter@USChamber.com>; scheduling_interior@ios.doi.gov. <scheduling_interior@ios.doi.gov>

Cc: Gustafson, Daniel G <daniel_gustafson@ios.doi.gov>

Subject: RE: [EXTERNAL] U.S. Chamber of Commerce Critical Minerals Summit Invite

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Ruth,

Thank you for contacting the Office of Scheduling and Advance at the Department of Interior. We have received your completed request, and will follow up shortly.
Is there a specific date you all need a response by?

Office of Scheduling and Advance
U.S. Department of the Interior

From: Demeter, Ruth <RDemeter@USChamber.com>

Sent: Monday, March 3, 2025 11:57 AM

To: Herrington, Lucy R <lucy_herrington@ios.doi.gov>; scheduling_interior@ios.doi.gov.

Cc: Gustafson, Daniel G <daniel_gustafson@ios.doi.gov>

Subject: RE: [EXTERNAL] U.S. Chamber of Commerce Critical Minerals Summit Invite

Good morning-

Attached is the completed form as well as a draft agenda for the event. Please let me know if you have any additional questions and thank you for your consideration.

Ruth Demeter Hayes



From: Herrington, Lucy R <lucy_herrington@ios.doi.gov>
Sent: Thursday, February 27, 2025 3:00 PM
To: Smith, Matthew <msmith@USChamber.com>
Cc: Demeter, Ruth <RDemeter@USChamber.com>; Gustafson, Daniel G <daniel_gustafson@ios.doi.gov>
Subject: RE: [EXTERNAL] U.S. Chamber of Commerce Critical Minerals Summit Invite

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Matthew-

Thank you for contacting the Office of Scheduling and Advance at the Department of Interior. We have received your initial request for a meeting with Secretary Burgum. For us to provide a timely response, please complete the form attached at your earliest convenience.

Regards,
Office of Scheduling and Advance
U.S. Department of the Interior

From: Smith, Matthew <msmith@USChamber.com>
Sent: Wednesday, February 26, 2025 4:33 PM
To: Herrington, Lucy R <lucy_herrington@ios.doi.gov>; Radford, Wynn L <wynn_radford@ios.doi.gov>; Gustafson, Daniel G <daniel_gustafson@ios.doi.gov>
Cc: Demeter, Ruth <RDemeter@USChamber.com>
Subject: [EXTERNAL] U.S. Chamber of Commerce Critical Minerals Summit Invite

This email has been received from outside of DOI - Use caution before clicking on links, opening attachments, or responding.

Hello,

We are pleased to invite Secretary Burgum to speak at the U.S. Chamber of Commerce's Third Annual Critical Minerals Summit on Wednesday, April 9th, 2025.

Attached is the official invitation. Please do not hesitate to contact us with any questions.

Best,

Matthew Smith

Coordinator, Global Energy Institute
msmith@uschamber.com
(202) 961-6821



U.S. Chamber of Commerce