

MINUTES of the nineteenth meeting of Directors of the Manufacturing Chemists' Association, Inc., held at The Union Club, Park Avenue & 69th Street, New York City, on May 13, 1952, at 11:00 A. M.

There were present:

Messrs.	Charles S. Munson	J. W. McLaughlin
	W. H. Ward	R. L. Murray
	George W. Merck	J. Costermeyer
	George B. Beitzel	W. S. Richardson
	Paul L. Davies	R. B. Semple
	F. J. Emmerich	Rothe Weigel
	D. S. Frederick	M. F. Crass, Jr.
	W. S. Landes	

Alternates: J. G. Park (for H. W. Fisher)
John L. Davenport (for John E. McKeen)
Howard R. Huston (for Kenneth C. Towe)
E. V. Daveler (for H. I. Young)

Absent: L. I. Doan
W. M. Billing
F. N. Williams

Present by Invitation:

John W. Hill, Hill and Knowlton, Inc.
R. L. Taylor, Hill and Knowlton, Inc.
Lloyd Symington, Fowler, Leva, Hawes & Symington

I. MINUTES OF MEETING

The Minutes of the April 8, 1952, meeting, as amended, were duly approved as sent to Board Members on April 21.

II. TREASURER'S REPORT

(a) Cash Report. The report of the Treasurer for the period April 1 to April 30, 1952, was reviewed, and

On Motion duly made and seconded, it was

VOTED: That the report be accepted and placed on file.

(b) Proposed Budget. Those present approved the following unified budget for presentation to the members at the 80th Annual Meeting to be held on June 23, 1952, as follows:

Washington Office Operations (incl. Legal Counsel)	\$249,185
Public Relations	\$210,000
Total	\$459,185

The actual cash budget to be financed, however, will amount to \$394,185. Since there will be a carryover of \$65,000 in public relations funds from the current fiscal year, the net amount to be raised for the public relations segment will be only \$145,000.

With reference to the Washington office budget, it was pointed out that there should be a breakdown of legal services to indicate the proportionate amount of expenses allocable to counsel's service as Assistant to the Chairman. It was agreed that a copy of the budget in reworded and simplified form be sent out to members in advance of the Annual Meeting, together with copy of the public relations program.

(c) Method of Financing. The foregoing budget will necessitate a substantial increase in individual membership fees. The total amount of money to be raised will approximate total moneys collected during the current fiscal year from membership fees (\$228,267) plus public relations contributions (\$170,550), or a total of \$398,817. The following revised scale of membership fees based upon 1951 payroll figures was recommended by the Treasurer and approved by those present:

<u>Payroll</u>	<u>Present Fee</u>	<u>Proposed Fee</u>	<u>No. of Firms</u>	<u>Total</u>
\$ 0 - \$ 250,000	\$ 570	\$ 600	24	\$ 14,400
250,000 - 500,000	760	1000	5	5,000
500,000 - 1 Million	855	1300	14	18,200
1 Million - 5 Million	1025	1700	39	66,300
5 Million - 50 Million	.022%	.0315%	30	123,792
50 Million - 100 Million	.022%	25,000	5	125,000
Over 100 Million	.022%	48,590	1	48,590
Total				\$ 401,282

(d) Salary Adjustments. Limited salary adjustments, effective June 1, 1952, were approved for the following members of the Washington office staff: Robinetta B. Bohner, Douglas E. Campbell, Frank H. Carman, Edward C. Gramlich, C. H. Mayhood, and Mildred Spence.

III. SECRETARY'S REPORT

(a) Customs Simplification. Mr. R. W. Hooker appeared before the Senate Finance Committee on April 25 representing MCA and SOCMA with reference to the Customs Simplification Bill, H.R. 5505. In a separate statement presented in behalf of his company, Mr. Howard R. Huston introduced supplementary testimony.

(b) Defense Production Act. Copies of statement filed by the Association on May 2 with Chairman Maybank of the Senate Banking and Currency Committee were distributed to those present. This statement had to do with cost adjustment features of the Capehart amendment in relation to extension of the Defense Production Act of 1950 as amended.

(c) Labeling. The American Council of Governmental Industrial Hygienists at its annual meeting in Cincinnati, Ohio, on April 2 endorsed and recommended to the several states adoption of MCA labeling principles for use in connection with the transportation and use of hazardous chemicals. Utilization by the Federal Specifications Board and the Post Office Department of the services of the Association's LAPI Committee and adoption of MCA labeling principles was reported.

(d) A brief report was presented on the plastics exhibit sponsored by the NPA Chemical Division for the education of Government personnel. The MCA Washington staff did much of the work in connection with this exhibit.

(e) National Fire Protection Association - Flammable Fabrics. The Board approved appointment of Mr. F. H. Carman to the NFPA Committee on Wearing Apparel, in view of current legislative activity concerned with flammable fabrics.

IV. BOARD OF DIRECTORS

(a) Annual Report. Draft of the Annual Report sent to Board members on April 29 was discussed. Comments submitted to Messrs. F. J. Emmerich and George B. Beitzel have been transmitted to the Secretary, including a change in the format previously utilized.

(b) Additional Report on Alternates. The Chairman advised that the following Board members had requested appointments of alternates as follows:

<u>Member</u>	<u>Alternate, Company and Position</u>
Charles S. Munson	John D. Gunther, Vice President, Air Reduction Company, replacing Wm. P. Marsh.
L. I. Doan	Carl Gerstacker, Treasurer, Dow Chemical Company, replacing Clayton Shoemaker.
Rothe Weigel	J. M. Gillet, Asst. to the President Victor Chemical Works

On Motion duly made and seconded, it was

VOTED: That the appointments be approved.

(c) Alkali Statistical Project. In order to authorize a monthly statistical reporting service which the Association has been requested by alkali producer members to perform, Counsel presented a resolution for Board consideration. The proposed activity already recommended by Counsel would be handled by the Washington office staff, and no product committee would be set up -- this being in keeping with the spirit of the resolution unanimously adopted by the Board of

Directors on October 9, 1951. Because of questions raised concerning broad coverage of the resolution, it was agreed to defer action until the June 23 meeting.

(d) Canadian Chemical Manufacturers as Members of MCA. Chairman Munson pointed out that at the present time Canadian chemical manufacturers do not have an organization such as the MCA to represent them. It was the sense of those present that no action should be taken at this time toward amendment of the MCA By-Laws to authorize Canadian membership; that members give thought to the matter; and that it be referred to the Membership Committee for consideration and follow up at a later date.

(e) American Institute of Chemists Award. Those present extended their congratulations to Mr. F. J. Emmerich who was awarded the Gold Medal of The American Institute of Chemists on May 8, 1952.

V. PUBLIC RELATIONS

Mr. Merck discussed the public relations program for next year in the light of the \$210,000 budget approved under Item II(b) above. This budget includes provision for information service, facts book, speakers bureau, industry education program, service to MCA committees, travel, miscellaneous and contingencies, but excludes the magazine. It was agreed that a suitable letter discussing this program should be sent to member firms at least two weeks in advance of the Annual Meeting accompanied by copy of the unified budget. Mr. Merck then reviewed the public relations program as carried out to date, and pointed out that there had been instances where initial steps in the program had not been properly integrated and that the need for adequate control and careful check of material before publication must be emphasized. A meeting will be arranged shortly to which will be invited members of the Public Relations Policy Committee, Public Relations Counsel, representatives from the Chemicals in Foods Committee and staff members, in order to consider problems immediately at hand.

With reference to the chemicals in foods situation, a certain amount of criticism has developed among certain segments of the food industry. The Chemicals in Foods Committee met jointly with a group of food people in Chicago on May 6 and much was done at that time to dispel existing misunderstandings. Additional contacts with food executives will be necessary.

Mr. Taylor reported that the public opinion poll now being conducted would be ready for report about May 29.

VI. COMMITTEES

(a) Air Pollution Abatement Committee. Board members were presented with copies of Manual P-13, Bibliography.

(b) General Safety Committee. Members were presented with copies of Chemical Safety Data Sheets SD-45, Ammonium Dichromate, and SD-46, Sodium and Potassium Dichromates and Chromates.

Safety Award Program

(1) Certificates of Achievement. The Secretary reported that 189 Certificates of Achievement, duly signed by the Chairman and the President, will be mailed to recipient firms this week.

(2) Lammot du Pont Safety Award. Winners of the Lammot du Pont Safety Award for the current year were announced as follows:

1) Ohio-Apex, Inc., won the award for the smaller company segment (less than 2,000,000 Man-Hours of Exposure per year) with an average 5-year frequency rate decrease of 91%.

2) For firms with Exposure Man-Hours exceeding 2,000,000 per year, Atlas Powder Company won the award with a 5-year frequency rate decrease of 63%.

The foregoing awards will be presented at the 80th Annual Meeting on June 23.

(c) Defense Mobilization Committee. Mr. K. H. Klipstein was appointed a member of the Defense Agency Personnel Subcommittee. Mr. Ward, Subcommittee Chairman, then outlined the continuing need for personnel replacement and urged that prompt consideration be given to the filling of several key jobs in the Chemical Divisions of NPA and OPS which will shortly be vacated due to the incumbents having fulfilled their stated period of Government service.

VII. MISCELLANEOUS

(a) Annual Meeting. In Mr. McKeen's absence, the Secretary briefly reported on developments relating to the meeting. There will be no outside speakers at the Business Meeting on June 23 since this session will be limited to Association business and presentation of the public relations program. Mr. Wheeler McMillen, Editor, Farm Journal, has been engaged to speak at the Joint Banquet on June 24.

Those present discussed whether or not Canadian chemical executives should be invited to our meeting in view of the Secretary's report that available space would be taxed to capacity with our own representatives. It was agreed that letters of invitation should be sent to top executives of those Canadian firms not actively affiliated with American chemical manufacturers.

There being no further business to come before the meeting, it was unanimously resolved to adjourn.

Approved: Charles S. Munson
Chairman.

M. F. Grass, Jr.
Secretary.

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