N. H. Apuch

From: Hampton Works - Micarta

Date: August 2, 1967

Subject: Minutes of the Industrial Safety Committee Meeting of 8-2-67

HAMPTON - INDUSTRIAL DIVISION

TO: Committee Members
Mr. C. B. Leape
Mr. J. A. Jackson
Mr. J. F. VanNamee

The August meeting of the Industrial Safety Committee was held in Mr. C. J. Rapp's office at 11:00 A.M. on Wednesday, August 2. Present were: Chairman C. J. Rapp and Messrs. L. Hinckle, F. Owens, F. Horton, D. Lindahl, M. Maurer, H. E. Smith, and J. M. Call

I. Accident Report - The Industrial Division experienced one doctor case during the month of July. However, this doctor case cost every employee in the Industrial Division the 400 green stamp award for the month of July. The Industrial Division has experienced eleven (11) doctor cases so far this year and two (2) lost time accidents. During the same period in 1966, the Industrial Division experienced four (4) disabling accidents and eighteen (18) doctor cases. This year's safety experience is significantly better than that during the same period last year.

II. Old Business
A. Mr. VanNamee's 1966 letter - Mr. Rapp called on Mr. Call to review the outstanding items on Mr. VanNamee's 1966 report:
1. Hard hats at the plate molding layup station - Hard hats are now available for employes and Mr. Rapp indicated that these should be issued immediately to the layup teams on each shift to provide head protection from the new Pathex equipment.
2. Rectangular tube roller ventilation system - The new ventilation system for the Tubing Department has been designed and is out to suppliers for quotes on the cost of this installation. Quotes are expected to be available by August 11.
B. Accident Prevention Movie - Mr. Call will review the accident experience during 1967 to determine those areas where we are experiencing muscle strains and other types of back injuries to determine which location should be shown the movie entitled "How to Avoid Muscle Strain".
C. Mask Sanitation Station - Mr. Horton reported that the safety observers on each shift in "G" Building will utilize the basin at #5 kettle to clean all of the air line respirator masks each week to insure that these masks are in sanitary condition. The first cleaning under this new arrangement will be completed this week.

IN RE: ABRAMS DECEMBER 1992

PLAINTIFF'S EXHIBIT WH-355

PENGAD-Bayonne,N.J.

D. The Industrial Safety Inspection Report projects were reviewed for status. Action on each of these items will be included in the next safety inspection report.

III. New Business

A. Walsh-Healey Violations - Mr. Call reviewed the seven violations listed in the letter from the U. S. Department of Labor which will require prompt action to avoid possible action by this department to cancel our current government contracts. Mr. Call will prepare a letter of reply prior to September 13, 1967.

B. VanNuys's Rating Review - Eight of the major areas under the Six Point Accident Prevention program were discussed at length to insure that supervisors have taken all necessary action in their departments to insure good controls within these areas. Mr. Rapp stressed the following points:

1. Machine tool guarding - Mr. Call will advise the responsible supervisor of any needs for additional machine tool guarding as a part of his regular safety inspection.
2. Material handling - Mr. Rapp asked Mr. Hinkle's assistance in the prompt completion of the hoist for handling of dozen rolls at the dozen treater operation.
3. Labeling - Mr. Rapp stressed a need for more intensive labeling of flammable and toxic materials throughout the Industrial Division. It was requested that the plant protection organization stock vented safety bungs for use in the flammable solvents storage area.
4. Utilization of safe practice data sheets - Mr. Rapp asked each supervisor to check on the availability of the safe practice data sheet references for materials used in the operations in his area to insure that this information is available to employee.

C. Key Points Review - Mr. Rapp encouraged supervisors to complete their Key Points Card Review for the second quarter and to review their Key Points Cards to insure that they are available for all jobs in the section including any new jobs added during this year.

J. M. Call
Secretary

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