

FILE NAME: International Harvester (INTH)

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Questionnaire

12/4/79

HAZARDOUS MATERIALS COMMITTEE CHAIRMEN

CANDIAC PLANT

They do not have a committee

CANTON PLANT

E. A. Solecki X519
Plant Metallurgist

CHATHAM PLANT

J. O. Vanest X241
Human Resources Manager

EAST MOLINE PLANT

E. E. Towne X3370
Plant Metallurgist

FARMALL PLANT

R. Jones X2353
Plant Metallurgist

FORT WAYNE PLANT

A. J. Dolezal X6314
Supv. Plant Protection & Safety

FORT WAYNE ENG. CTR.

Phil Stinson X5224
Safety Supervisor

HAMILTON PLANT

Cecil Harris X2403
Safety Supervisor

INSDALE

William Schultz X2100
Supt. Engineering Shops

INDIANAPOLIS FOUNDRY

Bob Duërigen X426
Foundry Metallurgist

INDIANAPOLIS PLANT

W. F. Fentz X331
Supv. Plant Protection & Safety

LIBERTYVILLE PLANT

Jeff Covert X2160
Plant Engineer

LOUISVILLE FOUNDRY

Malcolm Gilmore X3280
Foundry Metallurgist

LOUISVILLE PLANT

MELROSE PARK PLANT

J. S. Mc Coy X3954
Supv., Metal Process Control

MEMPHIS FOUNDRY

P. J. Peacock X399
Mgr., Product Quality

MEMPHIS PLANT

A. P. Alexander X246
Plant Metallurgist

PRECISION PRODUCTS

J. Scanlon X4268
Storekeeper

EXHIBIT

Shuman 10
10/20/06 BCO



INTERNATIONAL HARVESTER

December 3, 1979

Chairmen
Hazardous Materials Committee
Plants, Foundries, and Engineering Centers

Status of Hazardous Materials Control Program

The International Harvester Hazardous Materials Control Program has been operating for three years, and we would like to know how well it is working. This memorandum contains several questions that will help us to chart the progress of various plants, and to identify problems with the program. We want to see if anything can be or needs to be done to make the Hazardous Materials Control Program more effective, more meaningful, or easier to administer.

Please answer the following questions and return the information to us by December 18, 1979. Precise answers are not that important, so please feel free to make an educated estimate rather than spend a lot of time coming up with an exact answer. We would appreciate whatever additional comments you would like to make.

Hazardous Materials Committee

1. How many times did you meet in 1979? _____
2. How often do you feel the HMC should meet?
Monthly _____ Quarterly _____ As Needed _____ Other _____
3. Is attendance at HMC meetings satisfactory?
Yes _____ No _____ Usually _____
4. Has a quorum been established for the HMC?
Yes _____ No _____
5. Do any members consistently fail to attend meetings?
Yes _____ No _____
6. Do you have a system to make sure all new materials are referred to the HMC for approval prior to use?
Yes _____ No _____
7. How many materials would you estimate the HMC reviewed in 1979?
less than 20 _____ 20 to 60 _____ over 60 _____

Hazardous Materials Committee
December 3, 1979
Page 2

8. Who are the current members of the HMC (include titles)?

_____	_____
_____	_____
_____	_____
_____	_____

Material Safety Data Sheets

9. Approximately how many MSDS requests require follow-up to obtain an MSDS from the supplier? (please estimate)
Less than 10% _____ 10 to 25% _____ more than 25% _____
10. For approximately how many MSDS's do you follow-up with the suppliers because of inadequate information?
Less than 10% _____ 10 to 25% _____ more than 25% _____
11. Are MSDS'S now available for all materials in use in the plant?
Yes _____ No _____
12. Are copies of all MSDS's sent to World Headquarters?
Yes _____ No _____
13. Do MSDS's go to all departments or only using departments?
All _____ Only using _____

Hazardous Materials Control Program

14. Do departments receive only pages two and three of the IH MSDS form _____ or the complete form _____?
15. Do employees receive training in the hazards and proper handling of categories B and C materials?
No _____ Initial training only _____ Periodic training _____
16. Who does the training?

17. Do all containers of category C materials have IH labels?
Yes _____ No _____ Most _____
18. Who puts the labels on the containers?

Access to Information

19. Does your plant have a union local safety committee (LSC)

member? Yes _____ No _____; if yes, does the LSC have access to the complete MSDS (except those with confidential information) _____; only pages two and three _____; or only the information contained on the hazardous materials identification form _____?

20. Do employees have access to the complete MSDS (except those with confidential information) _____; only pages two and three _____; only verbal instruction in the content of the MSDS _____?
21. Approximately how many times a month would MSDS information be requested by employees?
Less than 3 _____ 3 to 10 _____ More than 10 _____

References on Hazardous Materials

22. Which of the following references are used by the HMC?
- _____ A basic organic chemistry textbook
 - _____ The Condensed Chemical Dictionary
 - _____ NIOSH - Pocket Guide to Chemical Hazards
 - _____ NSC - Fundamentals of Industrial Hygiene
 - _____ Sax - Dangerous Properties of Industrial Materials
 - _____ Patty - Industrial Hygiene and Toxicology (Volume 2)
 - _____ American Insurance Alliance (AIA) Handbook of Organic Industrial Solvents
 - _____ AIA Handbook of Hazardous Materials
 - _____ TLV booklet: What year _____?
 - _____ American Conference of Governmental Industrial Hygienists (ACGIH) - Documentation of TLV's
 - _____ NIOSH - Occupational Diseases: A Guide to Their Recognition
 - _____ Proctor and Hughes - Chemical Hazards of the Workplace
 - _____ NFPA - Guide on Hazardous Materials
 - _____ Other (please list)
- _____
- _____

23. Would a numerical rating system based on specific toxic and hazardous properties be useful to the HMC for evaluating materials?
Yes _____ No _____ Worth a try _____

Hazardous Materials Committee
December 3, 1979
Page 4

24. What could you suggest to make the Hazardous Materials Control Program more effective, more meaningful, or easier to administer?

Bill
William E. Nichols
Manager

mbp