PLAINTIFF'S EXHIBIT
AL-146

1984-12-18

OPERATIONS SAFETY AND HEALTH COMMITTEE
1984-12-12

Present: Messrs. J. Quaglia, T. E. Lowe, J. Ramos for J. K. McClain, K. L. Keller, R. L. Hudson, N. V. Lubbers for R. C. Flournoy, C. L. Adams, P. E. Kelm, F. Atzenhofer, R. D. Fitzgibbon, R. I. Villarreal, B. W. Stehling, and Guests, R. G. Sheppard and N. F. Jones

Absent: Messrs. P. J. Holster, L. F. Wagner

Details of Serious Injury Nos. 25 and 26, John Lee (Precipitation Area Attendant) and Paul Ledwik (Calcination Filter Operator), were covered by J. Quaglia. Quaglia also discussed the evolution of Point Comfort's accident prevention program. Our program had been very much a management program during the DuPont and CORE years. In recent years we've attempted to involve more individuals in the overall effort. The area which emphasizes the most significant change is in accident investigation. From about 1976 to 1981 persons injured or involved in accidents were many times looked upon as wrongdoers. In some cases actions taken may have been justified, but the work force many times perceived our actions as faultfinding and not constructive. From 1982 on we've really attempted to show empathy for the involved employees in accidents. Following this philosophy we believe more employees consider ownership in the accident prevention program. The dilemma, however, is employees do not see themselves responsible for accident prevention. Our program requires the right blend of serious management commitment and the work force's true accountability and responsibility for preventing accidents. Keying in on these factors will result in future improvements. Billy Stehling suggested that continued emphasis on communication will help.

J. Quaglia discussed a recent fatality in Brazil involving a contractor getting shocked from 12-volt lights being wired incorrectly. Our policies and procedures will be reviewed.

The required use of three-wheeled bicycles in certain areas of the plant has resulted in friction when employees from other departments pass through these areas on two-wheeled bicycles. Better communications should solve the problem.

T. E. Lowe announced that F. Atzenhofer will be rotated off this Committee effective 1985-01-01. He thanked Fred for all his contributions, adding that he is to continue safety dialogue with employees and continue to advocate safety. J. Quaglia and J. Ramos also thanked Fred for his work on the Committee.

Industrial Hygiene Manual Section 4.0, "Health Hazard Control", was distributed to all members who were encouraged to review it and ask questions if necessary. Also, a booklet entitled "Contractor Employee Safety Training/MSHA Hazard Training" was given to P. Kelm to review and pass on to others who may be interested in it.

Because of a few requests he has had, J. Quaglia mentioned to the Committee complaints about Highway 35 merging traffic. The Committee felt it should be common courtesy to bear to the right and that no action is necessary.

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J. Quaglia asked for comments about the cotton clothing which was sold in March and April of this year. Comments were favorable so the vendor will be brought to the plant again.

OLD BUSINESS:

1. Rescue Procedures Throughout Plant - (J. Quaglia)

   R. Sheppard shared with the Committee, via overheads, some of the activities that the Security Department has been involved in regarding rescue procedures. The objective of the program, status, and goals were discussed. Information on the Kendrick Extrication Device was given to all. Surveying of the rest of the plant is scheduled to be completed January, 1985.

2. Piping Standards for Covering Flanges (R. D. Fitzgibbon)

   A draft of a formal standard governing flange protection has been published by the Engineering Department. A task force consisting of R. Villarreal, P. Kelm, C. Adams, and R. Hudson has been assigned to review the standards.

3. Working Hopper Cars Without Being Tied Off (R. D. Fitzgibbon)

   N. Lubbers reported that the system is working well with a few minor problems. Employees are satisfied. Delete.

4. Spills/Access/Drainage (J. K. McClain)

   J. Ramos discussed with F. Tortorici; completion date scheduled for December 31. Additional grade needs to be installed in R-42. Clarification design areas have been identified. The Shop Order is scheduled to be routed sometime in December. In Precipitation a Shop Order for $60,000 is on hold because of questions concerning the sump and certain hazards.

5. Reinsulation of R-31 (R. D. Fitzgibbon)

   Tickle January, 1985.

6. Nipples, R-45 (J. K. McClain)

   Retraining has been completed. Delete.

7. Replacement of Cast Iron Valves (R. D. Fitzgibbon)

   Tickle February, 1985.

8. Wiring Of Ventilating Fan, Machine Shop (R. D. Fitzgibbon)

   F. Atzenhofer commented that the fan is slowly being worked on.

DISCUSSION:

1. J. Quaglia, after discussing with R. Sheppard and R. Palmgren, commented that Guards do have a supply of glasses for fitting during off-shifts.

2. J. Quaglia reported that D. Hinds and C. Harris will file necessary paperwork concerning a near miss at R-84 in which a cable slipped on a large crane.

3. New inspection forms are initiated for monorails and trolleys in the plant. The Maintenance Committee has been informed of the procedures.

4. J. Quaglia reported that a letter has been sent to Dr. Kirkman expressing our concerns about a seat belt policy for school bus drivers. No feedback has been received. The Committee was also informed that The Media Group is wanting testimonials from people who have been "saved by the belt" for a new production.

5. J. Quaglia shared the cotton glove problems with Katie Johnson, Procurement. Committee members announced that new shipments of gloves have been received and they are twice as heavy as the old ones.

6. Reflectors for flooded roads have been ordered and are expected to arrive December 28.

7. There is no update for the screening of windows in R-146 showerhouse.

8. J. Ramos commented that he talked with E. Perez who met with P. Kelm, R. Hudson, and the Scalers. A group has been formed to list the hazards and eventually eliminate them. A meeting date has been set for January 8.

9. P. Kelm expressed his concern about inspection of ladders, breathing air, etc. not being done on a monthly basis any more. T. Lowe stated that whatever the schedule is, it needs to be enforced and monitored so that the schedule is met. Defective equipment needs to be tagged so that it can be replaced.

10. C. Adams asked about reinsulation of R-32 since it is now being overhauled. R. Fitzgibbon commented that if it contains exposed insulation, it is on the schedule.

11. R. Hudson stated that housekeeping on the overhaul of R-32 is lax. (All tanks are scaled, but nothing is cleaned up underneath.) T. E. Lowe suggested that preplanning such as what is done for calciner overhauls be considered.

12. P. Kelm mentioned the confusion regarding stenciling of monorails. R. Fitzgibbon will investigate.

13. Referring to the recent Safetygram published regarding our seat belt policy, P. Kelm cited that Vehicle Nos. 836 (Shop Order's green buggy from the Paste Plant) and 981 (Millwright's Kalamazoo) are not equipped with seat belts or anything to hold on to.

14. R. Fitzgibbon reemphasized the role that everyone must play regarding safety and that individual responsibility is the first option.

J. QUAGLIA/cmp

FROM J. QUAGLIA TO OPERATIONS SAFETY & HEALTH COMMITTEE

SAFETY & INDUSTRIAL HYGIENE MANAGER

1984 DECEMBER 05

RE: OPERATIONS SAFETY AND HEALTH COMMITTEE MEETING

THE ABOVE REFERENCED MEETING WILL BE HELD WEDNESDAY, 1984 DECEMBER 12, AT 3:00 P.M. IN CONFERENCE ROOM "A" OF BUILDING 1.

PLEASE PLAN TO ATTEND. THE FOLLOWING AGENDA HAS BEEN SET:

AGENDA I - UPDATE SERIOUS INJURY - WHERE DO WE STAND?

AGENDA II - INDUSTRIAL HYGIENE MANUAL SECTION 4.0

AGENDA III - HIGHWAY 35 MERGING TRAFFIC

AGENDA IV - COTTON CLOTHING

AGENDA V - REVIEW ITEMS

J. QUAGLIA

JQ/CMP

CC: MR. C. L. ADAMS - R-35M (C/O J. K. HENDERSON)
MR. F. ATZENHOFER, JR. - R-148 (C/O H. M. STELLMAN)
MR. R. D. FITZGIBBON - R-139
MR. R. C. FLOURNOY - R-142
MR. P. J. HOLSTER, JR. - R-325 (C/O C. JOHNSON)
MR. R. L. HUDSON - R-35 (C/O A. L. MALAER)
MR. K. L. KELLER - B.1
MR. P. E. KELM - 13B (C/O H. E. SKOW)
DR. I. KURTZ - B.1
MR. T. E. LOWE - R-136 (C/O W. OEHLKE)
MR. J. K. MCCLAIN - R-139
MR. B. W. STEHLING - R-45 (C/O J. H. KINDER)
MR. R. I. VILLARREAL - R-30 (C/O G. B. VIETS)
MR. L. F. WAGNER - B.1

ALCOA