

The seminar will be scheduled for Wednesday, December 3, and Thursday, December 4. The opening session will be a presentation by Johns-Manville for the full afternoon on December 3. Other topics will be scheduled on Thursday morning, with Mr. Mereness (or someone else from AIA) talking at the luncheon on Thursday. There would be a registration fee of \$10 for the seminar. Mr. Drislane will try to make arrangements at either the Marriott at Saddle Brook, the Ramada Inn in Rochelle Park, or the Sheraton Heights in Eastbrouck Heights. Mr. Drislane will write Mr. Magdelain and Mr. Mereness to officially invite them. Mr. Wagner will write to Mr. Kwon, Mr. Engeleightner, and Mr. Hendry to firm up the arrangements. The committee recommends that Messrs. Wagner and Drislane plan and schedule the seminar.

It was suggested that the type of person to be invited should be someone involved with plant problems, but it should also be the foreman or other individual who could get across the message to not use an air hose or a broom.

The possibility of a movie being shown was discussed. It was suggested that the controversial interview of Dr. Selikoff and Dr. Lewinsohn of Turner Brothers would not be the right presentation. Perhaps a movie that emphasized controls in the work place might be worthwhile. No decision was made as regards a movie.

Another suggestion was to have a presentation by those who have used foam to envelope the work station so that no dust is raised during mixing. Mr. Weaver felt that this was an interesting technique. Mr. Stone had discussed this at an earlier meeting but had made no further progress on this since that time. It was decided that this would not be added to the agenda.

As regards the Nilfisk equipment, it was noted that this is good equipment for local pick-up of dust and debris in the work place. However, this subject should be expanded to include a central system such as a Hoffman unit. It was felt that this session should be called "housekeeping in the work place" rather than "Nilfisk". However, the Nilfisk representative would discuss his unique equipment. The idea was to sell the concept of cleaning the work area (not to sell the vacuum cleaner). Mr. Drislane will indicate this particular point to Mr. Magdelain in his invitation.

AIA BOOKLET "ASBESTOS AND BRAKE LININGS"

Mr. Mereness requested Mr. Drislane to have this booklet reviewed for update and corrections. The first question raised was "Who is this booklet aimed at?". Also, "What is the purpose of this booklet?" It was stated that this write-up was not a complete presentation of any particular aspect of the asbestos problem, and while interesting insofar as it went, was not particularly convincing. It is not the type of message that would ordinarily be given to customers of friction material manufacturers. The message for re-builders and the garage people is to not create dust in the work place. There should be more emphasis, if this was the direction of the booklet, on such things as labelling, possible use of instruction sheets, the handling of lining, and the proper use of exhaust systems. One of the problems in the field is that these customers will often groove, chamfer or provide extra drilling. It is during these subsequent operations that asbestos concentrations may be raised to levels above that allowable. It was pointed out the Asbestos Study Committee could not re-write a draft unless it knew what the booklet was aiming at. It was stated that the title is wrong. Perhaps there should