FOSECO, INC.

INTER-COMPANY AND INTER-DEPARTMENTAL CORRESPONDENCE

TO: Graham Blanton
Vic Fulthorpe
Harvey Martin
Spencer Lovejoy
Jack Giddens
Bill Howie
Wib Schneider
Nat Wilcox
Harold Wright
Jack Schmidt

FROM: W. C. Fletcher

DATE: April 22, 1974

SUBJECT: Special Field Tests - New Products, Asbestos-Free Products and Other Special Tests

In view of the past lack of recording of many of the special tests made from time to time, we have developed a one-page summary sheet which is now being used to record briefly the test information and particularly the observations of each interested department. A sample of this is attached (Report of Production Test Made on_____").

We are still having a problem in the follow-up of test material in the steel plants and foundries and for this reason, an additional one-page report sheet is now available ("Field Test Report on Sample Material").

Would you please see that a continuing stock of these sheets is held at your office, or distributed appropriately, so that each salesman can obtain and return a completed sheet which will then be filed with the #1 sheet as a permanent record of the test.

Please request sales representatives to complete these #2 sheets and return them to Mary Lou Raybuck at Cleveland so that she can coordinate the filing and the copies required.

WCF:mlr
Att.--2

cc: R. C. Phoenix, W. J. Vandemark, D. E. Bryant/C. Brandon, P. A. Partington/R. N. Porter, M. S. Wood/D. R. Miller, H. D. Shephard/G. Fenton, J. Morgan, A. Santighian, D. G. Kreuder, W. Winger, G. H. FitzGerald, S. J. Cinke/ R. T. Callahan

REPORT OF PRODUCTION TEST MADE ON _____ _____
(date) (shift)

PRODUCT # _____ (CUSTOMER) _____ MFG. PLANT _____

RECIPE # _____ Prod'n Dept. _____

MACHINE # _____ TOOLING TYPE _____

BATCH SIZE _____

OBJECTIVE OF TEST: _____

1.0 TECHNICAL DEPT./DESIGN OBSERVATIONS

1.1 Recipe:
1.2 Pulping:
1.3 Forming:
1.4 Machine setting:
1.5 Cycle time:
1.6 Physical test results:
1.7

NOTES:
Test Evaluation
Actions Required

Dept. Expenses:
Lab hrs
Materials
Signed: Date:

2.0 ENGINEERING/TOOLING OBSERVATIONS

2.1 Slurry condition:
2.2 Tool condition:
2.3 Machine condition:
2.4

NOTES:
Test Evaluation
Actions Required

Dept. Expenses:
Lab hrs.
Materials
Signed: Date:

3.0 QUALITY CONTROL OBSERVATIONS

3.1 Green shape dimensions:
3.2 Forming behavior:
3.3 Oven curing:
3.4 Dry shape dimensions:
3.5 Checking fixture fit:
3.6 Green scrap/Dry scrap:
3.7 Physical test results:
3.8 Sales feedback:
3.9

NOTES:
Test Evaluation
Actions Required

Dept. Expenses:
Lab hrs.
Materials
Signed: Date:

4.0 PRODUCTION DEPARTMENT OBSERVATIONS

4.1 Machine settings:
4.2 Cycle time:
4.3 Forming behavior:
4.4 Productivity:
4.5

NOTES:
Test Evaluation
Actions Required

Dept. Expenses:
Lab hrs.
Materials
Signed: Date:

MANAGEMENT RECOMMENDATIONS:

Signed:
Date:

Distribution:
11/5/73/mcf

1903

Date: _____

FIELD TEST REPORT ON SAMPLE MATERIAL

PRODUCT: # _____ CUSTOMER _____ MFG. PLT _____

RECIPE: _____ SAMPLE I.D. _____ PROD. TEST # _____

OBJECTIVE OF TEST: _____

1.0 SALES/MARKETING/COMMERCIAL DEVELOPMENT OBSERVATIONS: By: _____

1.1 Packaging/Shipping: _____

1.2 Handlability: _____

1.3 Hardware and/or attachment: _____

1.4 Fit in ingot/casting: _____

1.5 Pouring and stripping: _____

1.6 Metallurgical test results/remarks: _____

1.7 Relevant Steel Plant variables: _____

1.8 Test evaluation/customer reaction: _____

2.0 QUALITY CONTROL OBSERVATIONS: By: _____

2.1 Packaging/Shipping: _____

2.2 Handlability: _____

2.3 Hardware: _____

2.4 Fit in ingot/casting: _____

2.5 Pouring and stripping: _____

2.6 Other remarks: _____

2.7 Test evaluation: _____

3.0 NOTES: _____