

**APPLIED
EPIDEMIOLOGY
INC.**



June 10, 1997

Dr. Hasmukh Shah
Manager, Vinyl Chloride Panel
Chemical Manufacturers Association
1300 Wilson Boulevard
Arlington, VA 22209

Dear Dr. Shah:

Enclosed is a final inventory of 24 boxes of study materials received from ENSR on May 11, 1995 and July 13, 1995 which appear to be unrelated to our VCM/PVC mortality study. Because most, if not all, of the boxes contain personal identifiers, and at least one contains medical information, we have maintained them in our locked storage facility. However, now that we have ascertained that the materials are unrelated to our study, we request your advise on how we should dispose of them.

Two obvious options include shipping the materials back to ENSR via United Parcel Service (estimated cost, based on average weight of 30 pounds per box, is \$20.84 per box plus a \$5.00 pick-up charge, plus our charge of \$200 for packing and labeling); or sending the boxes to a records destruction facility (estimated total cost \$300). If ENSR should choose the latter option, however, I would require a letter from an official of the company authorizing us to destroy these records and assuming full responsibility for their destruction.

Please let me know at your earliest convenience whether ENSR selects either of these options, or proposes some other solution. Although there is no urgency, I would like to free the storage space before the end of the summer, if possible.

Please feel free to call if you have any questions or require additional information. Thank you.

Sincerely yours,

Kenneth A. Mundt, Ph.D.

enclosure



Inventory of boxes unrelated to CMA-VC study
Received from ENSR - May 11, 1995 and July 13, 1995

Box	Contents	Plant	Company	Location
45	Employee envelopes 4233-4540	3	unknown	Illinois
46	Employee envelopes 3950-4232	3	unknown	Illinois
47	Employee envelopes 2869-3428	3	unknown	Illinois
48	Employee envelopes 3431-3949	3	unknown	Illinois
49	Employee envelopes 1169-1699	3	unknown	Illinois
50	Employee envelopes 0001-0349	8	unknown	Cleveland, OH
51	Employee envelopes 0001-0346	12	unknown	New Jersey
52	Employee envelopes 0001-0415	13	Pacific Paint & Varnish Co.	California
53	Employee envelopes 0001-0125	15	DeSoto Chemical Coatings, Inc.	Greensboro, NC
54	Employee envelopes 0434-0900	16	DuPont, F & F Plant	Parlin, NJ
55	Employee envelopes 0001-0433	16	DuPont, F & F Plant	Parlin, NJ
56	Employee envelopes 1451-1596	17	DuPont, F & F Plant	Philadelphia, PA
57	Employee envelopes 1083-1274	17	DuPont, F & F Plant	Philadelphia, PA
58	Employee envelopes 1275-1450	17	DuPont, F & F Plant	Philadelphia, PA
59	Employee envelopes 0307-0760	17	DuPont, F & F Plant	Philadelphia, PA
60	Employee envelopes 0155-0375	18	Toledo Finishes	Toledo, OH
61	Employee envelopes 0001-0190	19	Pontiac Varnish Co.	Pontiac, MI

Box	Contents	Plant	Company	Location
62	Employee envelopes 0001-0305	21	InMont Corp.	California
63	Employee envelopes 0001-0354	32	unknown	Chicago, IL
69	Employee health testing (medical records); Printout for Leukemia study		unknown	
78	Employee envelopes 0484-0719	5	unknown	New Jersey
79	Employee job histories		Aluminum Co. of America	New York
80	Employee envelopes 1700-2285	3	unknown	Illinois
85	Employee envelopes 0901-1063	16	DuPont, F & F Plant	Parlin, NJ

(updated 6-10-97)