

TO : K. L. Fogg
From: J. V. Uptain
Date: 12-7-87
Subject: Weekly Progress

Orientations - Conducted contractor training session on 11/1
- Completed new employee orientation with
Jimmy Autrey on 12-4-87

Guard Performance Reviews - End level reviews done on 12/1

Leak Patrol - Done on 12/4

Deluge Test - Did "dry" test on 12/3.

Dosimetry Scheduling - Lead samples were scheduled for January.
- Annual VCM samples were scheduled
for calendar year 1988.

Oscar Nelson - Completed training as a temporary
security guard and took over J. Walker's
shift.

Scott Air-Paks - Re-charged several packs on 11/30
and replaced 2 air cylinders in JGA's shop.

Work Permits - Several, including old unit IX jacket wells
and new unit excavation.

Injury Statistics and Reports

Plant Injury Statistic Report - Calculated manhours, etc., and
sent report to S. Pitts.

NSC Monthly Contest Report - Mailed to NSC.

Injury Board - Poster

Off-the-Job Injuries - began keeping copies of
OTJ injury reports in a binder.

MISC.

Lead Dosimetry Sample Handling

Guard Vacation Scheduling

Monthly VCM Dosimetry Summary

MSDSs - Copies of new MSDSs given to KLF
for transmission to state and county.

Janet C. [Signature]