

To: Hupp, Sydney[hupp.sydney@epa.gov]
From: Allyson Carson
Sent: Wed 5/31/2017 9:58:17 PM
Subject: RE: Scheduling Request
EPA Administrator Pruitt Speaker Request Form - Final.docx

Hi Sydney!

Attached is the event request form filled out. Should you have questions, please don't hesitate to call or email me anytime!

Ally



Allyson Carson

Director of Membership

5500 N. Western Ave., Suite 142

Oklahoma City, OK 73118

405.848.0001 | W

405.406.2104 | C

888.821.4576 | F

Leadershipoklahoma.com



From: Hupp, Sydney [mailto:hupp.sydney@epa.gov]
Sent: Wednesday, May 31, 2017 10:23 AM
To: Allyson Carson <acarson@leadershipoklahoma.com>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Scheduling Request

Hi Allyson,

Thank you for reaching out! I am attaching an event request form for you to please fill out. We will discuss at our next scheduling meeting!

Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Allyson Carson [mailto:acarson@leadershipoklahoma.com]
Sent: Wednesday, May 31, 2017 10:29 AM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Subject: Scheduling Request

Hi Sydney!

Michelle Hale gave me your information to request a form to fill out to see if Mr. Pruitt is available to speak at Leadership Oklahoma's Fall Forum September 14th at Shangri-La Resort in Northeast Oklahoma. As a member of Leadership Oklahoma, we would love to have Mr. Pruitt be a part of our event! I am happy to send more details, however, if you have any questions, please feel free to call or email me.

Thank you so much and I look forward to hearing from you soon!

Allyson



Allyson Carson

Director of Membership

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ADMINISTRATOR PRUITT SPEAKER REQUEST FORM
U.S. Environmental Protection Agency

Deadline for Acceptance: As soon as possible. Invitations will be sent to the membership by the end of July 2017.

Event Title: Leadership Oklahoma All Class Reunion & Fall Forum focused on Energy – A Utility Perspective

Speech Date: Thursday, September 14, 2017

Is the Above Date Flexible: No

Speech Time & Duration: 9:00 am – 10:00 am

Speaker Requested: Administrator Scott Pruitt

Would You Consider a Surrogate: Administrator Pruitt is a 15-year member of Leadership Oklahoma and is well known by the members of the organization which would be the majority of the audience. Our request is for him to participate.

Event Location: Shangri-La Resort
57301 E. Hwy 125, Monkey Island, OK 74331
918.257.4202

Open Press/Closed Press: Closed

Is Event Webcast/Recorded/Transcribed: No – At this time, there is no plan to record the event.

Purpose of the Event: Annually, Leadership Oklahoma offers its members educational opportunities to learn about various topics/challenges. This specific event will highlight the utility perspective – Utility 101; regulatory challenges; critical issues – renewables, cybersecurity, game changers; and end with Utility 2.0 – The Future of Utilities.

Speech Topic: Regulatory Challenges from the EPA perspective.

Requested Presentation Format: Panel and Q&A.

Dress Code: September 13 – Casual; September 14 – Business Casual

Speech/Presentation Duration: Tentatively, each panelist will have about 10 minutes to speak with about 20 minutes open to Q&A.

Teleprompter Available: No

Microphone / Room Setup: To be determine based upon speaker preference. Historically, there is a stage with speaker chair(s) and a hand-held microphone.

Event Sponsor: TBD – Leadership Oklahoma events are sponsored by Leadership Oklahoma members and their businesses. We are working on sponsorships currently.

Relationship to the EPA: Administrator Pruitt is a long-term member of Leadership Oklahoma.

Event Agenda/Program: The Leadership Oklahoma All Class Reunion and Fall Forum is a two-day event:



ADMINISTRATOR PRUITT SPEAKER REQUEST FORM
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Wednesday, September 13 – All Class Reunion
Optional Activities including a tour of GRDA, golf, etc.
Cocktail Reception and Dinner

Thursday, September 14 – Fall Forum
8:00 am - Welcome/Utility Overview
8:30 am – Utility 101
9:00 am – Regulatory Challenges
10:00 am – Critical Issues in Utilities (Renewables, Cybersecurity, Game Changers)
11:15 am – Utility 2.0 – CEO’s Vision – Utility of the Future
12:00 pm - Adjourn

Honorable Guests Attending: Unknown at this time - Can update as guests/speakers confirm.

Notable Federal, State or Local Appointed or Elected officials attending: Unknown at this time - Can update as guests/speakers confirm – numerous elected officials are members of Leadership Oklahoma and may attend because of topic and reunion opportunity.

Individual Introducing Administrator: Unknown at this time - Can update when moderator is confirmed.

Person to contact for speechwriting purposes: Allyson Carson –Membership Director
acarson@leadershipoklahoma.com
405.848.0001
405.406.2104

Person to contact for media purposes: Allyson Carson – Membership Director
acarson@leadershipoklahoma.com
405.848.0001
405.406.2104

Origin of Invitation: Allyson Carson – Membership Director
acarson@leadershipoklahoma.com
405.848.0001
405.406.2104

Chris Meyers – Exec. Vice President & CEO
OK Association of Electric Cooperatives
cmeyers@oaec.coop
405.478.1455
405.641.8387

Brent Kisling – Exec. Dir, Enid Regional Economic Development Alliance and 2017 – 2018 LOK Board Chair
kisling@growenid.com
580.233.4232
580.548.7181

Day of Event Point of Contact: Allyson Carson – Director of Membership
acarson@leadershipoklahoma.com
405.848.0001
405.406.2104

Security Contact: Allyson Carson – Director of Membership
acarson@leadershipoklahoma.com
405.848.0001
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Is the organization or host of the event a registered 501(c)(3), (4), or has a 527 Political Action Committee (PAC):

Leadership Oklahoma is a 501c3

Will there be a presentation of a "gift" to the Administrator?

Typically, LOK gives a small gift of appreciation to its speakers, however, should it be a problem, that can be addressed.

If so, what is the US currency value of the gift?

Typically, around \$15-20.

Will a meal be provided, if so what is the US currency value?

Breakfast is available to attendees. Around \$20.

Please return this form completed to scheduling@epa.gov and Sydney Hupp (hupp.sydnev@epa.gov).
