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ADVERTISING

Security

SECURITY

Small businesses are being urged to take steps to protect themselves against the possibility of a security breach. The Department of the Treasury has issued a new set of guidelines for small businesses to follow. These guidelines are designed to help small businesses protect their financial information and other sensitive data. The guidelines cover a wide range of topics, including the use of passwords, the protection of physical documents, and the use of secure communication channels. Small businesses are encouraged to review these guidelines and take the necessary steps to ensure their security.

Tax officials say most of the problem of compliance is in small businesses which lack legal advice in preparing returns. They point out that most cases are not of willful evasion, but of

careless mistakes. The IRS is offering a new set of guidelines to help small businesses understand the requirements of the tax code. These guidelines are designed to be easy to understand and use. They cover a wide range of topics, including the calculation of taxable income, the deduction of expenses, and the payment of taxes. Small businesses are encouraged to review these guidelines and take the necessary steps to ensure their compliance with the tax code.

ARCHITECTURAL RECORD



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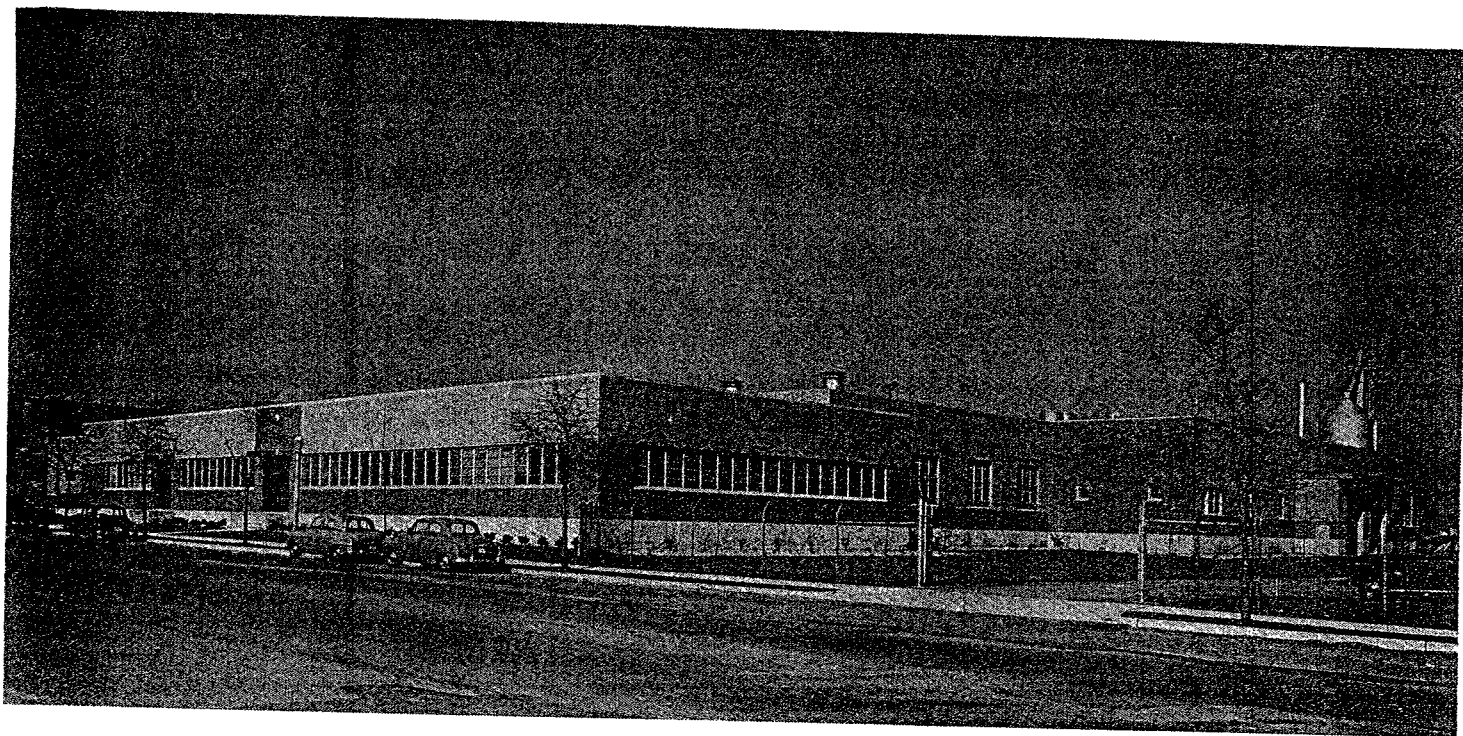
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PLANT DESIGNED FOR EMPLOYEES' WELFARE

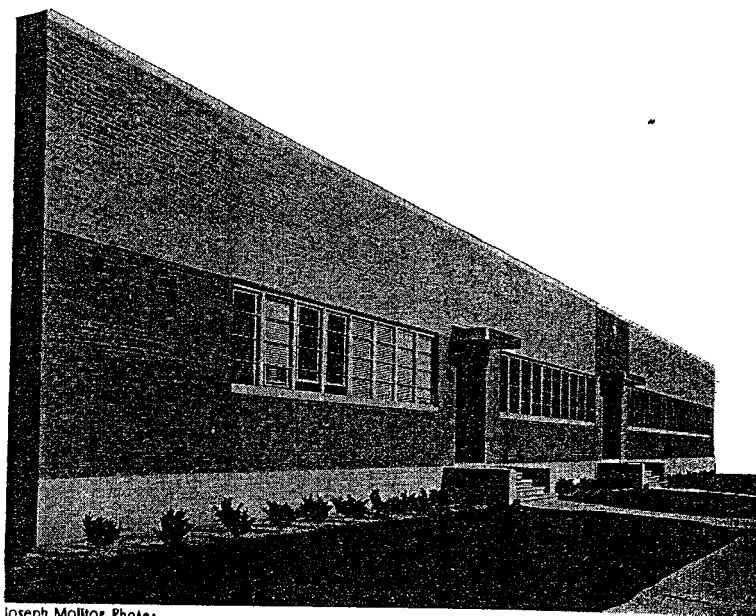
Asten-Hill Manufacturing Co.

Philadelphia, Penn.

The Ballinger Co., Architects and Engineers

APART FROM THE USUAL CONSIDERATIONS for efficient processing layouts, the designers of this asbestos dryer felt plant were faced with a major problem of controlling asbestos dust. Uncontrolled, the dust accumulates on all projections and rough surfaces in process areas, and presents a silicosis-like health hazard to employees. Dependable control of temperature and humidity is also vital in manufacturing the felts. The goal of the owners was to construct a plant which would combine production efficiency and product control with pleasant and healthy working conditions.

The resulting design succeeds in providing good solutions to these problems within a neat, attractive structure. Especial attention was given to the employees' welfare, even to selection of a site near the workers' homes, although it was known that the deeply filled ground would require pilings. Other provisions include a parking area, pleasant locker, shower and toilet rooms, good lighting, and a general purpose room for lunch and recreation. Asbestos dust is removed from segregated process areas by a carefully planned system of hoods, ducts and fans, together with tunnels under the floor. The dust is then conveyed to electro-static filters and to a cyclone tower where it is salvaged for other use. A portion of the air is reconditioned for recirculation. Separate comfort air conditioning is provided in the office areas.



Joseph Molitor Photos

The one story plant is surfaced with bands of light and dark brick, limestone trim, polychrome terracotta at main door. Flat roof employs special regulated drainage discharge system

