

Event Information Request Form

To ensure that the appropriate individual within the Department of the Interior is participating at your event and because the Office of the Secretary is committed to maintaining the highest ethical standards, we need the information requested below before we can agree to confirm a speaker or as an attendee at an external event.

Please respond to the questions below and send your response to scheduling_interior@ios.doi.org
 Providing detailed responses and including all requested attachments in one single submission will assist with a timely turnaround.

If you have any questions you may contact Kristin Repass at (b)(6).

Event Date: Please note if the date is flexible	THURSDAY, FEBRUARY 20, 2025. The date is not flexible 6pm-9pm												
Event Title: Please note if the event is weekly, monthly, annual, etc.	Republican Governors Association Executive Roundtable Winter Meeting (this meeting occurs annually). This particular event is the Executive Roundtable Reception & Dinner												
Event Time: 6pm-9pm	Event Total Time: 6pm-9pm Exact Speaking Time: Gov. Youngkin, Gov. Kemp, and President Trump Speech/Remarks Length: BELOW IS TIMELINE Timeline: <table border="0"> <tr> <td>4:50 PM</td> <td>Doors are unlocked on G Street entrance for attendees.</td> </tr> <tr> <td>5:00 PM</td> <td>Attendees receipt in West Court as buses arrive to the National Building Museum. (1 hour)</td> </tr> <tr> <td>6:00 PM</td> <td>Governors arrive at the National Building Museum via the loading dock on 4th Street. **All Governors MUST arrive by 6:00pm**</td> </tr> <tr> <td>6:00 PM</td> <td>Voice of God (VOG) begins asking guest to take their seats; salad is pre-set on table.</td> </tr> <tr> <td>6:07 PM</td> <td>VOG introduces Dr. Kevin Strother, and he sings the National Anthem.</td> </tr> <tr> <td>6:08 PM</td> <td>VOG introduces Governor Youngkin; Governor Youngkin gives brief remarks and reminds everyone to eat their salads and that entrees will be served shortly. (3 minutes)</td> </tr> </table> <i>*Please note that all attendees</i>	4:50 PM	Doors are unlocked on G Street entrance for attendees.	5:00 PM	Attendees receipt in West Court as buses arrive to the National Building Museum. (1 hour)	6:00 PM	Governors arrive at the National Building Museum via the loading dock on 4 th Street. **All Governors MUST arrive by 6:00pm**	6:00 PM	Voice of God (VOG) begins asking guest to take their seats; salad is pre-set on table.	6:07 PM	VOG introduces Dr. Kevin Strother, and he sings the National Anthem.	6:08 PM	VOG introduces Governor Youngkin; Governor Youngkin gives brief remarks and reminds everyone to eat their salads and that entrees will be served shortly. (3 minutes)
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	<i>must eat their entrees before the President arrives.</i> 6:20 PM Salads cleared. (10 minutes) 6:30 PM Entrees served. (15 minutes) 7:05 PM Entrees cleared. (15 minutes) 7:20 PM President Donald J. Trump arrives to the National Building Museum. 7:20 PM Governor Kemp arrives at the back of the stage 7:25 PM VOG introduces Governor Kemp, Governor Kemp gives remarks and introduces President Donald J. Trump (5 minutes). 7:30 PM President Donald J. Trump gives remarks (30 minutes). 8:00 PM President Donald J. Trump concludes remarks and departs the building. 8:05 PM After President Trump departs the building, dessert is served. 9:00 PM Event officially concludes, and all guests depart.	
Event Location:	Virtual Platform:N/A Link: <i>OR</i> Venue: The National Building Museum 401 F St, NW, Washington, DC 20001	
Contact information: Identify if organizing and day of contact(s) is the same or different	Organizing Contact(s): Name: Laura Ciciarelli Chief Operating Officer lciciarelli@rga.org (b)(6) (cell) Email: Phone:	Day of Contact(s): Name: Laura Ciciarelli Chief Operating Officer lciciarelli@rga.org (b)(6) (cell) Email: Phone:
Brief event description and purpose:	Description (please identify whether the event is a fundraising event): The RGA Winter Meeting is an annual event surrounding NGA's winter meeting. This is the first quarterly meeting and membership fulfillment event for our Executive Roundtable c-suite individual donors. We would like the Secretary to attend and host a table at this dinner with our Executive Roundtable members. This is not a fundraiser.	

	Purpose: The purpose of this event is to mix and mingle with Executive Roundtable members in a more casual dinner atmosphere. This will be the only seated dinner for the Executive Roundtable members.
Identify the desired role of the Secretary.	Roles (select one): We would like the Secretary to attend only and host a table at dinner.
If you are requesting remarks, are there any specific issues you would like the Secretary to highlight/address in his remarks?	N/A
If the Secretary is not able to attend, is a surrogate desired? If yes, anyone specific?	No
HOST AND SPONSOR	
Who are the <u>event host(s)</u>? Please identify and provide background on the event host(s) as well as any other organization involved in the Event.	Host(s): Republican Governors Association (RGA) Background: RGA is a 527-organization dedicated to electing and re-electing Republican governors.
Is the <u>event host</u> a registered lobbyist or lobbying organization, registered under the Foreign Agents Registration Act, partisan political candidates; and/or a representative of a partisan political party or group? If yes, please identify.	Yes, RGA is a 527-organization dedicated to electing and re-electing Republican governors.
Is the event <u>host</u> seeking or does it currently have any business interests with the Department such as permits, contracts, litigation, grants, etc.? If yes, please describe.	No
Who are the <u>sponsors</u> of the event? Please identify and provide background information on the individual and/or entity.	Sponsors(s): No sponsors
AUDIENCE	
Approximately how many people are expected to attend the event?	285 people

Please describe the target audience of the event: elected officials, local community leaders, academics, industry representatives, public sector representatives, etc.	The audience will be RGA executive roundtable c-suite individual donors as well as governors and governors' staff.
Will the attendees at the event include persons with a diversity of views or interests, or representatives from throughout an industry or profession, or the range of persons interested in a matter? If yes, please describe.	Wide-ranging
Other Invited/Confirmed Participants: 1. Please list and identify other VIPs or speakers <u>confirmed/invited</u> and in what role. *If Applicable: please list and identify other Department personnel that have been <u>invited/confirmed</u> and in what role.	<u>Confirmed:</u> • Governor Glenn Youngkin VA – speaker • Governor Brian Kemp, GA, RGA Chair – speaker • President Donald J Trump – speaker ATTENDING GOVERNORS AND FIRST SPOUSES (40) • GOVERNOR BRIAN KEMP, GEORGIA, RGA CHAIR • FIRST LADY MARTY KEMP, GEORGIA • GOVERNOR GREG GIANFORTE, MONTANA, RGA VICE CHAIR • FIRST LADY SUSAN GIANFORTE, MONTANA • GOVERNOR MIKE DUNLEAVY, ALASKA • FIRST LADY ROSE DUNLEAVY, ALASKA • GOVERNOR NIKOLAO PULA, AMERICAN SAMOA • GOVERNOR BRAD LITTLE, IDAHO • FIRST LADY TERESA SOULEN-LITTLE, IDAHO • GOVERNOR MIKE BRAUN, INDIANA • FIRST LADY MAUREEN BRAUN, INDIANA • GOVERNOR KIM REYNOLDS, IOWA • GOVERNOR JEFF LANDRY, LOUISIANA • FIRST LADY SHARON LANDRY, LOUISIANA • GOVERNOR TATE REEVES, MISSISSIPPI • GOVERNOR JIM PILLEN, NEBRASKA • FIRST LADY SUZANNE PILLEN, NEBRASKA • GOVERNOR KELLY AYOTTE, NEW HAMPSHIRE • GOVERNOR KELLY ARMSTRONG, NORTH

DAKOTA

- FIRST LADY KJERSTI ARMSTRONG, NORTH DAKOTA
- GOVERNOR ARNOLD PALACIOS, NORTHERN MARIANA ISLANDS
- GOVERNOR MIKE DEWINE, OHIO
- FIRST LADY FRAN DEWINE, OHIO
- GOVERNOR KEVIN STITT, OKLAHOMA
- FIRST LADY SARAH STITT, OKLAHOMA
- HOUSTON STITT, OKLAHOMA
- GOVERNOR JENNIFFER GONZÁLEZ-COLÓN, PUERTO RICO
- FIRST GENTLEMAN JOSE VARGAS LLAVONA, PUERTO RICO
- GOVERNOR HENRY MCMASTER, SOUTH CAROLINA
- GOVERNOR LARRY RHODEN, SOUTH DAKOTA
- FIRST LADY SANDY RHODEN, SOUTH DAKOTA
- GOVERNOR BILL LEE, TENNESSEE
- FIRST LADY MARIA LEE, TENNESSEE
- GOVERNOR SPENCER COX, UTAH
- FIRST LADY ABBY COX, UTAH
- GOVERNOR PHIL SCOTT, VERMONT
- GOVERNOR GLENN YOUNGKIN, VIRGINIA
- FIRST LADY SUZANNE YOUNGKIN, VIRGINIA
- GOVERNOR PATRICK MORRISEY, WEST VIRGINIA
- FIRST LADY DENISE MORRISEY, WEST VIRGINIA

ATTENDING ELECTED OFFICIALS (3)

- SENATOR MARSHA BLACKBURN, TENNESSEE
- SENATOR TED CRUZ, TEXAS
- MICHAEL WHATLEY, CHAIRMAN, REPUBLICAN NATIONAL COMMITTEE, WASHINGTON, DC

ATTENDING CANDIDATES (2)

- JACK CIATTARELLI, NEW JERSEY
- LT. GOVERNOR WINSOME SEARS, VIRGINIA

NOTABLE ATTENDEE (1)

	• YECHIEL LEITER, ISRAELI AMBASSADOR TO THE UNITED STATES
Is the event open to the public? If not, please describe who is invited.	Not open to the public. All of RGA Winter Meeting will be closed to press, with the exception of this dinner. The White House Press Pool (ONLY) will be traveling with President Trump and covering this dinner. The press pool will include White House selected outlets and will typically be under 10 members of the press total. Typically, this will include writers from one of the wire services, a photo agency, and a network television camera and correspondent. Since a pooled camera will be covering for TV, there is a chance that any major network can cut to the speech live.
REMARKS	
What is the set-up for the remarks and/or discussion? Will he be sharing the stage, moderated discussion, Q&A session, etc. <i>*PLEASE ATTACH</i> the event schedule outlining any speaking order and remark timetables. A draft version works well.	There will be a stage with a presidential podium and a microphone.
What is the public registration/ticket fee to attend/participate in the event?	There is no conference or ticket fee
COMMUNICATIONS	
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If open, are you expecting local, trade, state, or national news coverage?	See above
If this is an annual event, which news outlets typically cover the event?	See above
Will you be advertising or live streaming the event on any social media outlets? If yes, please explain.	See above
LOGISTICS/OTHER*	
Please supply any other pertinent background information for the event, including <i>draft agendas</i>, event website, promotional/ advertising materials, outreach plan, history of the event, prior attendance by DOI officials, etc.	Press: All of RGA Winter Meeting will be closed to press, with the exception of this dinner. The White House Press Pool (ONLY) will be traveling with President Trump and covering this dinner. The press pool will include White House selected outlets and will typically be under 10 members of the press total. Typically, this will include writers from one of the wire services, a photo agency, and a network television camera and correspondent. Since a pooled camera will be covering for TV, there is a chance that any major network can cut to the speech live. Speakers: President of the United States Donald J. Trump Governor Brian Kemp, Georgia, RGA Chair Governor Glenn Youngkin, Virginia Audience: Approximately 285 people. Audience is made up of RGA Executive Roundtable members (CEO/President/Executive level personal members to the RGA).

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Menu:	
Bernaise Aioli	Passed Hors d 'Oeuvres: Steak Frites – Potato Confit, Paper Chicken – Lemongrass

	Dipping Sauce New Potatoes with Caviar – Hackleback Sturgeon Caviar, Crème Fraiche Lobster Maki – Sticky Rice, Daikon Sauce, Sesame Soy Wrapper First Course: Autumn Panzanella Salad - roasted artichoke hearts & butternut squash, candied walnuts, affilla cress, rustic croutons, honey thyme squash purée, verjus dressing Entrée: Smoked Short Rib Bourguignon - whipped artichoke & feta, charred baby carrots, horseradish whipped potatoes, bourguignon sauce with mushrooms, pearl onions & bacon Dessert: Salted Caramel Pie - chocolate graham crust, fleur de sel, vanilla whipped cream
What does the invitation include: registration/conference event fee; meals or refreshments; receptions or other entertainment; informational materials; award; memento or token of appreciation; and/or travel (ground or air transportation, hotel, etc.).	The invitation is to attend dinner, we will provide food and drink.
Does all or part of the invitation to the Secretary extend to other Department staff such as security, advance, and/or those staff essential to the Secretary's participation in the event? If yes, please identify.	1 armed security member can attend and proceed immediately to Room 125
Does the invitation include a plus one? If yes, will others in attendance generally be accompanied by a spouse or other guest?	Yes for spouse only

What is the monetary value of the invitation offered to the Secretary (and his plus one and/or essential staff as appropriate)? Please identify how the monetary value was determined, including any travel costs, registration/ticket fee to attend/participate in the event, entertainment, meal costs, etc. (Please attach separate sheet if necessary.)	Meal costs would be \$200 per person. There are no other costs for this dinner.
Any additional notes or information?	

***IMPORTANT NOTE: The purpose of these questions is to elicit information relevant to the ethics analysis and is not a solicitation or request for anything of value by the Department or any of its employees.**