

**To:** moneill@visitokc.com[moneill@visitokc.com]  
**Cc:** Sarah Greenwalt (greenwalt.sarah@epa.gov)[greenwalt.sarah@epa.gov]; Kasman, Mark[Kasman.Mark@epa.gov]; Troche, Luis[Troche.Luis@epa.gov]  
**From:** Hupp, Millan  
**Sent:** Tue 10/17/2017 10:38:53 PM  
**Subject:** CEC Scoping Mission - OKC, OK  
[Oct 2017 Scoping Mission.docx](#)

Morgan,

It was so good to talk with you. Attached you will find the proposed agenda Luis has prepared for our scoping mission next week. Hopefully this will assist you all in preparing for our meeting on Wednesday, October 25<sup>th</sup>. We will be coming in the night before so a 9AM meeting would work well for us if at your convenience, you could kindly confirm on your end.

Those attending will be the following...

Mark Kasman – Director, Office of International and Tribal Affairs

Luis Troche – Senior Advisor for North American Affairs/ Serves on CEC General Standing Committee

Sarah Greenwalt – Senior Advisor to the Administrator for Water and Cross-Cutting Issues (she's a fellow Okie!)

Myself

Luis – Morgan requested the reference table that you provided to Sarah and myself so that she may begin anticipating what our needs will be. Could you please share with her?

Looking forward to next week.

Thank you so much,

Millan Hupp

Director of Scheduling and Advance

Office of the Administrator

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## CEC Council Session Scoping Mission Oklahoma City, OK

Dates: 25-27 October

Delegation:

- Sara Greenwalt, AO
- Milan Hupp, AO
- Mark Kasman, OITA
- Luis Troche, OITA

Proposed Schedule

24 October

- Depart DCA on Delta 2158 to Atlanta @ 04:15 PM arriving @ 06:11 PM
- Depart ATL on Delta 1094 @ 07:12 PM arriving OKC @ 08:25 PM

RON:

- Renaissance OkC Convention Center
- 10 North Broadway Ave
- Oklahoma City, OK 73102
- United States
- Tel: +1 (405) 228-8000
- Fax: +1 (405) 228-2575

25 October

AM - Meeting with OKC Convention and Visitors Bureau (Milan to connect us)

- Greater Oklahoma City Chamber
- 123 Park Avenue
- Oklahoma City, OK 73102
- (405) 297-8900

AM – National Cowboy and Western Museum

- Consider for Council Session on JUNE 27 2018 (must be available starting June 24)
- 1700 Northeast 63rd St. Oklahoma City, OK 73111
- (405) 478-2250

Lunch

PM – OKC Museum of Art

- Consider for Council Session on JUNE 27 on JUNE 27 2018 (must be available starting June 24) or opening reception on June 26 (must be available starting that morning)
- 415 Couch Drive, Oklahoma City, OK 73102
- (405) 236-3100

- info@okcmao.com

PM – Oklahoma Hall of Fame Gyalord Pickens Museum

- Consider for Opening reception (June 26 2018)
- 1400 Classen Drive (NW 13th Street and Shartel Avenue), Oklahoma City, OK 73106

26 October

AM – Restaurant Option 1 for closing dinner on June 27 2018

AM—Restaurant Option 2 for closing dinner on June 27 2018

Lunch

PM—Renaissance Hotel for Council Session June 26-27 and for delegations June 24-28

PM—Sheraton Hotel for Council Session June 26-27 and for delegations June 24-28

PM—Other Hotel Option

27 October

AM—Oklahoma City National Memorial Museum

- Consider for Minister’s private engagement

AM-- other venues - suggested by Chamber or other contacts

Lunch

PM -- Recap

General considerations in scoping

- Space & capabilities (phone, internet, audiovisual, catering)
- Locations, transportation, accessibility
- Availability on potential dates
- Diplomatic & tribal
- Security & impacts on operation