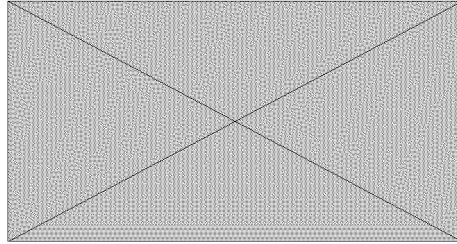


To: scheduling[scheduling@epa.gov]; Hupp, Sydney[hupp.sydney@epa.gov]
Cc: Smith, Cassandra A[casssm@uta.edu]
From: Moore, Staci L
Sent: Wed 4/12/2017 4:28:15 PM
Subject: Speaking Request for EPA Administrator Scott Pruitt
[removed.txt](#)
[EPA Administrator Pruitt Speaker Request Form.pdf](#)



Scott Pruitt

Administrator

Environmental Protection Agency

1200 Pennsylvania Avenue, N.W.
Washington, DC 20460

Dear Mr. Pruitt,

We request the honor of your presence at the 3rd Biennial Oil & Gas Environmental Conference as a keynote speaker. The conference will be held on November 28-29, 2017, at the Royal Sonesta Houston Galleria, 2222 West Loop South, Houston, Texas 77027 with expected attendance of 450.

The Oil & Gas Environmental Conference is focused on new and emerging issues related to environmental performance in the oil and gas industry. This event is intended to bring together recognized experts from relevant and diverse disciplines to provide a broad range of

perspectives. The conference will feature a variety of panel discussions and breakout sessions designed to inform attendees of the latest environmental trends, and issues related to the oil & gas industry.

It would be an honor and privilege to have you address environmental professionals in the oil and gas industry at the 2017 Conference.

Please let us know if we can answer any questions you may have about the invitation.

Sincerely,



Cassandra Smith

Executive Director

The University of Texas at Arlington

Division for Enterprise Development

Oil and Gas Environmental Conference Administrative Chair





ADMINISTRATOR PRUITT SPEAKER REQUEST FORM
U.S. Environmental Protection Agency

Deadline for Acceptance: September 1, 2017

Event Title: 2017 Oil & Gas Environmental Conference

Speech Date: Wednesday, November 29, 2017
Is the Above Date Flexible: Yes, Thursday, November 30, 2017

Speech Time & Duration: 8:00 AM – 10 AM

Speaker Requested: Scott Pruitt, Administrator

Would You Consider a Surrogate: Yes

Event Location: The Royal Sonesta Galleria Houston Hotel
2222 West Loop South, Houston, TX, 77027
713-627-7600
Legends Ballroom

Open Press/Closed Press: Open

Is Event Webcast/Recorded/Transcribed: Yes, live webcast if overflow space is needed within the hotel.

Purpose of the Event: The Oil & Gas Environmental Conference is an event focused on new and emerging issues related to environmental performance in the oil and gas industry. This conference is intended to bring together recognized experts from relevant and diverse disciplines to provide a broad range of perspectives. The conference will feature a variety of panel discussions and breakout sessions designed to inform attendees of the latest environmental trends, and issues related to the oil & gas industry.

Speech Topic: To be determined

Requested Presentation Format: Panel discussion with Q&A

Dress Code: Business

Speech/Presentation Duration: 60 minutes

Teleprompter Available: No

Microphone / Room Setup: Lavalier or handheld / stage with a podium

Event Sponsor: To date: ConocoPhillips, ISN, and The University of Texas at Arlington

Relationship to the EPA: The University of Texas at Arlington has a signed memorandum of understanding with the EPA to support their education and outreach programs through the University's Environmental Training Institute and its Occupational Safety and Health Administration Education Center.



ADMINISTRATOR PRUITT SPEAKER REQUEST FORM
U.S. Environmental Protection Agency

Event Agenda/Program:

(Tentative)
Tuesday, November 28, 2017
8:00 AM- Opening Remark & Keynote
10:45 AM- Breakout Sessions
12:45 PM –Lunch & Panel Discussion
2:00 PM- 4:00 PM Breakout Sessions
Wednesday, November 29, 2017
8:00 AM- Opening Remark, Featured & Keynote Speakers
10:30 AM - Breakout Sessions
11 :30 AM -Lunch & Featured Speakers
1:45 PM -Featured Speakers
2;15- Breakout Sessions
315 PM- Featured Speaker & Conference Closing

Honorable Guests Attending:

TBD

**Notable Federal, State or Local
Appointed or Elected officials attending:**

Invited:
David Porter, Chairman, Railroad Commission
Tim Baker, Division Director of Oil & Gas Division, Oklahoma
Corporation Commission
Larry Bengal, Director, Arkansas Oil & Gas Commission
David Elfert, Director, Geological Oil and Gas Division, Office of
Conservation at Louisiana Department of Natural Resources

Individual Introducing Administrator:

TBD

Person to contact for speechwriting purposes:

Cassandra Smith, Executive Director
casss@uta.edu
817-272-2581 office
682-433-1399 cell

Person to contact for media purposes:

Cassandra Smith, Executive Director
casss@uta.edu
817-272-2581 office
682-433-1399 cell

Origin of Invitation:

Cassandra Smith, Executive Director
casss@uta.edu
817-272-2581 office
682-433-1399 cell

Day of Event Point of Contact:

Cassandra Smith, Executive Director
casss@uta.edu
817-272-2581 office
682-433-1399 cell

Security Contact:

Cassandra Smith, Executive Director
casss@uta.edu
817-272-2581 office
682-433-1399 cell



ADMINISTRATOR PRUITT SPEAKER REQUEST FORM
U.S. Environmental Protection Agency

Is the organization or host of the event a registered 501(c)(3), (4), or has a 527 Political Action Committee (PAC):

No

Will there be a presentation of a "gift" to the Administrator?

Yes

If so, what is the US currency value of the gift?

\$25.00

Will a meal be provided, if so what is the US currency value?

Yes, \$25.00

Please return this form completed to scheduling@epa.gov and Sydney Hupp (hupp.sydney@epa.gov).