PLAINTIFF'S EXHIBIT
MON-3057

Monsanto

FROM (NAME & LOCATION) Carol Holmes - MISD Texas City (0A-15) X2265

DATE June 24, 1982

SUBJECT SHAC Minutes from Meeting of June 23, 1982

REFERENCE

TO :

D. D. Kos, Chairman	(0-11)	- 2294
R. T. Hammann	(0-22)	- 2866
C. M. Hancock	(0-21)	- 2153
V. P. Osburn	(AB)	- 2161
R. V. Parker	(0A-9)	- 2579
L. Schwab	(SS-19)	- 2621
J. D. Stone	(CED)	- 2050

cc

J. A. Glass	(0-22)	- 2234
D. E. Kaldenberg	(0-7)	- 2205
C. F. Navarrete	(0-10A)	- 2552
S. G. Pappas	(0-10)	- 3153
G. L. Tromblee	(0-10)	- 2562
File: SHAC Book		

Present: Kos, Holmes, Parker, Hammann, Schwab, Hancock, Osburn

Absent: Stone

1) Office Safety Committee

Bob Hammann announced new O.S.C. members.

2) SHAC Action Items

Reviewed and updated SHAC "to-do" list.

* Hammann to make corrections for Kos to review with PMSB.

3) Safety Shower Eye Bath Correction

Eye Baths retrofit within one year (in 1983).
Bleeds retrofit within 3 years (in 1985).
* Hammann to furnish cost of retrofits.

4) Competition for Safety/Housekeeping

Too many checklists to try to use. Need to refine lists to our own list. Will continue test of lists through balance of 2nd quarter inspection.

Reviewed Dupont, Victoria monthly housekeeping inspection procedure.

Discussed adding a Safety Inspector to quarterly inspection team.

Agreed to add Safety Inspector for unit, shop and lab inspection teams in competition program. Would like to present this program to next SAC meeting.

Third Quarterly Inspections 1st 2 weeks of September. Name winner by end of September.

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5) Annual Inspection

Will not have official inspection. Will not have inspection with Chocolate Bayou. We will have an internal audit/inspection. Discussed methods of inspection:

a) All SHAC
b) Select Inspectors (prepared a recommended list for a one-team inspection), 5 members.

SHAC recommends b) above and will submit list of recommended inspection members to Gene.

Annual Inspection mid-October. Will use same routes, maps as last year.

Does IDA need to be inspected?
Need helpers assigned.
Use 3 days for inspection and no orientation. Use 4th day for preparing report and presentation. Give report to staff and expanded staff on 5th day. This is a minimum 5 full day commitment.

6) SHOE POLICY

* Hancock will issue SHAC Bulletin "Armor Your Feet" to remind people of the shoe rule. (next 30 days).

7) Armored for Safety

- Continue paycheck messages.
- Poster being prepared; may go on bulletin board.

8) Next Week

- Checklists for competition.
* - Everyone bring checklist sheets and a program name.

* = Assignments

Carol Holmes

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