

HARVARD SCHOOL OF PUBLIC HEALTH

55 SHATTUCK STREET
BOSTON 15, MASSACHUSETTS

January 21, 1946

Mr. Allen D. Brandt
Research Laboratory
American Society of Heating &
Ventilating Engineers
10700 Euclid Avenue
Cleveland 6, Ohio

Dear Allen:

Answering Kehoe's Committee letter of January 16, I would favor strongly an employment office at our forthcoming meeting in April in Chicago. I do not see why this could not be set up jointly with the Industrial Physicians and Surgeons and everything would be handled by a person stationed appropriately at each desk, but both desks could very well be in the same place.

I would not look for anything startling to come from our cooperation with Mr. Strong. After all, we represent only something like 300 persons, although I do not doubt that it has grown. It certainly is not over 400. If you and Bowditch approve, I will fill out his questionnaire of which I note that both of you have copies, as both are listed by Strong as being on his mailing list, as am I, and I will send the copy into Mr. Strong.

Please refer to his question. My answer to number 1 is that our bureau is in the hands of our secretary and is for our members only. If employers inquire, we would refer them to men we know are interested. My answer to 2 would be that our field is industrial hygiene, both engineering and medical aspects. On item 3--we prefer to handle our inquiries ourselves. Item 4 will be our secretary. Item 5--we will list the qualifications of any member so desiring, and if an interested employer asks us for names, we will furnish them in whatever detail the member filing the information permits. In general it would be best simply to give the employer the name of our member and let them correspond in that fashion. Under 6 and 7 I would have no additional comments. I would sign this as Chairman of our Employment Committee.

I suggest that Bowditch and Brandt answer this to me with copies to each other and to Kehoe. If we don't agree, we will settle the differences at once by correspondence, and I will then write Mr. Strong.

Presumably both you and Bowditch will see that your friends get your new addresses within a reasonable time. This is not a complaint of criticism, just a humble prayer.

Sincerely yours,

OC: M. Bowditch
R. Kehoe ✓

Philip Drinker